



PARKS AND RECREATION COMMISSION

Monday, February 10, 2014

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, January 13, 2014 Meeting
3. New Business -
 - a. Winter Carnival Update
 - b. Project Status
 - c. Tax Administration Fee Update
4. Miscellaneous
5. Adjournment



PARKS AND RECREATION COMMISSION

January 13, 2014

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, January 13, 2014. Roll was called at 7:00 P.M. and the following were:

Present: Roy Pulaski, Chairperson
Jim Daunter
William Hansen, Jr.
Frank Lamberti
Amy McMullen

Absent: John Hoffman
Mike Morey

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Monday, December 9, 2013, meeting were read and approved. Motion for approval was made by Amy McMullen, seconded by Frank Lamberti, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Pulaski (5)
NAYS: (0)

Notification of Reappointment

Commission member Amy McMullen, 901 Sunset Court, and Roy Pulaski, 449 Pearl Street, were advised that City Council, at its January 6, 2014 meeting, reappointed them to the Parks and Recreation Commission for a two-year term ending in January 2016.

Election of Officers

At this time, Commission members were advised to select and nominate City ward members from the Commission to act as Chairperson, to conduct official meetings of the Parks and Recreation Commission, and a Vice Chairperson, to conduct official meetings in the absence of the Chairperson.

Upon establishing the slate of officers the Commission then elected Roy Pulaski as Chairperson and Amy McMullen as Vice Chairperson. At this time, the slates were closed and a roll call vote was taken to confirm the election of officers.

Bill Hansen made a motion, seconded by Frank Lamberti, to elect Roy Pulaski as Chairperson and Amy McMullen as Vice Chairperson, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Pulaski (5)
NAYS: (0)

Schedule of Meetings

As part of the organizational meeting the Parks and Recreation Commission reviews and sets the meeting date and time for the year.

Frank Lamberti made a motion, seconded by Jim Daunter, that the Parks and Recreation Commission meet at 7:00 P.M. on the second Monday of each month, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Pulaski (5)

NAYS: (0)

Project Updates

The Director reviewed with Commission members an update on the progress at Turcott Field and advised them that inclement weather that was encountered in December prevented the final installation of the lift station pumps which will be completed early this spring, and the setting of the scoreboard and several minor punch list items. The Director did advise however that the contractor plans on erecting the scoreboard sometime this winter as the weather moderates.

The Director then gave a brief update on the Quarry Harbor Non-motorized Trail and advised Commission members that the trail had been paved and seeded, however, due to inclement weather the completion of the trail, fencing, signage and punch list items was postponed and will proceed in early spring.

At this time, Jim Daunter asked about the location of the signage and the Director advised that there would be signage placed at the heads of the trail and also at the intersection of the Little Traverse Wheelway and Quarry Harbor Drive, on both sides to direct people to the upper and lower trail system.

The Director then gave an update on the Downtown Greenway Corridor/Arlington Street Project and advised Commission members that bids were received and opened by the Michigan Department of Transportation on Friday, January 10, 2014 and that the results of those bids were that they were under the projected project amount, however no further details are known as the State will later compile the bids, check for accuracy and then forward the information on for City review. The project is slated to start in the spring of 2014.

The Director also gave an update on the lighted tennis court reconstruction and advised the Commission that the fundraising committee had met once in December and once in January and had planned another meeting for 7:00 P.M., Thursday, January 16, 2014 at City Hall. The group is currently organizing itself, coming up with a project needs list, and looking for a spokesperson for the group. Work on the courts is not anticipated to begin until 2015.

Program Updates

The Director advised Commission members that the Winter Sports Park was able to open the weekend prior to the school break, attendance has been excellent, and rentals and food concession have both seen record earnings.

The Speed Skating Club held their first long track event on January 5, 2014 and it is understood that several state records were broken that day at the Winter Sports Park facility.

Skating lessons are scheduled to begin this week and ski and snowboard lessons are scheduled to begin on Sunday, January 26 2014 at Nubs Nob.

At this time, Frank Lamberti commented that the park seemed to be extremely busy over the holiday period.

The Director also advised that men's, boy's and girls' basketball programs are now all underway and the programs have been well attended, with the exception of the third grade girls' basketball group which has four to five players in it. The City is, at this point, trying to determine why there was such a low turnout at this grade level and will attempt next year, along with the school's basketball coach, to try to recruit more younger players back into this sport.

Miscellaneous

Amy McMullen asked if the cross country ski trails had been set at the high school and the Director advised that tracks had initially been set there but had not been marked yet by the cross country coach and weather conditions had not been ideal as the snow initially was too powdery to set the tracks and had no base. Last Friday the City sent the snowmobile up to the school property again to pack the trails and set a track, hoping that it would form and freeze. The City has also set cross country ski tracks at River Road Sports Complex, Resort Bluff Trail between Magnus Park and Quarry Park and in the Bear River Valley.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:05 P.M. Motion for adjournment was made by Amy McMullen, seconded by Frank Lamberti, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Pulaski (5)

NAYS: (0)

The next regular scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, February 10, 2014 at the City Hall Parkside Room.

Allen L. Hansen
Director of Parks and Recreation



BOARD: Parks and Recreation Commission

MEETING DATE: February 10, 2014 **DATE PREPARED:** February 5, 2014

AGENDA SUBJECT: Winter Carnival Update

RECOMMENDATION: Hear Report

The Annual Petoskey Winter Carnival is scheduled for Saturday, February 15, 2014 (Please review attached flyer for events and times). This year's carnival has multiple events scheduled throughout the day including the International Bumpjumping Competition, with registration starting at 10:00 A.M. and the race starting at noon. Hockey games will be played throughout the day as well as a curling competition on the hockey rink following the figure skating showcase. Staff has been busy preparing for the event and many local businesses have stepped up to sponsor prizes for event winners.

Commission members are encouraged to attend a portion of the Winter Carnival event.

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Enclosure



2014 SCHEDULE OF EVENTS
 Location: Petoskey Winter Sports Park
 For Rules & More Info.: www.petoskey.us



Saturday, February 15th



10:30 A.M. **BUMPJUMPING REGISTRATION**

NOON **BUMPJUMPING COMPETITION**

Come see an event **UNIQUE** to **NORTHWEST MICHIGAN!** Sponsored by the **LITTLE TRAVERSE BAY KIWANIS CLUB**



NOON **CRUSADERS' COOK-OUT**

Sponsored by **NM CANCER CRUSADERS**
 Chili-pot - Hot Dogs - Handcrafted Gift Items



1:00 P.M. **SPEEDSKATING DEMO** and Instruction by the **PETOSKEY SPEEDSKATING CLUB**

2:00 P.M. **CURLING FOR A CAUSE**
 Demonstration by **PETOSKEY CURLING CLUB**
 Public welcome to try out this "new" sport



3:00 P.M. **YOUTH SLEDDING COMPETITION**
 Ages 12 & Under

6:00 P.M. **FIGURE SKATING PERFORMANCE**
 by The Petoskey Figure Skating Club
 Choreographed by Anne Murray & Patti Gullon



6:00 P.M. **CARDBOARD CHALLENGE REGISTRATION**
 Contestants, please register at lodge.



INDIVIDUALS, TEAMS, AND ORGANIZATIONS ARE ALL ENCOURAGED TO PARTICIPATE. BUILD YOUR SLED FROM CARDBOARD/DUCT TAPE/PAINT.

7:00 P.M. **CARDBOARD CHALLENGE XX BEGINS**
 Contestants race their unique cardboard sleds.
 Sleds will be judged on speed and creative design.
 Sponsored by **THE TROPHY CASE**



8:00 P.M. **CHAR-EM DIVISION III HOCKEY GAME**
 1st annual Petoskey Winter Carnival Classic
 Sponsored by **FIVE STAR SCREEN PRINTING AND EMBROIDERY**



J.B.'s Hair Designs



Petoskey Cinema

We, the Petoskey Department of Parks and Recreation, would like to thank and express our wholehearted appreciation to all of the Winter Carnival Sponsors.





BOARD: Parks and Recreation Commission

MEETING DATE: February 10, 2014 **DATE PREPARED:** February 5, 2014

AGENDA SUBJECT: Project Status – Renovation of Lighted Tennis Courts

RECOMMENDATION: Informational

The Petoskey Community Courts Committee has been meeting regularly over the last two months and at its February 4, 2014 meeting Stefan J. Scholl, P.C., prepared Articles of Incorporation for Use by Domestic Non-profit Corporation to allow the group to act as a non-profit corporation pursuant to provision of Act 162, Public Acts of 1982. After reviewing the documents the group instructed Stefan Scholl to formally apply for this status with the Michigan Department of Licensing and Regulatory Affairs, Corporations, Securities and Commercial Licensing Bureau.

The group is now forming its board of directors and officers and also its various fundraising and promotional committees. Fundraising efforts to raise money toward the \$250,000 tennis court renovation project will begin in the spring.

City staff is also preparing a Michigan Passport Grant application to fund a portion of the renovations and will also be submitting an application for partial funding to the Emmet County Revenue Sharing board. Tennis court renovations are planned for 2015.

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BOARD: Parks and Recreation Commission

MEETING DATE: February 10, 2014 **DATE PREPARED:** February 5, 2014

AGENDA SUBJECT: Tax Administration Fee Update

RECOMMENDATION: Hear Report

At its February 3, 2014 meeting, City Council reinstated the 1% Administrative Fee for 2014 to help with General Fund shortfalls to assist in funding one Public Safety position that has not been filled due to retirement and to fund several needed maintenance items on City buildings. The fee is expected to generate approximately \$200,000. Reinstatement of this fee was a short term stop gap measure which will allow City Council and the community to study options for a stable funding source to support Department of Public Safety needs, including equipment purchases, and to allow for major building and park facility maintenance items that have been postponed as a result of the decline in property values that occurred as the result of the economic downturn of the last several years.

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