



DOWNTOWN DEVELOPMENT AUTHORITY BOARD

August 20, 2019

1. Call to Order - 7:00 P.M. - City Hall Community Room
2. Minutes - Approval of minutes of the annual meeting of January 19, 2019
3. Annual Synopsis
4. Adjournment



DOWNTOWN DEVELOPMENT AUTHORITY BOARD

January 15, 2019

The annual meeting of the City of Petoskey Downtown Development Authority Board was held in the City Hall Community Room, Petoskey, Michigan, on Tuesday, January 15, 2019. Order was called at 7:00 P.M., and the following were:

Present: S. Reginald Smith, Chairperson
Robin Bennett
Doug Buck, Vice Chairperson
Noah Marshall-Rashid
John Murphy, Mayor
Ben Slocum
Jessica Stubbs

Absent: Dan Harris and Ed Karmann

Also in attendance were Downtown Director Becky Goodman and City Manager Robert Straebel.

Approve Consent Agenda

As the first matter for consideration, upon motion made by Mr. Marshall-Rashid and supported by Ms. Bennett, minutes of the Downtown Development Authority Board's annual meeting of January 16, 2018, were unanimously approved as submitted.

Conduct Annual Organizational Session

Mr. Smith next reported that to meet bylaw provisions, the Downtown Development Authority Board was required to conduct an annual meeting and asked Downtown Development Authority Board members to elect from its members, for one-year terms, a Chairperson and a Vice Chairperson and to set its meeting schedule for 2019.

Mr. Marshall-Rashid then nominated, Mr. Smith as Chairperson and Mr. Buck as Vice Chairperson, seconded by Ms. Bennett for the Downtown Development Authority Board for 2019. Nominations then were closed and Mr. Smith was elected Chairperson and Mr. Buck was elected Vice Chairperson of the Downtown Development Authority Board on a voice vote all in favor. The Board concurred to set the regular meetings for 7:00 P.M., the third Tuesday of each month, immediately preceding the DMB meetings, but called only if agenda business was pending.

There being no further business to come before the Board, the meeting was adjourned at 7:04 P.M.



MEMORANDUM

TO: Downtown Management Board and Downtown Development Authority
FROM: Becky Goodman, Downtown Director
DATE: August 15, 2019
RE: DDA Biannual Meeting

Per recently passed State of Michigan legislation, DDA's are now required to hold two public informational meetings per year. These meetings must be posted and any entities that are involved in the TIF capture are notified directly. Despite the fact that the City of Petoskey DDA does not capture TIF, the DDA must abide by the legislation. Staff will provide a brief overview of the DDA district to satisfy the requirement.