



**DOWNTOWN MANAGEMENT BOARD**

October 9, 2018

A special meeting of the City of Petoskey Downtown Management Board was held in the City Hall Community Room, Petoskey, Michigan, on Tuesday, October 9, 2018. The meeting was called to order at 6:00 P.M., and the following were

Present: S. Reginald Smith, Chairperson  
Doug Buck, Vice Chairperson  
Robin Bennett  
Ed Karmann  
John Murphy, Mayor  
Jessica Stubbs

Absent: Daniel Harris, Noah Marshall-Rashid and Ben Slocum

Also in attendance was the Downtown Director Becky Goodman and City Manager Robert Straebel.

**Approve Additional Funding for Pennsylvania Park Restroom Project**

Chairperson Smith reviewed that in early 2017 the City submitted a \$150,000 grant to the Land and Water Conservation Fund for financial support to remodel the downtown restrooms in Pennsylvania Park; that the City was notified that the project has been recommended for funding; and that the project will restrict use of the restrooms until May 2019 and it is imperative to begin work this fall.

Mr. Smith further reported that this was a scheduled project with \$300,000 earmarked in the 2018 CIP, with a \$150,000 Land and Water Conservation Fund grant, \$75,000 from the Downtown Management Board and \$75,000 from the General Fund; that since the original submission, a family bathroom was added to the plan per code resulting in more square footage and additional cost; that three bids were received and City staff and Architect Richard Neumann are confident that the low bidder, Freshwater Charch, Charlevoix, in the amount of \$371,000 can perform the specified work; that the remaining \$71,000 will be split between the Downtown Management Board Parking Fund and the City's General Fund Reserves (\$35,500 each); and that the Parking Fund Reserve balance is \$679,540.

Mr. Buck moved that, seconded by Ms. Bennett to approve an additional \$35,500 from the Parking Fund Reserves to fund the Pennsylvania Park restroom project. Said motion was unanimously approved as submitted.

There being no further business to come before the Downtown Management Board, the meeting was adjourned at 6:15 P.M.