



PARKS AND RECREATION COMMISSION

Monday, May 20, 2014

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, April 14, 2014 Meeting
3. Old Business –
 - a. Review Request on Substance Abuse Free Environment from S.A.F.E.
3. New Business -
 - a. Glenn H. Casey Award Dedication
 - b. Turcott Field – Opening Day
 - c. Suspension of Summer Meetings
4. Miscellaneous
5. Adjournment



PARKS AND RECREATION COMMISSION

April 14, 2014

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Community Room, Petoskey, Michigan, on Monday, April 14, 2014. Roll was called at 7:00 P.M. and the following were:

Present: Amy McMullen, Vice Chairperson
Jim Daunter
William Hansen, Jr.
Frank Lamberti
Mike Morey

Absent: John Hoffman
Roy Pulaski

Staff: Al Hansen, Parks and Recreation Director
Chris Flynn, Parks and Grounds Specialist

Minutes of the Monday, March 10, 2014, meeting were read and approved. Motion for approval was made by Bill Hansen, seconded by Mike Morey, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey (5)

NAYS: (0)

2013 Annual Parks and Recreation Participation Report

At this time the Director of Parks and Recreation made a presentation of the 2013 Annual Parks and Recreation Participation Report. The Director reviewed both the numerical information with Commission members as well as the written narrative.

Upon completion of the review Bill Hansen made a motion to accept the report. The motion was seconded by Mike Morey, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey (5)

NAYS: (0)

Participation Agreements Approved

The Director provided Commission members with the 2014 Participation Agreements for Bear Creek and Resort Townships. The City of Petoskey and the townships of Bear Creek and Resort have recognized the need and benefits of shared recreational programming and have entered into recreational agreements to provide this service for their respective residents for a number of years. This year the 2014 agreement cost for Bear Creek Township is \$35,104.18, based upon a 28.72% participation rate and the agreement cost for Resort Township is \$15,327.52, based upon a 12.54% participation rate.

At this time the Director pointed out that both agreements were slightly lower for both townships this year due to the fact of the method of charging for parks and recreation programming. The last several years the Parks and Recreation Department has increased programming fees which has closed the gap on the cost of services versus revenues generated which has skewed the formula and actually lowered the contributions from both townships to the City. The Director also indicated that because of these savings the net costs for the City have not been lowered as much as anticipated because of the change in contributions from the townships.

The Director has advised both Bear Creek and Resort Township representatives that when these agreements are submitted to the township that there may also be a letter attached requesting that the townships consider providing some additional dollars to help fund the renovation of the lighted tennis courts at the School District Recreational Complex.

Upon review of these agreements a motion was made by Frank Lamberti that these contracts be forwarded to Bear Creek and Resort Townships for payment. The motion was seconded by Jim Daunter, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey (5)

NAYS: (0)

Glenn H. Casey Award Selection

At this time the Director advised Commission members that they would need to make a decision on the 2013 Glenn H. Casey Award winner and that at its last meeting two people had been nominated to be considered for the award. The nominees were Dree Lo, Petoskey, Michigan, for her support of youth, high school and adult tennis in Northern Michigan that includes organizing, directing and instructing the City of Petoskey Tennis Program that has grown to 350 participants per year. Dree is also the Girls Varsity Tennis Coach at Petoskey High School and has expanded that program using a "no cut" strategy and has created junior varsity and varsity level teams and A & B level teams for competition play and Jack Taylor, Alanson, Michigan. Jack is the founding leader of Beyond the Scoreboard, Inc., a non-profit organization serving the Northwest Michigan area, including Emmet, Charlevoix, Cheboygan, and Antrim counties. This organization promotes and teaches positive character development through sports. And this organization, under his former leadership, has and continues to play an important role in guiding recreational and interscholastic sports in our area and recognizes individuals, parents, coaches and fans that display positive characteristics through sports. Jack has spent his entire lifetime mentoring youth, high school and collegiate athletes as both a coach and administrator of athletic programs at all levels of amateur sports.

At this time Commission member Frank Lamberti nominated Jack Taylor to be the 2013 recipient of the Glenn H. Casey Award. The motion was seconded by Bill Hansen, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey (5)

NAYS: (0)

The Commission also requested that the Director send a letter of thanks to Dree Lo praising her accomplishments in tennis and letting her know that her work has not gone unnoticed.

At this time the Director advised Commission members that he would make arrangements for a presentation to Jack Taylor in May of 2014 and would get back with them as to the date, time and location of the awards ceremony.

Miscellaneous

At this time Commission member Amy McMullen asked if the Commission would be taking up the request from the SAFE group regarding whether to ban smoking in City park areas. The Director advised that he will bring this up at the May meeting in hopes that all members of the Commission could be present when considering making a recommendation on this issue.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:10 P.M. Motion for adjournment was made by Bill Hansen, seconded by Jim Daunter, with all members present voting aye.

YEAS: Daunter, Hansen, Lamberti, McMullen, Morey (5)

NAYS: (0)

The next regular scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Tuesday, May 13, 2014 at the City Hall Parkside Room to avoid conflict with the Petoskey High School Sports Banquet which many of the Commission members attend.



Allen L. Hansen
Director of Parks and Recreation



BOARD: Parks and Recreation Commission

MEETING DATE: May 20, 2014 **DATE PREPARED:** May 15, 2014

AGENDA SUBJECT: Review Substance Abuse Free Environment Park Policy as Requested by S.A.F.E.

RECOMMENDATION: Continue discussion and make recommendations for or against Regulating use in public parks or beaches.

Background: At the Commission's March 10, 2014 meeting Sue Pulaski, advisor and S.A.F.E. council members from Petoskey High School gave a presentation and requested that they the Commission consider an ordinance to ban smoking within City parks and beaches.

Action: The Commission will review this request and consider a course of action. When reviewing this request please review the following from staff on the subject:

1. School and City recreational program activities do not allow smoking at these events. Informal policy.
2. Smoking is also not allowed by State Law inside city and park buildings.
3. Creating a policy of not allowing people to smoke in open air parks will be difficult to enforce, especially within our downtown park areas and marina and campground. This policy may also create conflicts and controversy amongst visitors.

The Commission can decide to approve, deny or table this request for future discussion. If recommended, an ordinance will require formal review and adoption by City Council action.



BOARD: Parks and Recreation Commission

MEETING DATE: May 20, 2014

DATE PREPARED: May 15, 2014

AGENDA SUBJECT: Set Date for Glenn H. Casey Award

RECOMMENDATION: Set Date

At its April meeting the Parks and Recreation Commission selected Jack Taylor as the 2013 recipient of the Glenn H. Casey Award. Presentation of this award by the Commission is generally scheduled for a late afternoon weekday, generally between 4:30 P.M. and 5:00 P.M. at Petoskey City Hall. The Director will set up a presentation date based upon availability of Commission members and the recipient. The Mayor will also be invited to attend this ceremony along with Glenn's daughter, Nan Casey. Jack will be out of town until early June.



BOARD: Parks and Recreation Commission

MEETING DATE: May 20, 2014

DATE PREPARED: May 15, 2014

AGENDA SUBJECT: Opening Day – Turcott Field

RECOMMENDATION: Informational

The first Petoskey High School Varsity Boys' baseball game was played on May 10, 2014 at the Carol Hansen Memorial Tournament that was held at the new Turcott Field Baseball Facility.

A brief opening day ceremony was held and Tom Turcott and Dick Harbaugh were honored for their long term support of baseball and recreation in the Petoskey community. Groups and individuals were also recognized for their contribution of funds to provide for an upgraded scoreboard and other amenities.

Major donors recognized included:

The Carol Hansen Memorial Fund – Scoreboard
The Duane Hasse Memorial Fund – Field Amenities
Edward Jones Investments – Scoreboard
Petoskey Baseball Boosters – Field and Concession Stand Equipment



BOARD: Parks and Recreation Commission

MEETING DATE: May 20, 2014 **DATE PREPARED:** May 15, 2014

AGENDA SUBJECT: Consider Suspension of Summer Parks and Recreation meetings

RECOMMENDATION: Consider suspending summer meetings

Background: Traditionally, the Parks and Recreation Commission has elected to suspend the Commission meetings during the summer months of June, July and August, with regularly scheduled meetings to resume in September.

If the Commission elects to suspend the summer meetings, the following proposed resolution should be adopted:

“That the City of Petoskey Parks and Recreation Commission hereby approve the suspension of regularly scheduled meetings for the months of June, July and August 2014, with the understanding that the Director can call a special meeting should the need arise.”

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