



PARKS AND RECREATION COMMISSION

Monday, May 14, 2018

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, April 9, 2018 Meeting
3. New Business -
 - a. Staff Presentation – Mark Lennemann, Special Facilities Supervisor
 - b. Director's Update
4. Old Business
 - a. Summer Picnic in the Parks
 1. Choose dates
 2. Commissioner duties (food, games, etc...)
5. Miscellaneous
6. Adjournment



PARKS AND RECREATION COMMISSION

April 9, 2018

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, April 9, 2018. Roll was called at 7:00 P.M. and the following were:

Present: Amy McMullen, Chairperson
William Hansen, Jr.
Mike Morey
Paul Schemanski
Jon Terry
Ken Turk

Absent with notification: Sharon Walker

Staff: Kendall Klingelsmith, Parks and Recreation Director
Ed Smith, Recreation Coordinator

Minutes Approved

Minutes of the Monday, March 12, 2018 meeting were read and approved. Motion for approval was made by Commissioner Turk, seconded by Commissioner Terry, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk (6)

NAYS: (0)

Presentation of the 2017 Participation Report

Director Klingelsmith introduced Ed Smith, City of Petoskey Recreation Coordinator, who gave a brief summary of the 2017 Annual Parks and Recreation Participation Report. Overall, there was a slight increase in participation from 2016. Highlights were the summer day camp, girls and boys basketball and soccer to identify a few. Although there were not any significant decreases, there are programs to evaluate and possibly re-brand. Some of the challenges discussed include limited population to pull from, securing gym time from the school, and losing kids to "travel" programs. The City will continue to work on identifying new opportunities while focusing on providing the highest quality programs possible. Additionally, the Parks and Recreation Department is hoping to run a grass volleyball tournament in conjunction with Festival on the Bay, concerts in Bayfront Park and other special events.

A numeric summary of all programs and a list of all participants were also provided to the Parks and Recreation Commission.

A motion was made by Commissioner Hansen, seconded by Commissioner Turk., to accept the 2017 Parks and Recreation Participation Report. The motion carried with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk (6)
NAYS: (0)

Review and Approve Township Agreements for 2018

The City of Petoskey and the Townships of Bear Creek and Resort have recognized the need for and the benefits of shared recreational programming and have entered into recreational agreements to provide this service for their respective residents for a number of years.

Provisions of these agreements state that all residents of Bear Creek and Resort Townships who participate in City provided or hosted recreational programs will not pay outside residency fees. In return, the townships share in the recreational program costs based upon the percentage of residents participating in the programs.

City staff prepared standard agreements for 2018 based upon the actual program expenses and 2017 participation figures. For 2018, the agreement costs for Bear Creek Township, based on 27.85% participation, is \$37,331.18 and agreement costs for Resort Township, based on 12.63% participation, is \$16,929.72.

A motion was made by Commissioner Hansen, seconded by Commissioner Turk, to approve and send the 2018 Participation Agreement contracts to Bear Creek and Resort Townships. The motion carried with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk (6)
NAYS: (0)

Glenn H. Casey Award Nomination

In 1981, the "Glenn H. Casey" award was established to annually recognize a recreation volunteer who has exhibited an outstanding commitment to the City's recreation program.

Commission members were informed that last year's recipient was Dave Hansen, for his efforts in coaching multiple recreation programs including flag football, girls' softball, baseball, and boys and girls basketball.

A list of past recipients of the Glenn H. Casey Award was also furnished to Commission members.

This year's nomination is Allen Hansen, retired City of Petoskey Parks and Recreation Director. Al worked as the Director for 29 years, influencing generations of participants through recreation programs and park improvements/developments. Al is a current board member of Beyond the Scoreboard, volunteers at the school working the chains for home football games, volunteered running the girls basketball program and many other areas of influence.

A motion was made by Commissioner Turk, seconded by Commissioner Hansen, to approve Allen Hansen as the 2017 Glenn H. Casey nominee. The motion carried with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk (6)
NAYS: (0)

Director's Report

The Director's report referenced:

- Winter Sports Park hockey rink vandalism;
- Downtown Greenway Corridor South Segment bid opening. Recommendation to City Council will be made on April 16;
- Ed Smith, Recreation Coordinator, and the Director are working on developing a seasonal recreation brochure that will be available to every household in Petoskey and neighboring townships; and
- The Petoskey Garden Club has been nominated to receive a "Community Service" Award from mParks, a statewide organization that most parks and recreation departments and staff are members of. The Club will be recognized at a ceremony in Lansing on April 18.

Old Business

Chairwoman McMullen requested all board members bring their summer calendars to the May meeting for discussion on park party dates.

Miscellaneous

Commissioner Morey indicated his willingness to assist with repainting the hockey rink at the Winter Sports Park.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:03 P.M. Motion for adjournment was made by Commissioner Hansen, seconded by Commissioner Morey, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Schemanski, Terry, Turk (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, May 14, 2018 at the City Hall Parkside Room.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.



City of Petoskey

Agenda Memo

BOARD: Parks and Recreation Commission

MEETING DATE: May 14, 2018 **DATE PREPARED:** May 8, 2018

AGENDA SUBJECT: Staff Presentation

RECOMMENDATION: Information Only

Mark Lennemann, Parks and Recreation Special Facilities Lead Supervisor, will be giving the Commission an overview of his job duties and answer any questions.

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