



**PARKS AND RECREATION COMMISSION**

Monday, January 14, 2019

1. Call to Order - 7:00 P.M. - Petoskey City Hall Community Room
2. Approval of Minutes - Minutes of Monday, December 10, 2018 Meeting
3. New Business -
  - a. Facilitate public hearing for Riverbend Pickleball Courts project
  - b. Facilitate public hearing for Solanus Beach/Bayfront West
  - c. Director Report
4. Miscellaneous
5. Adjournment



## PARKS AND RECREATION COMMISSION

Monday, December 10, 2018

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, December 10, 2018. Roll was called at 7:00 P.M. and the following were:

Present: Amy McMullen, Chairperson  
William Hansen Jr.  
Mike Morey  
Paul Schemanski  
Jon Terry  
Ken Turk  
Sharon Walker

Staff: Kendall Klingelsmith, Parks and Recreation Director

### Minutes Approved

Minutes of the Monday, November 12, 2018 meeting were read and approved. Motion for approval was made by Commissioner Hansen, seconded by Commissioner Turk, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)  
NAYS: (0)

### New Business:

#### Budget and Fees

Director Klingelsmith updated the Commission on the budget and fees adopted by City Council. The budget included an additional full-time staff person and a "Special Event" fee that covers areas that are not currently spelled out in the rental agreement. Also, fees were increased at Magnus Park during peak season (July 1 through Labor Day) to \$35/day for water/electric and \$40/day for full hook-up.

#### Election of Officers

Currently Amy McMullen and Mike Morey are Chair and Vice Chair respectively. The Commission members felt both individuals were doing a great job and were recommended to stay in their positions for another term. Motion was made by Commissioner Hansen and seconded by Commissioner Turk. Chairperson McMullen and Vice Chairperson Morey accepted the nominations. All members present voted aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)  
NAYS: (0)

### **Schedule Public Hearing**

Director Klingelsmith presented two projects for public input. The first project was for Solanus Beach/Bayfront West Park and the second was for Pickleball Courts at Riverbend Park. Chairperson McMullen made a motion, with support by Commissioner Turk, to schedule a public hearing for Solanus Beach/Bayfront West at 7:00 P.M. on Monday, January 14, 2019 in the City Hall Community Room. All members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)  
NAYS: (0)

Commissioner Hansen made a motion, with support by Commissioner Turk, to schedule public meeting for Riverbend Park Pickleball Courts at 7:00 P.M. on Monday, January 14, 2019 in the City Hall Community Room. All members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)  
NAYS: (0)

### **Schedule 2019 Meeting Dates**

The 2019 schedule of the meetings was presented. Corrected one mistake. Commissioner Schemanski made a motion, with support by Commissioner Turk, to accept the 2019 meeting dates. All members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)  
NAYS: (0)

### **Director Report**

Director Klingelsmith gave a recap on 2018 that included:

- \$400,000 in grant funding
- Downtown Greenway Corridor Project – local and State award recognition
- Municipal Marina Electrical Upgrades
- Downtown Restroom Project
- Increased numbers in participation
- Record revenue at Magnus Park Campground
- Record revenue at Marina
- Over \$85,000 raised for Pickleball Courts at Riverbend Park
- Over \$70,000 raised for Iron Belle Bridge
- Will receive “Tree City” designation

Director also indicated what to look forward to in 2019:

- Installation of Pickleball Courts
- Hopeful installation of Iron Belle Bridge
- Budget included a full-time employee
- Expand our organic initiative
- Solanus Beach/Bayfront West progress
- Operation/Maintenance Manual
- Dog Park progress meetings with Resort and Bear Creek Townships
- Installation of Waterfall Stair Tower
- Staffing will continue to be a challenge

- Little Traverse Wheelway Ambassador implementation

Director thanked the Commission for their support and wished all a Merry Christmas and Happy New Year.

**Old Business:**

None

**Miscellaneous**

Commissioner Terry asked about the steps leading to the Bear River. The Director commented that the stair tower was closed, as it is not maintained throughout the winter.

**Adjournment**

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:10 P.M. Motion for adjournment was made by Commissioner Terry, seconded by Commissioner McMullen, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk, Walker (7)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, January 14, 2018 in the City Hall Community Room.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.