



PARKS AND RECREATION COMMISSION

Monday, January 13, 2014

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, December 9, 2013 Meeting
3. New Business -
 - a. Notification of Reappointment to the Parks and Recreation Commission
 - b. Annual Organizational Meeting and Election of Officers
 - c. Project Updates
 - d. Program Updates
4. Miscellaneous
5. Adjournment



PARKS AND RECREATION COMMISSION

December 9, 2013

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, December 9, 2013. Roll was called at 7:00 P.M. and the following were:

Present: Roy Pulaski, Chairperson
Jim Daunter
William Hansen, Jr.
John Hoffman (late arrival)
Frank Lamberti
Amy McMullen
Mike Morey

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Monday, November 11, 2013, meeting were read and approved. Motion for approval was made by Frank Lamberti, seconded by Mike Morey, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey, Pulaski (6)

NAYS: (0)

Cross Country Ski Trail at High School/Middle School Campus

Jim Harrington, a Petoskey resident and Cross Country Coach for the Petoskey Public Schools, gave a presentation on the layout of a new cross country running trail at the Petoskey High School/Middle School Campus and his desire to have this trail utilized in the winter months for a cross country ski area that could be used by both the general public and students in the school district. Mr. Harrington approached the board, asking them if they could provide assistance in providing minimal maintenance to the cross country ski trail which would include packing and an occasional setting of tracks on about a one mile loop located between Hill Street north and Northmen Drive near the sports fields.

At this time, the Director advised Commission members that the City does have the ability to groom and track set trails, however, their equipment is utilized at multiple locations including the Winter Sports Park and that it would be difficult for the City to routinely be able to set tracks at the high school at a set time or date but it could be feasible to occasionally set the tracks during a week day, if conditions were right. The difficulty is that there is limited staff and on heavy snow days they are tied up in other functions including tracking the City's snowmobile trails.

At this time, Frank Lamberti asked if the City's equipment could be made available for volunteers to run at the school district. The Director advised that the snowmobile and track setter are a trailered unit and that it is also being used at the Winter Sports Park for emergency purposes and it would not be available for other groups to borrow and it would be very difficult to schedule.

The Director then suggested, as did Bill Hansen Jr., that a snowmobile may possibly be able to be donated, either via the Snowmobile Club or other interested members and that potentially Gary Hunter from Bahnhof may have an additional track setter that could be used.

Jim Harrington then indicated that he is also looking for volunteers and a snowmobile, as well as a shed or construction of a shed to house the track setter and snowmobile.

At this time, Amy McMullen asked the Director where the City tracks existing snowmobile ski trails. The Director advised that the City tracks the Resort Bluff Trail from Magnus Park to East Park, one set of tracks in the Bear River Valley, and at the River Road Sports Complex on the disc golf course and in the near future it is hoped that the City will track a set of tracks at the municipal forest property once a trail has been built.

At this time, Frank Lamberti made a motion, seconded by Bill Hansen, Jr., that the City Parks and Recreation Department help where possible when labor, staffing and equipment are available to assist in setting tracks at the High School/Middle School Complex.

YEAS: Daunter, Hansen, Hoffman, Lamberti, McMullen, Morey, Pulaski (7)

NAYS: (0)

Winter Sports Park Update

The Director advised Commission members that park crews had started to prepare the Winter Sports Park facility grounds for winter activities, a new PA System had been installed, and an upper chain-link fabric had also been replaced and installed on the hockey rink, both of which were donated by the Petoskey Rotary Charities Fund. Work is also being finalized on the installation of a wireless internet broadcast system for the warming facility. Commissioners were also advised that crews have initiated the building of the ice rink and the target date for opening the park is December 21, 2013, weather permitting. Hours for the park are as follows: 12:00 P.M. to 9:00 P.M. during Christmas Break, with the exception that the park will be closed at 6:00 P.M. on December 24th and all day on December 25, 2013. Normal winter hours are Monday through Friday from 4:00 P.M. to 9:00 P.M. and Saturday and Sunday from 12:00 P.M. to 9:00 P.M., and on holidays and school closure days the park will be open from 12:00 P.M. to 9:00 P.M.

Winter Sports Programs Update

Commission members were informed that there will be an in-house registration for Skiing and Snowboard Lessons from 5:00 P.M. to 6:30 P.M. on Wednesday, December 18, 2013 at Petoskey City Hall. The lessons will be provided by Nubs Nob and the cost for lessons and equipment will be \$75 for residents and \$90 for non-residents. Lessons will be held from 12:30 P.M. to 2:00 P.M. on January 26th, February 2nd and February 9th. Each participant will also receive a free ski pass for the day following each lesson.

Commission members were also informed that online registration is now active to register for Ice Skating Lessons. The cost for six lessons is \$45 for residents and \$60 for non-residents. This program is scheduled to begin on Tuesday, January 14, 2014. The instructor is Ann Murray with assistance from several of her Ice Skating Club members.

Tennis Court Restoration Project

Commission members were informed that the lighted tennis courts at the Petoskey High School/Middle School Campus are in need of reconstruction and this need has been identified in the City Master Plan. This reconstruction has been delayed for several years for lack of a City match to fund 50% of the replacement costs pegged at about \$250,000. The 2014 Budget has identified this as a Capital Improvement Project for 2014, however, funding is dependent upon a successful grant application and a community wide fund drive similar to the one that funded the construction of the six unlighted courts. A meeting will be held at 7:00 P.M., Tuesday, December 10, 2013 at Petoskey City Hall in the Community Room with interested members of our local tennis community to discuss a capital fundraising campaign, as well as reestablishing the Community Courts Fundraising Committee, a non-profit

organization that was utilized for the last tennis court fund drive. Commission members were encouraged to attend.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:10 P.M. Motion for adjournment was made by Frank Lamberti, seconded by Amy McMullen, with all members present voting aye.

YEAS: Daunter, Hansen, Hoffman, Lamberti, McMullen, Morey, Pulaski (7)

NAYS: (0)

The next regular scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, January 13, 2014 at the City Hall Parkside Room.

Allen L. Hansen
Director of Parks and Recreation



BOARD: Parks and Recreation Commission

MEETING DATE: January 13, 2014 **DATE PREPARED:** January 3, 2014

AGENDA SUBJECT: Notification of Reappointment to the Parks and Recreation Commission

RECOMMENDATION: Informational

At its January 6, 2014 meeting, City Council considered and approved the reappointment of Amy McMullen, 901 Sunset Court, and Roy Pulaski, 449 Pearl Street, to the Parks and Recreation Commission for two year terms ending in January 2016.

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BOARD: Parks and Recreation Commission

MEETING DATE: January 14, 2013 **DATE PREPARED:** January 10, 2013

AGENDA SUBJECT: Annual Organizational Meeting and Election of Officers

RECOMMENDATION: Set date and time of meeting and nominate and elect Chairperson and Vice-Chairperson

Election of Officers: Commission members will select and nominate, from City Board Members, a Chairperson to conduct official meetings of the Parks and Recreation Commission and a Vice-Chairperson to conduct official meetings of the Commission in the absence of the Chairperson.

Upon establishing the slate of officers, the Commission will elect a Chairperson and Vice-Chairperson.

Set Meeting: The Commission traditionally meets on the second Monday of each month at 7:00 P.M. The Commission shall consider and establish a designated day, time and location of the Parks and Recreation Commission meetings.

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BOARD: Parks and Recreation Commission

MEETING DATE: January 13, 2014 **DATE PREPARED:** January 3, 2014

AGENDA SUBJECT: Project Updates

RECOMMENDATION: Informational

Turcott Field: The early onset of winter weather has delayed the completion of work on the new Turcott Field Project. Work remaining includes installation of scoreboard, installation of safety railing for bleachers, installation of E-1 pump, and final punch list items. Contractor has indicated that work will be completed prior to spring baseball.

Quarry Harbor Trail: The early onset of winter weather also delayed completion of the non-motorized trail fencing, signage, and finish seeding and punch list items will be completed in early spring.

Downtown Greenway Corridor/Arlington Street Improvements: The project is in the bid approval process and work is anticipated to begin in April 2014 with an October completion date.

Tennis Court Reconstruction: Fundraising organizational meetings are now underway. It is anticipated that an official committee will be established in the near future, depending on the scope of the project it may result in the renovation occurring in 2015.

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BOARD: Parks and Recreation Commission

MEETING DATE: January 13, 2014 **DATE PREPARED:** January 3, 2014

AGENDA SUBJECT: Program Updates

RECOMMENDATION: Informational

Winter Sports Park: The arrival of early winter weather enabled the Winter Sports Park to be fully operational for the Christmas/New Year's holiday break. Attendance has been good with many families enjoying the park facility. The Petoskey Speed Skating Club hosted a long-track event at the park on Sunday, January 5, 2014.

Skating and Ski Lessons: Sign-ups are underway with many residents taking advantage of the program.

Youth and Adult Basketball: Adult basketball and youth boys and girls programs resume play on January 11, 2014, after breaking for the holidays.

Winter Carnival Date: The date for the Annual Winter Carnival has been set for February 15, 2014.

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