



PARKS AND RECREATION COMMISSION

Monday, May 13, 2019

1. Call to Order - 7:00 P.M. - Petoskey City Hall Community Room
2. Approval of Minutes - Minutes of Monday, April 8, 2019 Meeting
3. New Business -
 - a. Little Traverse Bay Ferry Discussion
 - b. Director's Update
4. Old Business
 - a. Summer Picnic in the Parks
 1. Choose Dates
 2. Commissioner Duties (food, games, etc...)
5. Miscellaneous
6. Adjournment



PARKS AND RECREATION COMMISSION

April 8, 2019

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, April 8, 2019. Roll was called at 7:00 P.M. and the following were:

Present: Mike Morey
William Hansen, Jr.
Paul Schemanski
Jon Terry
Ken Turk
Sharon Walker

Absent with notification: Amy McMullen

Staff: Kendall Klingelsmith, Parks and Recreation Director
Ed Smith, Recreation Coordinator

Minutes Approved

Minutes of the Monday, March 11, 2019 meeting were read and approved. Motion for approval was made by Commissioner Turk, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)

NAYS: (0)

Presentation of the 2018 Participation Report

Director Klingelsmith introduced Ed Smith, City of Petoskey Recreation Coordinator, who gave a brief summary of the 2018 Annual Parks and Recreation Participation Report. Overall, there was a slight decrease in participation from 2017. Highlights were the summer day camp, girls and boys basketball and soccer to identify a few. Some of the challenges discussed include limited population to pull from, securing gym time from the school, and losing kids to "travel" programs. The City will continue to work on identifying new opportunities while focusing on providing the highest quality programs possible. Additionally, the Parks and Recreation Department is hoping to expand on volleyball, youth lacrosse and more traditional holiday events.

A numeric summary of all programs and a list of all participants were also provided to the Parks and Recreation Commission.

A motion was made by Commissioner Turk, seconded by Commissioner Terry., to accept the 2018 Parks and Recreation Participation Report. The motion carried with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)

NAYS: (0)

Review and Approve Township Agreements for 2019

The City of Petoskey and the Townships of Bear Creek and Resort have recognized the need for and the benefits of shared recreational programming and have entered into recreational agreements to provide this service for their respective residents for a number of years.

Provisions of these agreements state that all residents of Bear Creek and Resort Townships who participate in City provided or hosted recreational programs will not pay outside residency fees. In return, the townships share in the recreational program costs based upon the percentage of residents participating in the programs.

City staff prepared standard agreements for 2019 based upon the actual program expenses and 2018 participation figures. For 2019, the agreement costs for Bear Creek Township, based on 26% participation, is \$31,514 and agreement costs for Resort Township, based on 14% participation, is \$16,969.

A motion was made by Commissioner Hansen, seconded by Commissioner Turk, to approve and send the 2019 Participation Agreement contracts to Bear Creek and Resort Townships. The motion carried with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)
NAYS: (0)

Glenn H. Casey Award Nomination

In 1981, the "Glenn H. Casey" award was established to annually recognize a recreation volunteer who has exhibited an outstanding commitment to the City's recreation program.

Commission members were informed that last year's recipient was Al Hansen, for his 29 year career as Parks and Recreation Director for the City of Petoskey and the recreation impact his career had on area residents.

A list of past recipients of the Glenn H. Casey Award was also furnished to Commission members.

This year's nomination is Karen Flynn, a passionate volunteer both with the Petoskey Youth Soccer Association and the City of Petoskey. Karen has helped in every aspect in both soccer organizations and is part of the team responsible for the success of Petoskey Soccer.

Other names discussed were Karen and Dennis Starkey, Roy Pulaksi, and John Mastenbrook.

A motion was made by Commissioner Turk, seconded by Commissioner Hansen, to approve Karen Flynn as the 2018 Glenn H. Casey nominee. The motion carried with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)
NAYS: (0)

TIFA Joint Meeting

Director Klingelsmith explained that beginning January 1, 2019 the Recodified Tax Increment Financing Act (2018 PA 57) took effect. The Act has specific uniform reporting requirements on most authorities that include meeting biannually. Since the TIFA Board and Parks and

Recreation Committee share common project goals, having two joint meetings annually makes the most sense.

A motion was made by Commissioner Schemanski, seconded by Commissioner Hansen, to approve two joint meetings with the TIFA board. The motion carried with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)

NAYS: (0)

Director's Report

The Director's report referenced:

- Update on the restroom project;
- The pickleball grant was submitted to the Department of Natural Resources Passport Grant Program;
- Marina project had unanticipated change orders but the project will be better for the users as the result;
- Bids will be going out for marina dock repair. The repairs appear to be about average;
- The Stair Tower Project will be getting underway soon. The bid has been awarded with a follow up pre-construction meeting to be held on Thursday and;
- Staff will be meeting with members of the State for the Michigan Coastal Program Healthy Habitats, Waters and Communities grant program.

Old Business

Director Klingelsmith updated the Commission regarding the dog park discussion. He will be contacting the township representatives for ideas to implement a regional dog park.

Miscellaneous

Commissioner Morey indicated his willingness to assist with repainting the hockey rink at the Winter Sports Park.

Also, a reminder was given to bring dates and locations for the Commissioners Park Picnic's this summer.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:23 P.M. Motion for adjournment was made by Commissioner Schemanski, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Hansen, Morey, Schemanski, Terry, Turk, Walker (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, May 13, 2019 at the City Hall Parkside Room.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.



BOARD: Parks and Recreation Commission

MEETING DATE: May 13, 2019 **DATE PREPARED:** May 8, 2019

AGENDA SUBJECT: Little Traverse Bay Ferry

RECOMMENDATION: Information Only

Information. There has been some information in the media about a potential passenger ferry between Petoskey and Harbor Springs. Staff will bring the Commission up to speed with the progress.

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