



City of Petoskey

Agenda

PLANNING COMMISSION

Thursday, November 19, 2015

1. Roll Call – 7:00 P.M. – City Community Room
2. Approval of Minutes – August 20 Regular Meeting
3. New Business
 - a. Election of Officers
4. Old Business
 - a. Non-motorized Facilities Plan
5. Updates
6. Adjournment



City of Petoskey

PLANNING COMMISSION

August 20, 2015

A regular meeting of the City of Petoskey Planning Commission was held in the City Hall Community Room, Petoskey, Michigan, on Thursday, August 20, 2015. Roll was called at 7:00 P.M. and the following were:

Present: Gary Greenwell, Chairperson
Dana Andrews
Dean D. Burns
James Holmes
Elizabeth Looze
Cynthia Linn Robson
Eric Yetter

Absent: Emily Meyerson
Rick Neumann

Staff: Amy Tweeten, City Planner
Rob Straebel, City Manager

Upon motion and support, the minutes of the July 16, 2015 regular meeting minutes were approved with Looze and Holmes abstaining.

Review and Recommendation on the 2016-2021 Capital Improvements Plan

Staff provided an overview of the six-year plan with a focus on the anticipated projects in 2016 and 2017. Street work in 2016 will again be focused on paving streets with low PASER ratings as well as improvements to the US-131 water tower. In addition to the Waste Water Treatment Plant projects in 2017, reconstruction of Emmet Street and completion of phase II of the Downtown Greenway Corridor will occur. Commissioners asked about the Electric Fund and Motor Pool, for which staff didn't elaborate projects because they are less master-plan related than other funds, particularly General Fund. Commissioners also noted the need for work on Kalamazoo, a desire for more focus on energy efficiency, and asked for an explanation of how priorities are established.

Staff explained that departments look at projects that are needed and anticipated funding when putting forward priorities. Department heads review the needs and anticipated funding, trying to create efficiencies where possible by coordinating projects in a particular area – Arlington Avenue and the Greenway Corridor as well as Emmet Street and the Greenway Corridor are examples of this and why some projects are moved up in the plan while others are pushed farther out.

At this time, Commissioner Burns made a motion to accept the 2016-2021 Capital Improvements Plan and forward it to City Council. Support for the motion was by Commissioner Robson and the motion carried 7-0.

**Review and Comment on the City Council
Action Plan**

The Commission reviewed the Action Plan Goals and Strategies and discussed the need for educating the public about the need for additional revenue. Commissioners commented that affordable housing is needed; an historic district study committee should be formed; redevelopment opportunities need to be maximized; visitors should pay for projects developed for them whenever possible, however defining “extra-ordinary cost” is difficult to define; and moving forward on the Redevelopment Ready Communities Program is a good idea.

Reschedule October Meeting

After discussion, a motion was made and supported that the October regular meeting be held October 8, with the October 15 meeting cancelled; motion carried 7-0.

**Discuss Draft Language for a
New Institutional Campus Zoning District**

Staff reviewed the impetus for the discussion and the draft language versus creating a PUD for the hospital campus. After review and discussion, the Commission postponed action until further discussions occurred with hospital staff.

Updates

A summary of the Downtown Greenway Corridor Plan Workshops was provided. The Parks and Recreation Commission will review comments for possible amendments to the park master plan.

Staff completed an accessibility audit with Jim Moore of the Northern Michigan Disability Network. Problem areas were generally where there are barricades for outdoor dining, but there are some vertical obstructions as well. The ADA will be changing soon to require a minimum of 48” clear pedestrian zones, which should be incorporated into our ordinance.

The meeting adjourned at 8:55 P.M.

Minutes reviewed and approved by Gary Greenwell, Chairman



BOARD: Planning Commission

MEETING DATE: November 19, 2015

DATE PREPARED: November 4, 2015

AGENDA SUBJECT: Election of Officers

RECOMMENDATION: Elect Chair and Vice Chair/Secretary

The Commission annually elects its officers. Current officers are Gary Greenwell, Chair, and Emily Meyerson, Vice Chair/ Secretary.

The role of the chair is to run the meetings, making sure everyone from the Commission and public is allowed an opportunity for input, and works with staff on the meeting agenda.

The role of the vice chair/secretary is to run the meetings in the absence of the chair and to approve the draft minutes before they are sent to the Commission.



BOARD: Planning Commission

MEETING DATE: November 19, 2015

DATE PREPARED: November 11, 2015

AGENDA SUBJECT: Non-motorized facilities plan

RECOMMENDATION: Discussion / Possible Action

Assuming action is not taken at the November 12 meeting, we will continue discussion of the Non-Motorized Facilities Plan.