



## PARKS AND RECREATION COMMISSION

December 12, 2016

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, December 12, 2016. Roll was called at 7:00 P.M. and the following were:

Present: Roy Pulaski, Chairperson  
Amy McMullen, Vice Chairperson  
William Hansen, Jr.  
Mike Morey  
Ken Turk

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Tuesday, November 8, 2016 meeting were read and approved. Motion for approval was made by William Hansen, Jr., seconded by Mike Morey, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Pulaski, Turk (5)

NAYS: (0)

### Review Special Event Policy

At this time the Parks and Recreation Commission reviewed the Special Event Policy and found it to be complete.

A motion was made by Amy McMullen, seconded by William Hansen, Jr., that the Special Event Policy be adopted by the Parks and Recreation Commission with the following corrections:

1. That a hyphen be placed between not-for-profit and non-profit so that it was uniform throughout the draft; and
2. That a date and time stamp be added to the application page.

YEAS: Hansen, McMullen, Morey, Pulaski, Turk (5)

NAYS: (0)

### Update on Winter Recreation Programs

Commission members were given a brief update on winter recreation programs, including:

*Snowboard and Skiing Lessons:* Sign-ups are now underway. Lessons will be conducted by the Nub's Nob Ski School. Lesson dates are January 22, 29 and February 5, 2017. Cost is \$78.00 and includes three ski or snowboard lessons and three lift tickets for each lesson day.

*Figure Skating Lessons:* Sign-ups are also underway and lessons are scheduled to start in January. Cost is \$45.00 for six lessons.

*5<sup>th</sup> and 6<sup>th</sup> Grade Volleyball:* Sign-ups are also underway. Program will run from February to the end of March, 2017. Cost is \$35.00. Program will be conducted at the Petoskey Middle School Gym.

Commission members were advised that the fees listed are for residents of the City of Petoskey, Bear Creek Township and Resort Township and that an additional \$15.00 outside residency fee applies to all others.

Commission members were then informed of the following Winter Sports Park hours and that crews were scheduled to start making ice on Tuesday, December 13, 2016:

|  |                         |
|--|-------------------------|
| Weekends, holidays and non-school days | 12:00 P.M. to 9:00 P.M. |
| Weekdays                               | 4:00 P.M. to 9:00 P.M.  |

### **2017 Budget Approved**

Commission members were informed that City Council, at its November 29, 2016 meeting, adopted the 2017 City Budget as recommended by staff. Magnus Park, Marina and other miscellaneous fees were also adopted for 2017. Fees for Magnus Park and the Petoskey Marina were not changed for 2017 and a chart of fees is attached.

### **Search Begins for Director Position**

The Director of Parks and Recreation advised that he plans to retire from the City on March 31, 2017 and that the City Manager has taken steps to recruit applicants for the Director's position.

Advertisements for the position have been placed with several professional park and recreation organizations, at both the State and National levels, as well as several recruitment placement centers and newspapers. Once received applications will be reviewed and candidates will be selected for the interview process. It is anticipated that an interview panel will be put in place to conduct the interviews and that a member of the Parks and Recreation Commission may possibly be serving on that panel. The decision for the actual hiring for the position will be handled by the City Manager.

Commission members were given a description of the job advertisement and qualifications.

### **ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:35 P.M. Motion for adjournment was made by William Hansen, Jr., seconded by Ken Turk, with all members present voting aye.

YEAS: Hansen, McMullen, Morey, Pulaski, Turk (5)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, January 9, 2017 at the City Hall Parkside Room.



Allen L. Hansen  
Director of Parks and Recreation

# 2017 RATES

## MAGNUS PARK

|                                  | <u>Daily</u> | <u>Monthly</u>   |
|----------------------------------|--------------|------------------|
| Full Hookup                      | \$30.00      | \$720.00         |
| Electric Only                    | \$28.00      | \$655.00         |
| Sewer Drop Station - Non-campers |              | \$5.00 each time |
| Showers - Non-campers            |              | \$1.00           |

## MARINA - SEASONAL

| <u>Slip Length</u> | <u>Annual Fee</u> |
|--------------------|-------------------|
| 30'                | \$2,430           |
| 38'                | \$3,154           |
| 42'                | \$3,570           |
| 45'                | \$3,960           |
| 60'                | \$5,520           |

## MARINA - TRANSIENT

|       |      |     |      |     |      |       |             |
|-------|------|-----|------|-----|------|-------|-------------|
| < 25' | \$32 | 38' | \$52 | 51' | \$75 | 64'   | \$95        |
| 26'   | \$34 | 39' | \$58 | 52' | \$77 | 65'   | \$96        |
| 27'   | \$35 | 40' | \$59 | 53' | \$78 | 66'   | \$98        |
| 28'   | \$36 | 41' | \$61 | 54' | \$80 | 67'   | \$99        |
| 29'   | \$37 | 42' | \$62 | 55' | \$81 | 68'   | \$101       |
| 30'   | \$39 | 43' | \$64 | 56' | \$83 | 69'   | \$102       |
| 31'   | \$41 | 44' | \$65 | 57' | \$84 | 70'   | \$104       |
| 32'   | \$42 | 45' | \$67 | 58' | \$86 | 71'   | \$105       |
| 33'   | \$43 | 46' | \$68 | 59' | \$87 | 72'   | \$107       |
| 34'   | \$45 | 47' | \$70 | 60' | \$89 | 73'   | \$108       |
| 35'   | \$46 | 48' | \$71 | 61' | \$90 | 74'   | \$110       |
| 36'   | \$50 | 49' | \$73 | 62' | \$92 | > 75' | \$1.48/foot |
| 37'   | \$51 | 50' | \$74 | 63' | \$93 |       |             |

| <u>Service</u>           | <u>Fee</u>       |
|--------------------------|------------------|
| Daily Launch             | \$5.00 per day   |
| Annual Launch            | \$25.00 per year |
| Senior Annual Launch     | \$20.00 per year |
| Pump Out (LOA < 60')     | \$5.00 per tank  |
| Pump Out (LOA > 60')     | \$10.00 per tank |
| Pump Out - Seasonal Slip | Free             |
| Cube Ice                 | \$2.00 per bag   |



**CITY PARKS RESERVATION FEES  
FOR GAZEBOS, SHELTERS AND SPECIAL AREAS**

| <b><u>Gazebos</u></b>                              | <b><u>Resident</u></b>  | <b><u>Non-resident</u></b> |
|--|-------------------------|----------------------------|
| Sunset Park Gazebo                                 |                         |                            |
| 9:00 A.M. to Noon                                  | \$50.00                 | \$100.00                   |
| 1:00 P.M. to 4:00 P.M.                             | \$50.00                 | \$100.00                   |
| 5:00 P.M. to 8:00 P.M.                             | \$50.00                 | \$100.00                   |
| Pennsylvania Park Gazebo*                          |                         |                            |
| 8:00 A.M. to 11:00 A.M.                            | \$50.00                 | \$100.00                   |
| Noon to 3:00 P.M.                                  | \$50.00                 | \$100.00                   |
| 4:00 P.M. to 7:00 P.M.                             | \$50.00                 | \$100.00                   |
| *Exception – Tuesdays                              | 11:00 A.M. to 2:00 P.M. | Closed for concert series  |
| Fridays  | 11:00 A.M. to 2:00 P.M. | Closed for concert series  |
|  | 6:00 P.M. to 9:00 P.M.  | Closed for concert series  |
| <b><u>Shelters</u></b>                             | <b><u>Resident</u></b>  | <b><u>Non-resident</u></b> |
| Bayfront Park Festival Shelter (maximum 75 people) |                         |                            |
| 11:00 A.M. to 4:00 P.M.                            | \$100.00                | \$150.00                   |
| 5:00 P.M. to 9:00 P.M.                             | \$100.00                | \$150.00                   |
| Bayfront Park West (maximum 150 people)            |                         |                            |
| 11:00 A.M. to 4:00 P.M.                            | \$50.00                 | \$100.00                   |
| 5:00 P.M. to 9:00 P.M.                             | \$50.00                 | \$100.00                   |
| Bear River Shelter (maximum 140 people)            |                         |                            |
| 11:00 A.M. to 4:00 P.M.                            | \$100.00                | \$150.00                   |
| 5:00 P.M. to 9:00 P.M.                             | \$100.00                | \$150.00                   |
| Mineral Well Shelter (maximum 32 people)           |                         |                            |
| 11:00 A.M. to 4:00 P.M.                            | \$50.00                 | \$100.00                   |
| 5:00 P.M. to 9:00 P.M.                             | \$50.00                 | \$100.00                   |
| West Side Shelter (maximum 32 people)              |                         |                            |
| 11:00 A.M. to 4:00 P.M.                            | \$50.00                 | \$100.00                   |
| 5:00 P.M. to 9:00 P.M.                             | \$50.00                 | \$100.00                   |
| <b><u>Waterfall Area</u></b> (maximum 150 people)  |                         |                            |
| 10:00 A.M. to 1:00 P.M.                            | \$100.00                | \$150.00                   |
| 2:00 P.M. to 5:00 P.M.                             | \$100.00                | \$150.00                   |
| 6:00 P.M. to 9:00 P.M.                             | \$100.00                | \$150.00                   |
| Request for Picnic Tables (specify park event)     |                         |                            |
| Maximum of ten (if available)                      | \$50.00                 | \$100.00                   |

|   | <u>Resident</u>                              | <u>Non-resident</u> |
|---|--|---------------------|
| <b><u>Block Parties</u></b>   |  |                     |
| Request for Picnic Tables (maximum of ten)                                | \$50.00                                      | -----               |
| Street Closure  | \$100.00                                     | -----               |
| <b><u>Winter Sports Park</u></b>  |  |                     |
| Skate Rental (reduced price for schools & non-profit groups - \$2/person) |  | \$5.00 per person   |
| Hockey Rink 1 hour block (Zamboni once)                                   |  | \$25.00             |
| <b><u>Sports Fields – Non-affiliated Sports Groups</u></b>                |  |                     |
| Unlighted Ball Field  | \$50.00 per fitting with a three game block  |                     |
| Lacrosse Field  | \$150.00 per striping with a two day maximum |                     |
| Soccer Field  | \$150.00 per striping with a two day maximum |                     |

**Cancellation Fees**

A cancellation fee of \$25.00 will be assessed if a reservation is cancelled five days prior to the event and the full reservation fee will be assessed if the reservation is cancelled less than five days prior to the event, unless the facility is closed due to weather.