



DOWNTOWN MANAGEMENT BOARD

February 19, 2019

Special Session

1. 5:30 P.M. – Call to Order, City Hall Community Room – Refreshments served
2. 5:40 to 6:10 P.M. – Discussion and review of Strategic Plan Workplan
3. 6:15 to 6:55 P.M. – Discussion and prioritization of staff job description
4. Adjournment

MISSION STATEMENT

A self-governing board dedicated to planning, promoting, and preserving the downtown business district - the hub of our community – for the greater good of the business, professional, social, cultural and service activities located within the defined downtown area.

Purposes of the Downtown Development Authority Board of Directors and Downtown Management Board are to: (1) Provide leadership for the implementation of improvements as outlined in the Downtown Master Plan as adopted by the City of Petoskey in 1987; (2) Promote public and private development and physical improvements in the downtown business district as initiated by individuals and organizations; (3) Serve as an advisory body to the City of Petoskey in matters pertaining to the downtown business district; and (4) coordinate appropriate downtown programs and services.



MEMORANDUM

TO: Downtown Management Board
FROM: Becky Goodman, Downtown Director
DATE: February 14, 2019
RE: Work Session Agenda

The Downtown Management Board will hold a work session at 5:30 P.M, Tuesday, February 19, just prior to its regularly scheduled meeting which will convene at 7:00 P.M.

AGENDA

- I. 5:30 – Greeting and Refreshments

- II. 5:40 to 6:10 – Discussion and Review of Strategic Plan Workplan

- III. 6:15 to 6:55 – Discussion and Prioritization of Staff Job Description

Please bring your copy of the Strategic Plan. Workplan documents will be provided.