



**CITY COUNCIL**

June 18, 2018

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
  - (a) June 4, 2018 regular session City Council meeting minutes
  - (b) Acknowledge receipt of a report concerning certain administrative transactions since June 4, 2018
5. Miscellaneous Public Comments
6. City Manager Updates
7. New Business
  - (a) Adoption of a proposed resolution that would confirm that the Downtown Management Board, 216 Park Avenue, is a local not-for-profit organization
  - (b) Introduction and discussion of the draft 2018 City of Petoskey Action Plan
8. Closed Session – Adoption of a proposed resolution that would authorize to recess to a closed session, pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure
9. City Council Comments
10. Adjournment



# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** June 18, 2018

**PREPARED:** June 13, 2018

**AGENDA SUBJECT:** Consent Agenda Resolution

**RECOMMENDATION:** That the City Council approve this proposed resolution

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The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the June 4, 2018 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since June 4, 2018 for contract and vendor claims at \$1,289,951.20, intergovernmental claims at \$0, and the June 14 payroll at \$214,597.95 for a total of \$1,504,549.15.

sb  
Enclosures



## CITY COUNCIL

June 4, 2018

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, June 4, 2018. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor  
Kate Marshall, City Councilmember  
Izzy Lyman, City Councilmember  
Grant Dittmar, City Councilmember  
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, Parks and Recreation Director Kendall Klingelsmith, Downtown Director Becky Goodman and City Attorney James Murray.

### **Hear National Gun Violence Awareness Day Proclamation**

Mayor Murphy reviewed that Jessica Shaw-Nolff, a City resident, contacted him and the City Manager encouraging the City to consider support for gun violence awareness. Mayor Murphy read aloud the following proclamation:

WHEREAS, every day, 96 Americans are killed by gun violence and on average there are nearly 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, protecting public safety in the communities they serve is Mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

WHEREAS, Mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 21st birthday; and

WHEREAS, to help honor Hadiya – and the 96 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 1, 2018, the first Friday in June, as the 4<sup>th</sup> National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 1, the first Friday in June in 2018, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 1, 2018 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe:

NOW, THEREFORE BE IT RESOLVED, that Mayor John Murphy of the City of Petoskey declares the first Friday in June, June 1, 2018, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

### **Consent Agenda - Resolution No. 19196**

Following introduction of the consent agenda for this meeting of June 4, 2018, City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the May 21, 2018 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since May 21, for contract and vendor claims at \$877,274.44, intergovernmental claims at \$0, and the May 31 payroll at \$206,555.07, for a total of \$1,083,829.51 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)

NAYS: None (0)

### **Public Comment**

Mayor Murphy asked for public comments and Jessica Shaw-Nolff, 517 East Lake Street, thanked the Mayor for gun violence awareness proclamation.

### **City Manager Updates**

The City Manager reported that the Parks and Recreation Department recently completed improvements in the women's bathroom at Magnus Park and improvements to the men's restroom is scheduled for 2019; that downtown street improvements at Bay and Petoskey Streets is substantially completed; reviewed updates on West Lake Street project and that the street is now two-way and easier for motorists with anticipation the project will be completed by June 30; that rail removal, installation of light bases and new planters have been installed as part of the Phase II Greenway Corridor project near Howard and Michigan Streets; that Bridge Street Bridge project is progressing and that the contractor is bringing in more crew members in hopes of opening the bridge in late June/early July; that City staff, Downtown Director and Emmet County Recycling representatives are working together to re-establish a downtown recycling program with new signage to be in place in the next few weeks; that the FOPLC arbitration hearing date is scheduled for August 15-16 at City Hall; that there is a scheduled ZBA training from the Fair Housing Center of West Michigan for ZBA members on June 7; that the downtown farmer's market on Howard Street begins for the season on June 15 ending September 28; that City water crews continue to flush hydrants throughout the community;

and that there is a C.S. Mott Foundation clean and renewable grant meeting June 11 to discuss potential energy projects that will benefit the region.

City Councilmembers inquired if all of the crosswalks were in place for the downtown project except for in front of Petoskey Plastics; and that more signage should be installed as part of the recycling program to direct public to drop-off sites.

**Recess to Closed Session – Resolution No. 19197**

City Council was being asked to adopt a resolution that would recess to a closed session pursuant to Section 8(e) of the Michigan Open Meetings Act, to consult with its attorney regarding strategy in connection with specific pending litigation.

City Councilmember Wills moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(e) of the Michigan Open Meetings Act, to consult with its attorney regarding strategy in connection with specific pending litigation, at the City Council's regular meeting of June 4, 2018:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consult with its attorney regarding strategy in connection with specific pending litigation.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)

NAYS: None (0)

Recessed to closed session at 7:23 P.M. and reconvened into open session at 8:05 P.M.

**Adopt Ordinance 765 Regulating Mobile Food Vending – Resolution No.19198**

The City Manager reviewed that this was a third reading of the proposed ordinance. At their May 21 meeting, Councilmembers discussed and set the number of licenses to be issued for mobile food vending trucks on public property to six (6) utilizing four sites throughout the community – behind the Fire Station, East Bayfront Drive, Magnus Park and River Road Sports Complex; that additional language was added regarding exceptions for use of public property allowing the City Manager to approve mobile food vendors at community events such as Petoskey Rocks, Festival on the Bay, Old Town Emmet Street Food Truck Rally, etc.; that generator noise can be regulated by the City's local noise ordinance; that staff better defined the annual licenses that would expire each year on December 31; that the mobile food vending pilot program still expires December 31, 2019; that language was included for daily licenses associated with community events; and that a reasonable fee schedule should be set to promote mobile food trucks in the community while generally covering the additional City costs.

City Councilmembers discussed where food trucks would be located during community events; inquired if an annual license could be used for a community event with approval; how the City will handle any smoke that may come from food trucks; and concurred to establish the lowest suggested fee for each category and authorize the City Manager to make community event determination.

Mayor Murphy asked for public comments and heard comments opposed to allowing food trucks during community events such as Petoskey Rocks; that fees should be much higher for vendors during community events since they won't be operating on the weekends; inquiries if annual fee supersedes private costs; and that staff should make sure each vendor is licensed and certified with the health department.

City Councilmember Wills moved that, seconded by City Councilmember Marshall adoption of the following ordinance and resolution:

**AN ORDINANCE TO AMEND CHAPTER 8 OF THE PETOSKEY CODE OF ORDINANCES, BUSINESSES AND BUSINESS REGULATIONS, CREATING A NEW ARTICLE VIII MOBILE FOOD VENDING**

**THE CITY OF PETOSKEY ORDAINS THE FOLLOWING ARTICLE BE CREATED:**

**1. Article VIII Mobile Food Vending**

An amendment to Chapter 8 Businesses and Business Regulations that will expire after December 31, 2019. During this trial period, there may be up to six (6) licenses issued for designated locations on public property and no limit to the number of licenses that may operate on private property.

**Division 1. Generally**

**Sec. 8-300 Intent.**

The intent of this Section is to encourage mobile food vendors that will provide food service options in underserved areas, promote entrepreneurial activity, and increase vibrancy and culture to the City of Petoskey.

**Sec. 8-301 Definitions.**

- (a) *Mobile food vending* shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a food service establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as a tee shirt that bears the name of the organization engaged in mobile food vending.
- (b) *Mobile food vending unit* shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
- (c) *Vendor* shall mean any individual engaged in the business of mobile food vending; if more than one individual is operating a single stand, cart or other means of conveyance, then vendor shall mean all individuals operating such single stand, cart or other means of conveyance.
- (d) *Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business.

**Sec. 8-302-8-314 Reserved.**

**Division 2. License**

**Sec. 8-315 License required.**

No vendor shall engage in mobile food vending without a license from the City Clerk authorizing such vending. The City Clerk shall prescribe the form of such licenses and application for such license. All licenses shall be prominently displayed on the mobile food vending unit. No vending through a mobile food vending unit of food and/or other human consumables shall be licensed unless it meets the definition of mobile food vending as defined by this ordinance.

**Sec. 8-316 Duration; non-transferability.**

Annual licenses may be issued by the City Clerk expiring at the end of each calendar year. Licenses associated with a community event may be issued on a daily basis. This mobile food vending ordinance shall expire December 31, 2019. Any license issued under this chapter is non-transferable.

**Sec. 8-317 Application.**

Every vendor desiring to engage in mobile food vending shall make a written application to the City Clerk for a license under this chapter. The applicant shall truthfully state, in full, all information requested by the City Clerk and be accompanied by a fee established by resolution of the City Council. Additionally, the applicant shall provide all documentation, such as insurance, as required by the City.

**Sec. 8-318 Fees.**

An application for a license under this chapter shall be accompanied by a fee in the amount established by resolution of the City Council. There shall be no proration of fees. Fees are non-refundable once a license has been issued by the City Clerk. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this chapter.

**Sec. 8-319 Requirements.**

Any vendor engaging in mobile food vending shall comply with the following requirements:

- (1) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
- (2) If operating on city-owned or controlled property, vendor may only locate on such property in locations as established by a resolution adopted by the City Council. Exceptions to this requirement may be approved by the City Manager for community events whereby food vending trucks are present. All mobile food vending trucks operating at a community event, whether on public or private property, will be required to obtain the appropriate license(s) and pay the fee established by resolution of the City Council.
- (3) No vendor may operate on public property within one block of a City-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor.
- (4) No vendor may use flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- (5) No vendor shall use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- (6) Comply with the City's Nuisance Ordinance, Sign Ordinance and all other City ordinances.
- (7) Comply with all applicable federal, state and county regulations.
- (8) May have one portable sign that is six square feet, with no dimension greater than three feet and no height (with legs) greater than four feet, located within three (3) feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
- (9) The hours of mobile food vending are between 7:00 A.M. and 11:00 P.M. Other restrictions regarding hours of operation may be established by resolution of the City Council.
- (10) No mobile food vending unit may be left unattended for more than two hours; and any mobile food vending unit not in operation shall be removed between the hours of 11:00 P.M. and 7:00 A.M.
- (11) Mobile food vending units shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended across any City street, alley or sidewalk.

**Sec. 8-320 Impoundment.**

Any equipment associated with food vending that is not in compliance with this chapter and left on public property may be impounded at the owner's expense.

**Sec. 8-321 Other licenses.**

A license obtained under this chapter shall not relieve any vendor of the responsibility for obtaining any other license, or authorization required by any other ordinance, statute or administrative rule.

**Sec. 8-322 Revocation.**

The City Clerk shall revoke the license of any vendor engaged in mobile food vending who ceases to meet any requirement of this chapter or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of the public health, safety and welfare.

Immediately upon such revocation, the City Clerk shall provide written notice to the license holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the license shall become null and void.

**Sec. 8-323 Complaints; appeals.**

If a written complaint is filed with the City Clerk alleging a food vendor has violated the provisions of this chapter, the City Clerk shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and respond to evidence produced by the investigation. If the City Clerk, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified. If a license is denied or revoked by the City Clerk, or if a written complaint is certified pursuant to this Chapter, the applicant or holder of a license may appeal to and have a hearing before the City Manager. The City Manager shall make a written determination, after presentation by the applicant and investigation by the City Clerk, as to whether or not the grounds for denial, revocation or complaint are true. If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of City Clerk or filing of the complaint shall be sustained and the applicant may appeal the City Manager's decision to a court of competent jurisdiction.

**Sec. 8-324 Violation and Penalty.**

A violation of this chapter is responsible for a municipal civil infraction and subject to fines as established by City Council.

**2. Conflicting Standards.**

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

**3. Repeal; Savings Clause.**

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

**4. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**5. Effect.**

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)

NAYS: None (0)

**A RESOLUTION ESTABLISHING AN ORDINANCE AND REGULATIONS  
ASSOCIATED WITH A MOBILE FOOD VENDING PILOT PROGRAM FOR 2018 AND  
2019**

WHEREAS, at the direction of City Council, the City Planning Commission was asked to research leading practices and make recommendations on possible regulations pertaining to mobile food vending businesses within the City of Petoskey; and

WHEREAS, the Planning Commission established a sub-committee that met with local representatives of food trucks and brick and mortar businesses and studied several examples of ordinances from communities who have successfully implemented mobile food vending programs in their communities; and



WHEREAS, the sub-committee recommended mobile food truck regulations and possible sites to locate food trucks on public property; and

WHEREAS, the City's Planning Commission felt that business regulations were the appropriate mechanism for regulating food trucks and recommended draft language amending Article VIII of the Code of Ordinances, Chapter 8 Businesses and Business Regulations after hearing no opposition to the draft regulations and proposed sites; and

WHEREAS, the City Council has taken public comments and discussed various aspects of the proposed food vending pilot ordinance including possible public sites and fee schedules associated with a mobile food vending program:

NOW THEREFORE BE IT RESOLVED, that the Petoskey City Council hereby adopts Ordinance 765 and sets the following rules and fee schedules for a pilot food vending program for 2018 and 2019:

**MOBILE FOOD VENDING PILOT PROGRAM POLICY**

Vendors shall obtain both a business license as well as a mobile food vending license from the City Clerk in accordance with the City Code.

Vendors shall pay the following pertinent fees annually with each mobile food vending license expiring at the end of the calendar year on December 31.

If vending on City property:	\$500.00 annually
If vending on private property:	\$100.00 annually
If associated with a community event and on public property:	\$40.00 daily
If associated with a community event on private property:	\$25.00 daily

Vendors shall be required to comply with all Federal, State and local regulations including Ordinance 765.

The City shall allow up to two (2) mobile food vending trucks in designated areas at each of the following four City-owned locations:

- Behind the Petoskey Fire Station adjacent to Festival Park
- Bayfront Drive in the far eastern parking area near turnaround and public bathrooms
- Magnus Park
- River Road Sports Complex

Use of the aforementioned sites shall be on a "first come first serve basis".

NOW THEREFORE, BE IT RESOLVED, that the City of Petoskey approves Ordinance 765 along with the established fee schedule and designated City-owned sites.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)

NAYS: None (0)

**Authorize Staff to Solicit Bids for City Hall Exterior Restoration Project – Resolution No. 19199**

The City Manager reviewed that over the last year, when there has been steady, heavy rain, areas in City Hall experience water damage. It is currently being addressed, but there is evidence this has been a problem for a long time. The City Manager further reviewed that staff has met with restoration specialists and consulted with local architect Richard Neumann, who has experience with City Hall; that work needs to be done to mitigate the water issue, as it will only worsen; that the primary concerns are the west side of the building and the northwest corner; that by restoring the brickwork and mortar with new, matching construction, the historic integrity will not be compromised but the water issues will be lessened; that no monies in the 2018 budget have been included for this project; that this could be the first step in a more comprehensive renovation plan for City Hall in that all of the windows and the main rooftop HVAC unit are approaching 30 years old and need evaluating; that the City is working towards more efficient maintenance practices; and that staff recommended sending the specifications crafted by Richard Neumann to public bid for City Hall exterior restoration.

Mr. Neumann briefly reviewed the project specifications and commented that masonry repairs will be completed first before window replacement.

City Councilmembers were impressed with the project guidelines.

City Councilmember Marshall moved that, seconded by City Councilmember Wills to authorize staff to solicit bids for the City Hall exterior restoration project.

Said motion was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)

NAYS: None (0)

**Approve MDOT State Highway Permit Designations – Resolution No. 19200**

The City Manager reviewed that the City regularly performs maintenance and repair work within the Michigan Department of Transportation (MDOT) right-of-way. MDOT requires the City obtain a general right-of-way permit for performing routine and emergency repairs within the State right-of-way. City Council approved the same resolution by MDOT in 2011.

City Councilmember Lyman moved that, seconded by City Councilmember Wills to adopt the following resolution:

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the City of Petoskey hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

Michael Robbins – Director of Public Works  
Terry Barrette – Public Works Supervisor – Streets  
Jeffrey Davis – Public Works Supervisor – Electric

William LaCross – Public Works Supervisor – Construction  
Sherrie Elliott – Public Works Supervisor – Water/WWTP  
Martin Flynn – Public Works Supervisor – Water/WWTP

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Wills, Murphy (5)  
NAYS: None (0)

**Council Comments**

Mayor Murphy asked for Council comments and Councilmember Wills inquired if MDOT could review traffic timing on Mitchell Street and US-31 intersection since cars don't trigger lights. Councilmember Lyman inquired on the status of the Grove Street hole and if owners will need to install a fence. Councilmember Marshall inquired on drone regulations in parks and that there was a pot hole at the Bay and Williams Street intersection. Mayor Murphy reported that the Public Safety Open House was highly attended and a success.

**Recess to Closed Session – Resolution No. 19201**

City Council was being asked to adopt a resolution that would recess to a closed session pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure.

City Councilmember Marshall moved that, seconded by City Councilmember Wills adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure, at the City Council's regular meeting of June 4, 2018:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider material exempt from disclosure.

Recessed to closed session at 9:00 P.M. and reconvened into open session at 9:45 P.M.

There being no further business to come before the City Council, this June 4, 2018, meeting of the City Council adjourned at 9:50 P.M.

John Murphy, Mayor

Alan Terry, City Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/18	06/04/2018	80154	C2AE	204-481-802.000	22,901.96- V
06/18	06/07/2018	80200	VALLEY TRUCK PARTS INC.	661-598-932.000	76.42- V
05/18	05/31/2018	80215	Miller Creative Services	248-540-882.210	400.00
05/18	05/31/2018	80215	Miller Creative Services	248-540-882.210	400.00- V
05/18	05/31/2018	80216	Miller Creative Services	248-540-882.210	400.00
05/18	05/31/2018	80217	VSP	101-172-724.000	27.11
05/18	05/31/2018	80217	VSP	101-201-724.000	109.54
05/18	05/31/2018	80217	VSP	101-208-724.000	20.05
05/18	05/31/2018	80217	VSP	101-215-724.000	40.09
05/18	05/31/2018	80217	VSP	101-265-724.000	12.09
05/18	05/31/2018	80217	VSP	101-268-724.000	26.45
05/18	05/31/2018	80217	VSP	101-345-724.000	439.30
05/18	05/31/2018	80217	VSP	101-400-724.000	10.73
05/18	05/31/2018	80217	VSP	101-441-724.000	57.49
05/18	05/31/2018	80217	VSP	101-754-724.000	10.42
05/18	05/31/2018	80217	VSP	101-756-724.000	44.98
05/18	05/31/2018	80217	VSP	101-770-724.000	49.59
05/18	05/31/2018	80217	VSP	101-773-724.000	4.92
05/18	05/31/2018	80217	VSP	101-789-724.000	11.46
05/18	05/31/2018	80217	VSP	204-481-724.000	77.93
05/18	05/31/2018	80217	VSP	271-790-724.000	123.67
05/18	05/31/2018	80217	VSP	514-587-724.000	10.73
05/18	05/31/2018	80217	VSP	582-598-724.000	115.19
05/18	05/31/2018	80217	VSP	592-549-724.000	118.85
05/18	05/31/2018	80217	VSP	592-560-724.000	40.09
06/18	06/01/2018	80218	Greenscape	204-481-802.000	22,901.96
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-265-930.000	17.98
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	8.25
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-546-775.000	9.44
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	14.39
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-345-775.000	13.48
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-268-775.000	9.89
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	3.90
06/18	06/01/2018	80219	MEYER ACE HARDWARE	661-598-931.000	5.84
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	27.74
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	2.96
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-265-775.000	6.09
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	10.78
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-931.000	13.92
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-544-775.000	6.76
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	21.59
06/18	06/01/2018	80219	MEYER ACE HARDWARE	582-586-775.000	8.09
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-546-775.000	26.09
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-931.000	8.54
06/18	06/01/2018	80219	MEYER ACE HARDWARE	204-481-785.000	14.39
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-931.000	8.99
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	7.19
06/18	06/01/2018	80219	MEYER ACE HARDWARE	271-790-752.000	59.15
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	21.56
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	15.28
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	15.29
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	30.16

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06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	13.47
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	5.03
06/18	06/01/2018	80219	MEYER ACE HARDWARE	514-587-802.100	13.47
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-545-775.000	26.98
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	5.02
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-208-751.000	25.19
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	4.30
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	10.66
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	11.18
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	1.44
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-789-775.000	29.07
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-268-775.000	2.33
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	.53
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-770-775.000	4.74
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	45.88
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-775.000	32.02
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-551-775.000	12.39
06/18	06/01/2018	80219	MEYER ACE HARDWARE	582-593-785.000	14.02
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-773-931.000	22.49
06/18	06/01/2018	80219	MEYER ACE HARDWARE	592-551-775.000	10.41
06/18	06/01/2018	80219	MEYER ACE HARDWARE	271-790-752.000	11.39
06/18	06/01/2018	80219	MEYER ACE HARDWARE	101-265-775.000	13.66
06/18	06/01/2018	80219	MEYER ACE HARDWARE	514-587-775.000	41.67
06/18	06/01/2018	80220	MITCHELL GRAPHICS INC.	271-790-905.000	6,722.39
06/18	06/06/2018	80221	24/7 SEWER & DRAIN CLEANING	101-770-802.000	205.00
06/18	06/06/2018	80222	5H Irrigation & Maintenance	514-587-802.000	55.00
06/18	06/06/2018	80222	5H Irrigation & Maintenance	101-528-802.000	5,570.00
06/18	06/06/2018	80222	5H Irrigation & Maintenance	101-770-802.000	116.32
06/18	06/06/2018	80222	5H Irrigation & Maintenance	101-770-802.000	113.25
06/18	06/06/2018	80222	5H Irrigation & Maintenance	101-770-802.000	283.47
06/18	06/06/2018	80222	5H Irrigation & Maintenance	101-754-802.000	172.58
06/18	06/06/2018	80223	Advanced Turf Solutions Inc.	204-010-111.000	1,634.00
06/18	06/06/2018	80224	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	13.42
06/18	06/06/2018	80224	ALL-PHASE ELECTRIC SUPPLY	582-590-775.000	11.77
06/18	06/06/2018	80224	ALL-PHASE ELECTRIC SUPPLY	582-586-775.000	63.63
06/18	06/06/2018	80224	ALL-PHASE ELECTRIC SUPPLY	101-789-985.000	25.00
06/18	06/06/2018	80225	ALPHA HANDYMAN	101-528-802.000	832.50
06/18	06/06/2018	80226	AT&T	101-172-850.000	321.68
06/18	06/06/2018	80226	AT&T	101-201-850.000	171.56
06/18	06/06/2018	80226	AT&T	101-208-850.000	107.23
06/18	06/06/2018	80226	AT&T	101-257-850.000	107.23
06/18	06/06/2018	80226	AT&T	101-215-850.000	85.78
06/18	06/06/2018	80226	AT&T	101-345-850.000	235.86
06/18	06/06/2018	80226	AT&T	101-400-850.000	107.23
06/18	06/06/2018	80226	AT&T	101-756-850.000	128.67
06/18	06/06/2018	80226	AT&T	101-441-850.000	193.01
06/18	06/06/2018	80226	AT&T	204-481-850.000	64.34
06/18	06/06/2018	80226	AT&T	204-481-850.000	64.34
06/18	06/06/2018	80226	AT&T	582-588-850.000	214.45
06/18	06/06/2018	80226	AT&T	582-593-850.000	85.78
06/18	06/06/2018	80226	AT&T	592-549-850.000	128.67
06/18	06/06/2018	80226	AT&T	592-560-850.000	128.67

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06/18	06/06/2018	80226	AT&T	592-560-850.000	134.91
06/18	06/06/2018	80226	AT&T	592-560-850.000	155.80
06/18	06/06/2018	80226	AT&T	592-558-920.000	137.56
06/18	06/06/2018	80226	AT&T	592-538-850.000	134.05
06/18	06/06/2018	80226	AT&T	592-538-850.000	134.05
06/18	06/06/2018	80227	ATCHISON PAPER AND SUPPLY	271-790-751.000	69.25
06/18	06/06/2018	80228	BALLARD'S PLUMBING & HEATING	101-773-931.000	150.00
06/18	06/06/2018	80229	BAYSIDE FAMILY &	592-549-802.000	60.00
06/18	06/06/2018	80229	BAYSIDE FAMILY &	592-560-802.000	60.00
06/18	06/06/2018	80230	BENCHMARK ENGINEERING INC.	592-549-802.000	4,982.50
06/18	06/06/2018	80230	BENCHMARK ENGINEERING INC.	202-451-802.000	6,841.00
06/18	06/06/2018	80231	BEYOND THE SCOREBOARD	101-756-880.000	250.00
06/18	06/06/2018	80232	BLARNEY CASTLE OIL CO.	101-789-772.000	3,534.92
06/18	06/06/2018	80232	BLARNEY CASTLE OIL CO.	101-789-772.000	8,799.58
06/18	06/06/2018	80232	BLARNEY CASTLE OIL CO.	101-789-772.000	3,693.98
06/18	06/06/2018	80233	BOOK FARM INC, THE	271-790-760.100	439.23
06/18	06/06/2018	80234	BRADFORD MASTER DRY CLEANERS	101-345-775.000	383.95
06/18	06/06/2018	80235	Brakes By The Bay	514-587-802.200	1,614.39
06/18	06/06/2018	80236	BSN SPORTS INC.	101-756-808.010	298.02
06/18	06/06/2018	80237	BUCK'S BODY REPAIR INC.	661-081-682.000	1,788.40
06/18	06/06/2018	80237	BUCK'S BODY REPAIR INC.	661-598-932.000	85.08
06/18	06/06/2018	80238	C2AE	204-481-802.000	12,187.75
06/18	06/06/2018	80238	C2AE	204-481-802.000	2,474.78
06/18	06/06/2018	80239	Capstone Press Inc.	271-790-760.100	349.79
06/18	06/06/2018	80240	CARTER'S IMAGEWEAR & AWARDS	101-789-767.000	120.00
06/18	06/06/2018	80241	CINTAS CORP #729	582-588-767.000	41.80
06/18	06/06/2018	80241	CINTAS CORP #729	592-549-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	592-560-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	204-481-767.000	134.07
06/18	06/06/2018	80241	CINTAS CORP #729	582-593-802.000	28.33
06/18	06/06/2018	80241	CINTAS CORP #729	582-588-767.000	33.44
06/18	06/06/2018	80241	CINTAS CORP #729	592-549-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	592-560-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	204-481-767.000	63.47
06/18	06/06/2018	80241	CINTAS CORP #729	101-268-802.000	14.07
06/18	06/06/2018	80241	CINTAS CORP #729	592-554-802.000	49.39
06/18	06/06/2018	80241	CINTAS CORP #729	582-588-767.000	33.44
06/18	06/06/2018	80241	CINTAS CORP #729	592-549-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	592-560-767.000	21.56
06/18	06/06/2018	80241	CINTAS CORP #729	204-481-767.000	41.58
06/18	06/06/2018	80242	CINTAS CORPORATION	592-554-802.000	76.76
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-265-920.000	963.64
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-268-920.000	797.67
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-345-920.000	2,887.76
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-345-920.100	382.92
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-754-920.000	24.54
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-770-920.000	1,708.11
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-773-920.000	418.37
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	101-789-920.000	1,050.34
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	202-475-920.000	320.00
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	204-448-920.000	2,600.00
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	271-790-920.000	2,487.63

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06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	514-587-920.000	144.13
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	582-586-920.000	121.61
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	582-593-920.000	926.80
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	592-538-920.000	7,360.08
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	592-542-920.000	121.61
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	592-551-920.000	16,438.03
06/18	06/06/2018	80243	CITY TREAS. FOR UTILITY BILLS	592-555-920.000	906.19
06/18	06/06/2018	80244	COMPLETE PAINT & SUPPLIES	101-770-775.000	46.00
06/18	06/06/2018	80244	COMPLETE PAINT & SUPPLIES	101-770-775.000	108.50
06/18	06/06/2018	80244	COMPLETE PAINT & SUPPLIES	101-773-775.000	70.97
06/18	06/06/2018	80244	COMPLETE PAINT & SUPPLIES	202-475-775.000	95.88
06/18	06/06/2018	80245	David L Hoffman Landscaping & Nursery	101-770-802.000	225.00
06/18	06/06/2018	80246	DEMCO	271-790-751.000	41.51
06/18	06/06/2018	80247	DERRER OIL CO.	661-598-759.000	2,821.53
06/18	06/06/2018	80247	DERRER OIL CO.	661-598-759.000	2,916.58
06/18	06/06/2018	80248	Dinon Law PLLC	101-266-802.000	1,540.00
06/18	06/06/2018	80249	DISTRICT 21 SOFTBALL	101-756-808.120	200.00
06/18	06/06/2018	80250	DONOVAN, LAWRENCE	101-345-912.000	53.96
06/18	06/06/2018	80251	Empiric Solutions Inc.	101-228-802.000	3,180.00
06/18	06/06/2018	80252	ENGLEBRECHT, ROBERT	101-257-802.100	3,750.00
06/18	06/06/2018	80253	EVERETT GOODRICH TRUCKING INC.	204-010-111.000	4,934.21
06/18	06/06/2018	80254	FASTENAL COMPANY	101-789-775.000	82.87
06/18	06/06/2018	80254	FASTENAL COMPANY	582-586-775.000	51.19
06/18	06/06/2018	80254	FASTENAL COMPANY	661-598-767.000	9.25
06/18	06/06/2018	80254	FASTENAL COMPANY	204-481-767.000	9.28
06/18	06/06/2018	80254	FASTENAL COMPANY	204-481-767.000	14.99
06/18	06/06/2018	80255	FERGUSON ENTERPRISES #2000	101-770-775.000	151.03
06/18	06/06/2018	80256	FIVE STAR SCREEN PRINTING PLUS	101-756-808.120	510.00
06/18	06/06/2018	80256	FIVE STAR SCREEN PRINTING PLUS	101-773-767.000	252.00
06/18	06/06/2018	80256	FIVE STAR SCREEN PRINTING PLUS	101-756-808.120	606.00
06/18	06/06/2018	80256	FIVE STAR SCREEN PRINTING PLUS	101-756-808.120	654.00
06/18	06/06/2018	80257	FRITZ, KARL	101-345-912.000	444.00
06/18	06/06/2018	80257	FRITZ, KARL	101-345-912.000	27.56
06/18	06/06/2018	80257	FRITZ, KARL	101-345-912.000	29.42
06/18	06/06/2018	80258	GALE/CENGAGE LEARNING	271-790-760.000	24.79
06/18	06/06/2018	80259	GALLS LLC	101-345-775.000	84.00
06/18	06/06/2018	80259	GALLS LLC	101-770-775.000	84.00
06/18	06/06/2018	80260	Goedge, Megan	271-790-958.000	11.07
06/18	06/06/2018	80261	GORDON FOOD SERVICE	101-789-775.000	61.46
06/18	06/06/2018	80261	GORDON FOOD SERVICE	101-268-775.000	11.58
06/18	06/06/2018	80261	GORDON FOOD SERVICE	101-789-775.000	26.57
06/18	06/06/2018	80261	GORDON FOOD SERVICE	101-789-775.000	6.99
06/18	06/06/2018	80261	GORDON FOOD SERVICE	101-789-775.000	22.27
06/18	06/06/2018	80262	HARBOR HOUSE PUBLISHERS	271-790-905.000	595.00
06/18	06/06/2018	80262	HARBOR HOUSE PUBLISHERS	248-739-880.200	645.00
06/18	06/06/2018	80263	HARRELL'S LLC	101-770-775.000	1,020.00
06/18	06/06/2018	80263	HARRELL'S LLC	101-754-775.000	204.00
06/18	06/06/2018	80263	HARRELL'S LLC	101-756-775.000	612.00
06/18	06/06/2018	80263	HARRELL'S LLC	101-789-775.000	204.00
06/18	06/06/2018	80264	HISTORICAL SOCIETY OF MICHIGAN	271-790-760.400	65.00
06/18	06/06/2018	80265	Kesseler, Nisa	271-790-912.000	157.29
06/18	06/06/2018	80266	KORTHASEFLINN	101-268-775.000	320.00



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06/18	06/06/2018	80267	KRING CHEVROLET CADILLAC, DAVE	661-598-932.000	1,203.86
06/18	06/06/2018	80268	KSS ENTERPRISES	101-770-775.000	148.52
06/18	06/06/2018	80268	KSS ENTERPRISES	101-773-775.000	21.51
06/18	06/06/2018	80269	La Crosse Seed	204-010-111.000	2,875.00
06/18	06/06/2018	80270	LEXISNEXIS RISK DATA MGT	101-208-802.000	50.00
06/18	06/06/2018	80271	MCCARDEL CULLIGAN	101-770-802.000	11.50
06/18	06/06/2018	80271	MCCARDEL CULLIGAN	101-770-802.000	8.00
06/18	06/06/2018	80272	Michigan Pure Ice	101-789-775.000	143.00
06/18	06/06/2018	80273	MICHIGAN WATER ENVIRONMENT ASSOC.	592-560-915.000	70.00
06/18	06/06/2018	80273	MICHIGAN WATER ENVIRONMENT ASSOC.	592-560-915.000	270.00
06/18	06/06/2018	80274	MITCHELL GRAPHICS INC.	271-790-905.000	482.00
06/18	06/06/2018	80274	MITCHELL GRAPHICS INC.	248-739-880.600	7,011.06
06/18	06/06/2018	80275	MORAN IRON WORKS	204-444-802.000	15,800.00
06/18	06/06/2018	80276	MOTION PICTURE LICENSING CORP.	271-790-958.100	197.68
06/18	06/06/2018	80277	MOTOROLA	582-593-785.000	3,988.50
06/18	06/06/2018	80278	New Moon Visions Inc.	248-739-880.400	500.00
06/18	06/06/2018	80279	NORTH CENTRAL LABORATORIES	592-553-775.000	2,159.27
06/18	06/06/2018	80280	NORTH COUNTRY PUBLISHING CORP.	248-739-880.200	225.00
06/18	06/06/2018	80281	Northland Self Storage LLC	592-551-801.000	147.00
06/18	06/06/2018	80282	OHM Advisors	202-451-802.000	7,317.75
06/18	06/06/2018	80283	Oliver Enterprises	204-444-802.000	1,675.00
06/18	06/06/2018	80283	Oliver Enterprises	203-451-802.000	700.00
06/18	06/06/2018	80284	P.C. LAWN CARE	582-593-930.000	250.00
06/18	06/06/2018	80285	PENDO	271-790-752.000	94.70
06/18	06/06/2018	80285	PENDO	271-790-752.000	32.50
06/18	06/06/2018	80286	Penguin Random House	271-790-761.000	30.00
06/18	06/06/2018	80287	PERFORMANCE PAINTING	101-770-802.000	2,875.00
06/18	06/06/2018	80287	PERFORMANCE PAINTING	582-590-802.000	350.00
06/18	06/06/2018	80288	PERSONAL GRAPHICS INC.	101-756-808.110	698.00
06/18	06/06/2018	80289	Plath's Meat Inc.	101-345-783.000	207.00
06/18	06/06/2018	80290	POWER LINE SUPPLY	582-010-111.000	301.24
06/18	06/06/2018	80290	POWER LINE SUPPLY	582-010-111.000	831.00
06/18	06/06/2018	80290	POWER LINE SUPPLY	582-010-111.000	864.70
06/18	06/06/2018	80291	PRINT SHOP, THE	514-587-775.000	70.00
06/18	06/06/2018	80292	RANGE TELECOMMUNICATIONS	204-481-850.000	100.00
06/18	06/06/2018	80292	RANGE TELECOMMUNICATIONS	582-593-850.000	100.00
06/18	06/06/2018	80292	RANGE TELECOMMUNICATIONS	592-549-850.000	100.00
06/18	06/06/2018	80292	RANGE TELECOMMUNICATIONS	592-560-850.000	100.00
06/18	06/06/2018	80292	RANGE TELECOMMUNICATIONS	661-598-850.000	2.40
06/18	06/06/2018	80293	SAFETY-KLEEN SYSTEMS INC.	661-598-785.000	309.70
06/18	06/06/2018	80294	SANISWEEP INC.	202-466-802.000	1,940.00
06/18	06/06/2018	80294	SANISWEEP INC.	203-466-802.000	4,000.00
06/18	06/06/2018	80295	SCHOLASTIC INC.	271-790-760.100	2.29
06/18	06/06/2018	80295	SCHOLASTIC INC.	271-790-760.100	270.40
06/18	06/06/2018	80296	SIGN & DESIGN	661-598-932.000	62.00
06/18	06/06/2018	80297	SiteOne Landscape Supply	101-754-775.000	170.71
06/18	06/06/2018	80297	SiteOne Landscape Supply	101-770-775.000	212.24
06/18	06/06/2018	80297	SiteOne Landscape Supply	101-756-775.000	146.90
06/18	06/06/2018	80297	SiteOne Landscape Supply	101-770-775.000	376.11
06/18	06/06/2018	80297	SiteOne Landscape Supply	101-770-775.000	144.09
06/18	06/06/2018	80298	SPARTAN DISTRIBUTORS INC.	661-598-931.000	244.27
06/18	06/06/2018	80299	Spectrum Business	592-560-850.000	34.95

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/18	06/06/2018	80299	Spectrum Business	582-593-850.000	34.99
06/18	06/06/2018	80300	STANDARD ELECTRIC COMPANY	582-586-775.000	518.64
06/18	06/06/2018	80300	STANDARD ELECTRIC COMPANY	582-586-775.000	535.67
06/18	06/06/2018	80300	STANDARD ELECTRIC COMPANY	582-010-111.000	126.65
06/18	06/06/2018	80300	STANDARD ELECTRIC COMPANY	582-010-111.000	159.66
06/18	06/06/2018	80301	STAPLES ADVANTAGE	101-268-775.000	418.17
06/18	06/06/2018	80301	STAPLES ADVANTAGE	592-560-751.000	239.84
06/18	06/06/2018	80301	STAPLES ADVANTAGE	592-549-751.000	184.25
06/18	06/06/2018	80301	STAPLES ADVANTAGE	101-770-751.000	.91
06/18	06/06/2018	80301	STAPLES ADVANTAGE	101-201-751.000	112.33
06/18	06/06/2018	80301	STAPLES ADVANTAGE	101-268-775.000	9.99
06/18	06/06/2018	80301	STAPLES ADVANTAGE	592-560-751.000	30.99
06/18	06/06/2018	80301	STAPLES ADVANTAGE	101-201-751.000	12.19-
06/18	06/06/2018	80302	Stuart C Irby Co	582-010-111.000	29,529.56
06/18	06/06/2018	80303	SURE LOCK & HOMES LLC	101-770-775.000	20.00
06/18	06/06/2018	80303	SURE LOCK & HOMES LLC	101-789-775.000	20.00
06/18	06/06/2018	80303	SURE LOCK & HOMES LLC	101-754-775.000	20.00
06/18	06/06/2018	80303	SURE LOCK & HOMES LLC	101-756-775.000	20.00
06/18	06/06/2018	80304	SWEEP SHOP, THE	271-790-752.000	195.70
06/18	06/06/2018	80305	Terex Services	661-020-142.000	189,987.00
06/18	06/06/2018	80306	THRU GLASS WINDOW CLEANING	514-587-802.100	25.00
06/18	06/06/2018	80307	T-Mobile	271-790-850.000	129.60
06/18	06/06/2018	80308	TROPHY CASE, THE	514-587-775.000	36.00
06/18	06/06/2018	80308	TROPHY CASE, THE	101-441-751.000	48.00
06/18	06/06/2018	80308	TROPHY CASE, THE	271-790-751.000	8.00
06/18	06/06/2018	80309	TROXEL, TODD	101-345-912.000	23.31
06/18	06/06/2018	80310	USA BLUE BOOK	592-554-775.000	218.21
06/18	06/06/2018	80310	USA BLUE BOOK	592-540-775.000	271.31
06/18	06/06/2018	80311	USA Softball of Michigan	101-756-808.120	400.00
06/18	06/06/2018	80312	VERIZON WIRELESS	271-790-850.000	80.02
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-770-775.000	111.17
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	172.13
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	1.09
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	32.64
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	27.00-
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	35.52
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	582-593-930.000	10.99
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	582-593-930.000	10.99
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-345-775.000	21.85
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	16.09
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-345-775.000	4.05
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	17.79
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	31.04
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	63.36
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	35.52-
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-345-775.000	97.29
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	33.86
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	33.62-
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	12.20
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	34.86
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	5.81
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	592-549-785.000	67.53

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06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	11.64
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-789-775.000	21.97
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-770-775.000	109.99
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	122.86
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	128.49
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	51.15
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-010-111.000	54.77
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	78.87
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	18.00-
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-931.000	18.00-
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	150.45
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	7.96
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	30.53
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-759.000	71.87
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-785.000	48.00
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	101-345-775.000	53.40
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	79.56
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	50.45
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	64.70
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	19.83
06/18	06/06/2018	80313	FOCHTMAN'S AUTO & TRUCK PARTS	661-598-932.000	83.56-
06/18	06/06/2018	80314	Gopher Sign Company	202-475-775.000	193.46
06/18	06/06/2018	80314	Gopher Sign Company	203-475-775.000	193.45
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	66.09
06/18	06/06/2018	80315	PRESTON FEATHER	582-593-785.000	18.18
06/18	06/06/2018	80315	PRESTON FEATHER	101-265-775.000	12.37
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	61.98
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	122.31
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	333.20
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	15.63
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	50.19
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-931.000	26.06
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	14.28
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	338.99
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	67.98
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-775.000	24.50
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	40.28
06/18	06/06/2018	80315	PRESTON FEATHER	204-010-111.000	366.43
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-775.000	4.78
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	15.95
06/18	06/06/2018	80315	PRESTON FEATHER	101-268-775.000	35.73
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-931.000	10.04
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	8.51
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-775.000	5.02
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	16.15
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-775.000	17.17
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	345.69
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	4.89
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	8.71
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	7.62
06/18	06/06/2018	80315	PRESTON FEATHER	101-268-930.000	36.61
06/18	06/06/2018	80315	PRESTON FEATHER	101-268-930.000	94.95

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06/18	06/06/2018	80315	PRESTON FEATHER	582-593-785.000	1.82-
06/18	06/06/2018	80315	PRESTON FEATHER	204-010-111.000	34.14-
06/18	06/06/2018	80315	PRESTON FEATHER	101-789-775.000	102.18-
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-931.000	3.61-
06/18	06/06/2018	80315	PRESTON FEATHER	101-773-775.000	5.15-
06/18	06/06/2018	80315	PRESTON FEATHER	101-770-775.000	49.69-
06/18	06/06/2018	80315	PRESTON FEATHER	101-268-930.000	13.16-
06/18	06/06/2018	80315	PRESTON FEATHER	101-268-775.000	3.57-
06/18	06/06/2018	80315	PRESTON FEATHER	101-265-775.000	1.24-
06/18	06/06/2018	80316	EJ USA INC.	203-469-802.000	547.02
06/18	06/06/2018	80316	EJ USA INC.	202-469-802.000	547.02
06/18	06/06/2018	80316	EJ USA INC.	592-556-802.000	547.02
06/18	06/06/2018	80316	EJ USA INC.	592-544-802.000	547.01
06/18	06/06/2018	80316	EJ USA INC.	202-451-802.000	547.01
06/18	06/06/2018	80316	EJ USA INC.	203-451-802.000	547.01
06/18	06/06/2018	80316	EJ USA INC.	592-010-111.000	1,407.67
06/18	06/06/2018	80316	EJ USA INC.	592-010-111.000	2,056.44
06/18	06/06/2018	80316	EJ USA INC.	592-010-111.000	75.60
06/18	06/06/2018	80317	Great Lakes Pipe & Supply	101-265-775.000	39.48
06/18	06/06/2018	80317	Great Lakes Pipe & Supply	101-789-775.000	14.18
06/18	06/06/2018	80317	Great Lakes Pipe & Supply	101-789-775.000	51.88
06/18	06/13/2018	80343	5H Irrigation & Maintenance	203-467-802.000	60.00
06/18	06/13/2018	80343	5H Irrigation & Maintenance	101-770-802.000	102.57
06/18	06/13/2018	80343	5H Irrigation & Maintenance	101-770-802.000	119.05
06/18	06/13/2018	80343	5H Irrigation & Maintenance	203-467-802.000	65.00
06/18	06/13/2018	80343	5H Irrigation & Maintenance	202-467-802.000	82.70
06/18	06/13/2018	80343	5H Irrigation & Maintenance	202-467-802.000	77.70
06/18	06/13/2018	80343	5H Irrigation & Maintenance	202-467-802.000	400.44
06/18	06/13/2018	80343	5H Irrigation & Maintenance	202-467-802.000	69.58
06/18	06/13/2018	80343	5H Irrigation & Maintenance	101-770-802.000	217.98
06/18	06/13/2018	80343	5H Irrigation & Maintenance	101-770-802.000	237.50
06/18	06/13/2018	80343	5H Irrigation & Maintenance	271-790-802.000	210.11
06/18	06/13/2018	80343	5H Irrigation & Maintenance	203-467-802.000	104.07
06/18	06/13/2018	80343	5H Irrigation & Maintenance	271-790-802.000	65.00
06/18	06/13/2018	80343	5H Irrigation & Maintenance	101-754-802.000	75.00
06/18	06/13/2018	80344	ALL SCAPES LLC	101-345-802.100	400.00
06/18	06/13/2018	80344	ALL SCAPES LLC	202-470-802.000	2,830.00
06/18	06/13/2018	80344	ALL SCAPES LLC	592-537-802.000	720.00
06/18	06/13/2018	80344	ALL SCAPES LLC	592-554-802.000	580.00
06/18	06/13/2018	80344	ALL SCAPES LLC	592-543-802.000	80.00
06/18	06/13/2018	80344	ALL SCAPES LLC	592-558-802.000	885.00
06/18	06/13/2018	80345	ALL-PHASE ELECTRIC SUPPLY	101-265-930.000	13.92
06/18	06/13/2018	80346	ALRO STEEL CORPORATION	202-475-775.000	57.71
06/18	06/13/2018	80346	ALRO STEEL CORPORATION	203-475-775.000	57.71
06/18	06/13/2018	80347	AMERICAN WASTE	101-528-802.000	5,575.50
06/18	06/13/2018	80347	AMERICAN WASTE	101-528-802.000	3,062.10
06/18	06/13/2018	80347	AMERICAN WASTE	101-770-775.000	150.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-754-802.000	150.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-756-775.000	150.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-789-775.000	150.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-770-802.000	66.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-754-802.000	69.00

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06/18	06/13/2018	80347	AMERICAN WASTE	101-265-802.000	66.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-268-802.000	57.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-789-802.000	12.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-773-931.000	30.00
06/18	06/13/2018	80347	AMERICAN WASTE	101-770-775.000	118.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-754-802.000	118.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-756-775.000	118.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-789-775.000	118.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-789-775.000	38.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-756-775.000	38.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-754-802.000	38.75
06/18	06/13/2018	80347	AMERICAN WASTE	101-770-775.000	38.75
06/18	06/13/2018	80348	APOLLO FIRE EQUIPMENT	101-345-985.000	2,959.00
06/18	06/13/2018	80349	AT&T	582-593-850.000	126.64
06/18	06/13/2018	80349	AT&T	592-558-920.000	134.05
06/18	06/13/2018	80349	AT&T	592-560-850.000	275.89
06/18	06/13/2018	80350	BALLARD'S PLUMBING & HEATING	592-020-342.000	9,923.00
06/18	06/13/2018	80350	BALLARD'S PLUMBING & HEATING	582-020-360.000	20,555.28
06/18	06/13/2018	80351	BECKETT & RAEDER INC.	204-481-802.000	5,186.04
06/18	06/13/2018	80352	BENCHMARK ENGINEERING INC.	592-020-342.000	17,706.00
06/18	06/13/2018	80353	BUCK'S BODY REPAIR INC.	661-598-932.000	2,730.00
06/18	06/13/2018	80354	CCP INDUSTRIES INC.	204-481-767.000	109.00
06/18	06/13/2018	80354	CCP INDUSTRIES INC.	661-598-767.000	54.50
06/18	06/13/2018	80354	CCP INDUSTRIES INC.	592-560-767.000	54.63
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	592-555-802.000	488.03
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	592-537-802.000	596.93
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	592-537-802.000	491.71
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	101-345-802.100	385.06
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	592-554-802.000	748.21
06/18	06/13/2018	80355	CUMMINS BRIDGEWAY LLC	592-555-802.000	499.83
06/18	06/13/2018	80356	David L Hoffman Landscaping & Nursery	204-470-802.000	4,358.00
06/18	06/13/2018	80356	David L Hoffman Landscaping & Nursery	204-470-802.000	4,435.00
06/18	06/13/2018	80356	David L Hoffman Landscaping & Nursery	582-586-802.000	200.25
06/18	06/13/2018	80356	David L Hoffman Landscaping & Nursery	204-470-802.000	1,428.00
06/18	06/13/2018	80356	David L Hoffman Landscaping & Nursery	582-586-802.000	354.50
06/18	06/13/2018	80357	ELECTION SYSTEMS & SOFTWARE	101-262-751.000	25.30
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	248-540-882.180	66.65-
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	101-773-775.000	24.68
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	248-540-882.180	157.35-
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	101-268-775.000	18.58
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	101-773-775.000	9.29
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	202-464-775.000	259.80
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	202-464-775.000	3.49
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	202-451-802.000	232.50
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	202-464-775.000	173.20
06/18	06/13/2018	80358	EMMET BRICK & BLOCK CO.	202-451-802.000	352.00-
06/18	06/13/2018	80359	EMMET CO. DEPT OF PUBLIC WORKS	101-529-802.000	6,107.50
06/18	06/13/2018	80360	ENVIRONMENTAL RESOURCE ASSOC.	592-553-801.000	154.65
06/18	06/13/2018	80361	ETNA SUPPLY	592-010-111.000	693.20
06/18	06/13/2018	80361	ETNA SUPPLY	592-010-111.000	2,887.90
06/18	06/13/2018	80361	ETNA SUPPLY	592-010-111.000	530.00
06/18	06/13/2018	80361	ETNA SUPPLY	592-010-111.000	3,460.00

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06/18	06/13/2018	80361	ETNA SUPPLY	101-208-912.000	76.67
06/18	06/13/2018	80361	ETNA SUPPLY	592-010-111.000	3,862.76
06/18	06/13/2018	80362	FACTOR SYSTEMS INC.	101-208-803.000	7,013.31
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-773-931.000	201.38
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-789-775.000	95.39
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-773-775.000	42.39
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-756-880.000	30.23
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-770-931.000	297.52
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-789-772.000	20.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	592-560-751.000	121.59
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	592-549-915.000	139.09
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	592-560-915.000	265.64
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-345-751.000	537.02
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-345-912.000	255.26
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-345-782.000	180.96
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-345-915.000	25.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-345-783.000	9.56
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-400-912.000	191.48
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-400-751.000	31.75
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-101-751.000	159.34
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-215-751.000	82.25
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-215-915.000	305.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-262-751.000	63.93
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	101-201-912.000	40.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	582-588-912.000	10.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	271-790-905.000	59.95
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	271-790-958.200	69.59
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	271-790-760.400	35.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	271-790-802.000	165.00
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	271-790-958.000	51.56
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	592-544-775.000	887.99
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	248-739-880.200	156.19
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	514-587-802.100	42.98
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	514-587-802.200	76.60
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	514-587-931.000	6.75
06/18	06/13/2018	80363	FIRST NATIONAL BANK OMAHA	204-481-912.000	8.75
06/18	06/13/2018	80364	FISHBECK THOMPSON CARR & HUBER	592-553-801.000	621.00
06/18	06/13/2018	80365	FIVE STAR SCREEN PRINTING PLUS	101-756-808.010	243.00
06/18	06/13/2018	80366	FROMUTH	101-756-775.000	139.61
06/18	06/13/2018	80367	GIBSON EXCAVATING LLC	592-537-802.000	725.00
06/18	06/13/2018	80367	GIBSON EXCAVATING LLC	592-545-802.000	2,410.00
06/18	06/13/2018	80367	GIBSON EXCAVATING LLC	592-544-802.000	840.00
06/18	06/13/2018	80368	GIVE 'EM A BRAKE SAFETY	204-444-802.000	1,825.00
06/18	06/13/2018	80369	GOVERNMENT FINANCE OFFICERS	101-215-915.000	170.00
06/18	06/13/2018	80370	GRAND TRAVERSE CONSTRUCTION	592-025-343.000	139,715.64
06/18	06/13/2018	80371	Grand Traverse Mobile Communications	661-598-932.000	4,066.30
06/18	06/13/2018	80371	Grand Traverse Mobile Communications	661-598-932.000	331.50
06/18	06/13/2018	80372	HOFFMAN NURSERY INC, LOUIS A.	101-770-802.000	1,301.00
06/18	06/13/2018	80373	Huntington National Bank	592-566-993.000	250.00
06/18	06/13/2018	80373	Huntington National Bank	271-792-993.000	250.00
06/18	06/13/2018	80373	Huntington National Bank	592-566-993.000	500.00
06/18	06/13/2018	80374	INGRAM LIBRARY SERVICES	271-790-760.000	1,988.95

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/18	06/13/2018	80374	INGRAM LIBRARY SERVICES	271-790-760.100	1,637.84
06/18	06/13/2018	80375	JOHN E. GREEN COMPANY	101-345-802.000	296.44
06/18	06/13/2018	80375	JOHN E. GREEN COMPANY	101-268-802.000	592.88
06/18	06/13/2018	80376	K & J SEPTIC SERVICE LLC	101-770-802.000	175.00
06/18	06/13/2018	80376	K & J SEPTIC SERVICE LLC	101-770-802.000	310.00
06/18	06/13/2018	80377	LEXISNEXIS RISK DATA MGT	514-587-802.000	50.00
06/18	06/13/2018	80378	LOWERY UNDERGROUND SERVICE	582-020-360.000	11,106.75
06/18	06/13/2018	80378	LOWERY UNDERGROUND SERVICE	582-598-802.000	7,852.75
06/18	06/13/2018	80379	MCCARDEL CULLIGAN	514-587-802.100	8.00
06/18	06/13/2018	80380	MCLAREN NORTHERN MICH HOSPITAL	101-345-802.000	15.00
06/18	06/13/2018	80381	MEYER ACE HARDWARE	582-593-785.000	25.19
06/18	06/13/2018	80381	MEYER ACE HARDWARE	101-770-775.000	19.77
06/18	06/13/2018	80381	MEYER ACE HARDWARE	101-770-775.000	10.77
06/18	06/13/2018	80381	MEYER ACE HARDWARE	101-789-775.000	17.99
06/18	06/13/2018	80381	MEYER ACE HARDWARE	101-773-775.000	5.02
06/18	06/13/2018	80381	MEYER ACE HARDWARE	202-464-775.000	25.60
06/18	06/13/2018	80381	MEYER ACE HARDWARE	203-464-775.000	25.60
06/18	06/13/2018	80381	MEYER ACE HARDWARE	202-469-775.000	25.60
06/18	06/13/2018	80381	MEYER ACE HARDWARE	203-469-775.000	25.74
06/18	06/13/2018	80381	MEYER ACE HARDWARE	101-770-775.000	35.39
06/18	06/13/2018	80382	MICHIGAN LIBRARY ASSOCIATION	271-790-915.000	85.00
06/18	06/13/2018	80383	MICHIGAN PUBLIC POWER AGENCY	582-576-920.000	257,231.35
06/18	06/13/2018	80384	MICHIGAN WATER ENVIRONMENT ASSOC.	592-560-915.000	135.00
06/18	06/13/2018	80384	MICHIGAN WATER ENVIRONMENT ASSOC.	592-560-915.000	135.00
06/18	06/13/2018	80385	MOORE MEDICAL LLC	101-345-775.000	279.79
06/18	06/13/2018	80386	NIXON, TIM	248-739-880.200	400.00
06/18	06/13/2018	80387	NORTH CENTRAL LABORATORIES	592-553-775.000	1,151.42
06/18	06/13/2018	80387	NORTH CENTRAL LABORATORIES	592-553-775.000	2,504.69
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	178.75
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	178.75
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	178.75
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	178.75
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	178.75
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-086-682.000	637.20
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-540-882.210	200.00
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-540-882.210	225.00
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-770-850.000	71.33
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-215-802.000	55.48
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-215-802.000	59.44
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-770-850.000	59.44
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-400-802.000	91.50
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-215-802.000	106.99
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	101-215-802.000	63.40
06/18	06/13/2018	80388	NORTHERN MICHIGAN REVIEW INC.	248-540-882.210	35.00
06/18	06/13/2018	80389	P.C. LAWN CARE	582-584-802.000	120.00
06/18	06/13/2018	80389	P.C. LAWN CARE	101-770-802.000	434.00
06/18	06/13/2018	80389	P.C. LAWN CARE	202-470-802.000	154.00
06/18	06/13/2018	80389	P.C. LAWN CARE	203-470-802.000	112.00
06/18	06/13/2018	80390	Peninsula Fiber Network LLC	101-228-850.000	500.00
06/18	06/13/2018	80391	PERFORMANCE PAINTING	582-590-802.000	3,360.00
06/18	06/13/2018	80392	PERSONAL GRAPHICS INC.	514-587-767.000	107.94
06/18	06/13/2018	80393	PETOSKEY PARTS PLUS	661-598-932.000	52.99

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/18	06/13/2018	80394	PETOSKEY REGIONAL CHAMBER	271-790-880.000	175.00
06/18	06/13/2018	80395	POLICE AND FIREMEN'S INSURANCE	701-000-230.185	353.38
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-010-111.000	220.44
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-010-111.000	93.00
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-586-775.000	104.40
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-010-111.000	4,880.00
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-010-111.000	2,999.10
06/18	06/13/2018	80396	POWER LINE SUPPLY	582-010-111.000	1,311.60
06/18	06/13/2018	80397	Prenda	271-790-958.000	250.00
06/18	06/13/2018	80397	Prenda	271-790-958.200	250.00
06/18	06/13/2018	80398	PRINT SHOP, THE	514-587-775.000	109.00
06/18	06/13/2018	80399	RESCO	582-010-111.000	11,020.00
06/18	06/13/2018	80400	S.A.N.E. - STRAITS AREA	101-345-802.000	5,000.00
06/18	06/13/2018	80401	Scott, Robyn	271-790-958.100	100.00
06/18	06/13/2018	80402	SHRED-IT USA-GRAND RAPIDS	101-268-775.000	875.93
06/18	06/13/2018	80403	Spectrum Business	101-172-850.000	126.41
06/18	06/13/2018	80403	Spectrum Business	101-201-850.000	67.42
06/18	06/13/2018	80403	Spectrum Business	101-208-850.000	42.14
06/18	06/13/2018	80403	Spectrum Business	101-257-850.000	42.14
06/18	06/13/2018	80403	Spectrum Business	101-215-850.000	33.71
06/18	06/13/2018	80403	Spectrum Business	101-345-850.000	92.69
06/18	06/13/2018	80403	Spectrum Business	101-400-850.000	42.14
06/18	06/13/2018	80403	Spectrum Business	101-441-850.000	75.85
06/18	06/13/2018	80403	Spectrum Business	101-756-850.000	50.57
06/18	06/13/2018	80403	Spectrum Business	204-481-850.000	25.28
06/18	06/13/2018	80403	Spectrum Business	204-481-850.000	25.28
06/18	06/13/2018	80403	Spectrum Business	582-588-850.000	84.28
06/18	06/13/2018	80403	Spectrum Business	582-593-850.000	33.71
06/18	06/13/2018	80403	Spectrum Business	592-549-850.000	50.57
06/18	06/13/2018	80403	Spectrum Business	592-560-850.000	50.57
06/18	06/13/2018	80403	Spectrum Business	101-770-850.000	145.90
06/18	06/13/2018	80403	Spectrum Business	101-789-850.000	79.91
06/18	06/13/2018	80403	Spectrum Business	101-345-850.000	55.88
06/18	06/13/2018	80403	Spectrum Business	514-587-802.100	104.94
06/18	06/13/2018	80403	Spectrum Business	101-345-850.100	153.51
06/18	06/13/2018	80404	STRAUB PETTITT YASTE	582-588-802.000	900.00
06/18	06/13/2018	80405	STRUBLE, CHRIS	248-540-882.210	172.50
06/18	06/13/2018	80406	Team Elmers	592-020-342.000	184,860.90
06/18	06/13/2018	80406	Team Elmers	204-444-802.000	5,000.40
06/18	06/13/2018	80407	TEMPERATURE CONTROL INC.	592-554-802.000	1,480.75
06/18	06/13/2018	80407	TEMPERATURE CONTROL INC.	592-554-802.000	492.52
06/18	06/13/2018	80407	TEMPERATURE CONTROL INC.	592-554-802.000	195.50
06/18	06/13/2018	80408	TRACE ANALYTICS LLC	101-345-802.000	79.20
06/18	06/13/2018	80408	TRACE ANALYTICS LLC	592-553-801.000	695.00
06/18	06/13/2018	80409	TROPHY CASE, THE	101-770-775.000	54.00
06/18	06/13/2018	80410	True Pest Control	101-770-802.000	312.50
06/18	06/13/2018	80410	True Pest Control	101-773-931.000	156.25
06/18	06/13/2018	80410	True Pest Control	101-789-802.000	156.25
06/18	06/13/2018	80411	UPS STORE, THE	592-560-751.000	76.26
06/18	06/13/2018	80412	USA BLUE BOOK	592-554-775.000	47.15
06/18	06/13/2018	80412	USA BLUE BOOK	592-540-775.000	313.53
06/18	06/13/2018	80412	USA BLUE BOOK	592-537-775.000	953.00



GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
06/18	06/13/2018	80412	USA BLUE BOOK	592-537-775.000	34.11
06/18	06/13/2018	80413	VERIZON WIRELESS	101-345-850.000	74.12
06/18	06/13/2018	80413	VERIZON WIRELESS	592-549-850.000	1.08
06/18	06/13/2018	80413	VERIZON WIRELESS	582-588-850.000	14.92
06/18	06/13/2018	80413	VERIZON WIRELESS	101-345-850.000	36.01
06/18	06/13/2018	80413	VERIZON WIRELESS	101-770-850.000	36.01
06/18	06/13/2018	80413	VERIZON WIRELESS	101-773-850.000	50.43-
06/18	06/13/2018	80413	VERIZON WIRELESS	101-789-850.000	50.20-
06/18	06/13/2018	80414	West Marine Pro	101-789-775.000	17.06
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	101-770-802.000	1,051.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	202-467-802.000	130.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	582-593-802.000	69.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	101-265-802.000	110.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	101-789-802.000	154.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	101-268-802.000	61.00
06/18	06/13/2018	80415	EVER-GREEN LAWN CARE	101-770-802.000	1,625.00
06/18	06/13/2018	80416	ACH-EFTPS	701-000-230.100	20,800.77
06/18	06/13/2018	80416	ACH-EFTPS	701-000-230.200	12,935.05
06/18	06/13/2018	80416	ACH-EFTPS	701-000-230.200	12,935.05
06/18	06/13/2018	80416	ACH-EFTPS	701-000-230.200	3,025.14
06/18	06/13/2018	80416	ACH-EFTPS	701-000-230.200	3,025.14
06/18	06/13/2018	80417	ACH-ICMA 457	701-000-230.700	1,525.54
06/18	06/13/2018	80417	ACH-ICMA 457	701-000-230.700	5,002.00
06/18	06/13/2018	80418	CHAR-EM UNITED WAY	701-000-230.800	77.00
06/18	06/13/2018	80419	FRATERNAL ORDER OF POLICE	701-000-230.400	881.00
06/18	06/13/2018	80420	ICMA-ROTH	701-000-230.900	125.00
06/18	06/13/2018	80421	TEAMSTERS LOCAL #214	701-000-230.400	974.00
Grand Totals:					<u>1,288,543.57</u>

## Report Criteria:

Check.Date = 05/31/2018-06/13/2018

Check Number	Date	Name	GL Account	Amount
80318	06/06/2018	CIVITIELLO, PAOLO	582040285000	44.74
80319	06/06/2018	Mann, Sandra	101087653000	256.00
80320	06/06/2018	Meyer, Kim	101756808010	48.00
80321	06/06/2018	Pearsall, Liberty	582081642300	.00
80322	06/06/2018	PRITCHETT, DAVID	582040285000	27.60
80323	06/06/2018	Sharp, Carley	582040285000	26.59
80324	06/06/2018	Snyder, Brandon	582040285000	21.24
80325	06/06/2018	Vandiver, Ellie	582040285000	37.92
80326	06/08/2018	Hamilton, Shelley	582081642300	168.41
80327	06/13/2018	Agria, Adriane	101087654000	50.00
80328	06/13/2018	Ataman, Kari	582081642300	38.01
80329	06/13/2018	Carter's Imagewear	582040285000	23.81
80330	06/13/2018	Casey, Nan	101087654000	75.00
80331	06/13/2018	Forster, Dianne	101087654000	150.00
80332	06/13/2018	GRAY, JORDAN	582040285000	39.87
80333	06/13/2018	HANCOCK, MINNA	582081642300	94.40
80334	06/13/2018	HORNING, CATHERINE	582040285000	12.19
80335	06/13/2018	Jimpkoski, Brandon	582-040-285.000	12.06
80336	06/13/2018	Martin, John & Angelica	582081642300	18.90
80337	06/13/2018	Miammalva, Heather	101087654000	50.00
80338	06/13/2018	Nagelbakale, Joanne	101087653000	30.00
80339	06/13/2018	Raupp, James	101087653000	30.00
80340	06/13/2018	Sanderson, Kyle	582040285000	15.20
80341	06/13/2018	SCHUYLER, KIMBERLY	582040285000	96.16
80342	06/13/2018	Tarwater, Michael	582040285000	41.53
92022234	06/08/2018	Hamilton, Shelley	582081642300	168.41
92022234	06/08/2018	Hamilton, Shelley	582081642300	168.41-
Grand Totals:				<u>1,407.63</u>



**BOARD:** City Council

**MEETING DATE:** June 18, 2018

**DATE PREPARED:** June 14, 2018

**AGENDA SUBJECT:** Consideration to Approve a Resolution in Support of a Gaming License for the Downtown Management Board

**RECOMMENDATION:** That City Council approve the enclosed proposed resolution

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**Background** On behalf of the Downtown Management Board and Downtown Marketing Committee, Becky Goodman, Downtown Director, is requesting that City Council approve a resolution in support of a charitable gaming license. The 2018 DMB Programs and Services Budget charges the Downtown Marketing Committee with raising \$5,000 to support its activities in 2018. The Committee has conceived an idea for a raffle that will promote Downtown businesses as well as raise revenue from raffle ticket sales. Selling raffle tickets requires that an organization obtain a charitable gaming license and one of the steps to acquiring this license is to obtain a resolution from the local governing body asking that the organization be officially recognized as a nonprofit organization.

**Action** That City Council approve the enclosed resolution designating the Downtown Management Board as a recognized nonprofit in Petoskey.

sb

Enclosure



# City of Petoskey

## Resolution

WHEREAS, local governmental units are required to certify status of local non-profit organizations that seek permission of the Michigan Bureau of the Lottery, Charitable Gaming Division, to conduct certain types of fundraising campaigns that require issuing of gaming licenses; and

WHEREAS, the Downtown Management Board, 216 Park Avenue, Petoskey, has requested that the City recognize it as a non-profit organization that operates within the community for the purpose of administering gaming licenses that would permit future raffle drives and fundraising events, the proceeds from which would benefit the individual affiliate conducting the event:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby certifies that the Downtown Management Board, 216 Park Avenue, Petoskey, is a recognized non-profit organization that operates within the Petoskey community.

State of Michigan        )  
County of Emmet        ) ss  
City of Petoskey        )

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City Council of the City of Petoskey on the 18<sup>th</sup> day of June, 2018, and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this \_\_\_\_ day of June, 2018.

\_\_\_\_\_  
Alan Terry, City Clerk



# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** June 18, 2018

**DATE PREPARED:** June 14, 2018

**AGENDA SUBJECT:** Introduction and Discussion of the 2018 Draft City of Petoskey Action Plan

**RECOMMENDATION:** That City Council discuss with no formal action needed

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**Summary** Based upon feedback from elected officials at a special meeting on April 30, 2018, City staff has developed the enclosed draft 2018 Action Plan for City Council's consideration. City Department Heads have fully reviewed the document.

City Council may want to consider taking public comment on the draft Action Plan over the next few weeks. The draft Action Plan could be posted on the City's website with written comments submitted to the City Manager's Office. Adoption of the Plan could be considered at the July 16 City Council meeting.

**Action** That City Council provide feedback to City staff on the draft 2018 Action Plan.

sb

Enclosure

**City of Petoskey  
2018 Draft Action Plan**

**Goal One            Insure a Long-Term Sustainable City Budget**

<u><b>Strategies</b></u>	<u><b>Responsibility</b></u>	<u><b>Notes</b></u>	<u><b>Estimated Timeline</b></u>
<u><b>Highest priority strategies</b></u>			
1. Create a parks/trails and City buildings maintenance plan including cost estimates for repair and upkeep. Consider potential new revenue sources to be used to fund future maintenance and up-keep associated with parks/trails and City buildings.	City Council City Manager Director of Finance Director of Parks and Recreation City Planner	City Council should consider a funding mechanism and work with Staff to pursue a long-range plan for funding maintenance and upkeep for City parks/trails and buildings.	Discussion in 2019
2. Develop a long-term fire equipment needs assessment and financial plan to fund long-term fire equipment needs in future years. Consider “right sizing” the Public Safety Department’s fire vehicle fleet by possibly consolidating/downsizing fire truck apparatus. Any “right sizing” of fire response vehicles should consider impacts on the City’s Insurance Service Office (ISO) ratings while retaining the highest safety standards for local firefighters. Additionally, the City should explore creating a Fire Capital Equipment Reserve Fund to be used for future purchases of firefighting vehicles.	City Council City Manager Director of Finance Director of Public Safety	According to past reports, in the next 8-12 years the City will need to consider replacing both a 70’ ladder truck (est. costs \$800,000-\$1million) and possibly two rescue pumpers (est. costs \$1million-\$1.2million). City Staff will develop options on how to pay for these costly capital equipment purchases for City Council’s consideration.	Will be addressed in 2019 Motor Pool and each year forward
3. Achieve 90% funding for all employee divisions pertaining to the Michigan Employment Retirement System (MERS) defined benefit plans. On an annual basis, review the MERS Annual Actuarial Valuation Report for funding levels to further reduce the Unfunded Accrued Liability (UAL). Identify options to further reduce the UAL until 90% funding is achieved.	City Council City Manager Director of Finance	Over the last 2-3 years, MERS has made adjustments to mortality rates, amortization periods and the assumed rate of return on investments leading to substantial increases in annual Defined Benefit payments for the City.	Summer of each year

**Goal Two**

**Plan for New Infrastructure as well as Maintenance of Current Infrastructure to Accommodate the future**

<u><b>Strategies</b></u>	<u><b>Responsibility</b></u>	<u><b>Notes</b></u>	<u><b>Estimated Timeline</b></u>
<u><b>Highest priority strategies</b></u>			
<p>1. Identify and extend the Capital Improvement Plan (CIP), the long term infrastructure needs of city departments, indicating both new and replacement needs as well as long-term infrastructure maintenance requirements. Identify long-term capital replacement and maintenance needs for long-term planning.</p>	<p>City Council            Director of Public Works            Director of Finance            Director of Parks and Recreation            City Planner            City Manager</p>	<p>Currently, City officials annually develop a six-year CIP for City Council's approval. Extending analysis an additional 10 years into the future may provide a clearer picture for City officials of the City's infrastructure needs over the long-term.</p>	<p>A routine process has been developed whereby the CIP is publicly presented to the Planning Commission for their review and approval, and detailed public presentations are done for City Council on a project-by-project basis. Starting in the 2019 Budget process, City Staff will create a list of critical capital improvements needed for an additional 10 years.</p>
<p>2. Aggressively pursue grants to support specific infrastructure needs, including Bureau of Indian Affairs funding for streets where appropriate</p>	<p>City Council            Director of Public Works            Director of Finance            Director of Parks and Recreation            City Planner            City Manager</p>	<p>A master list of past awarded grants along with deadline dates would assist Staff in maximizing grant dollars awarded to the City.</p>	<p>On-going</p>
<p>3. Consider specific revenue sources for infrastructure and building repair and maintenance. For example, a mill levy for improvements to City Hall and/or repaving the Little Traverse Wheelway could be considered when the Public Safety Equipment millage sunsets in 2020.</p>	<p>City Council            Director of Public Works            Director of Finance            Director of Parks and Recreation            City Planner            City Manager</p>	<p>Over the past several decades, the City has constructed a comprehensive network of high quality community amenities leading to Petoskey's reputation as a premier northern Michigan community in which to live, work and recreate. Some of these amenities include a historic downtown, renovated City Hall, award-winning pedestrian/bicyclists trail system, Winter Sports Park, and City Marina. These valuable amenities are in need of on-going maintenance and repair in the coming years. To maintain the highest standards for our local infrastructure and community amenities an additional revenue source may need to be identified and pursued.</p>	<p>2018-2020</p>

**Goal Three**

**Diversify and Strengthen the City’s Economic Base**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline</u>
<b><u>Highest priority strategies</u></b>			
<p>1. On an annual basis, review the City's Redevelopment Ready Communities (RRC) Program Economic Development Strategy. Focus on the viability of identified redevelopment sites as well as appropriate economic incentives.</p>	<p>City Council City Manager City Planner</p>	<p>Through the RRC Economic Development Plan, the City has identified three sites on which to focus economic redevelopment efforts. The sites include 200 East Lake Street, the Darling Lot and 900 Emmet Street.</p> <p>The City will consider not only the economic development viability for each site, but also whether economic development incentives included in the Economic Development Strategy are appropriate.</p>	<p>Starting in early 2019 and each year thereafter</p>
<p>2. Through a competitive Request for Qualifications (RFQ) process, hire a consultant to develop a conceptual plan for a mixed-use development at the City-owned Darling Lot.</p>	<p>City Council City Manager City Planner DMB Director</p>	<p>A mixed-use development that includes commercial, residential and some form of covered parking on the Darling Lot will require a private/public partnership. The City should be proactive in developing conceptual plans that adhere to current local planning and zoning regulations to better market the site to prospective developers.</p>	<p>Complete conceptual drawings of a mixed-use development in 2019. Market the site to prospective developers in the future.</p>



**Goal Four**

**Identify and Address Downtown Development Issues**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline</u>
<b><u>Highest priority strategies</u></b>			
1. Using past studies on the Lake Street/Division Street parking lot as well as the Darling Lot Study completed in 2017, consider several specific strategies to increase parking in the downtown area. When planning downtown infrastructure projects consider different street parking options to maximize downtown parking.	City Council City Manager City Planner Director of Public Works DMB Director	Focus is to increase the number of covered parking spots as well as optimize downtown street parking options.	April, 2019
2. Examine and remove to the extent feasible obstacles to downtown residential uses.	City Council City Planner City Manager DMB	Developers have identified a lack of covered parking as a critical impediment to renovating second and third story floors in the downtown area for residential uses.	On-going
3. Consider whether property code enforcement should be expanded and whether to pursue a biannual, mandatory fire inspection program for Petoskey businesses.	City Council City Manager Public Safety Director DMB Director	Encourage all property owners to maintain their properties, given the importance to the City's economy and property valuations. Currently, the Public Safety Department offers a voluntary fire inspection services for free. Research a potential mandatory fire inspection program and associated costs to the business for such a service.	Hold various discussion with City Council in 2018 and 2019 regarding merits of a mandatory fire inspection program for Petoskey businesses.

**Goal Five**

**Develop and Promote Community Sustainability Measures**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline</u>
<b><u>Highest priority strategies</u></b>			
<p>1. In 2018, pursue Silver certification through the Michigan Municipal League’s Michigan Green Community (MGC) Challenge program. Strive for Gold Certification in 2019 and maintain gold certification levels for futures years.</p>	<p>City Council City Manager City Planner Director of Public Works Parks and Recreation Director</p>	<p>The Michigan Green Communities Challenge is an annual program that serves as a guide to help local communities measure their progress towards sustainability. Currently, the City has achieved bronze certification in the program. Benefits of participating in the Michigan Green Community Challenge include:</p> <ul style="list-style-type: none"> <li>• Roadmap for sustainability initiatives;</li> <li>• Earn bronze, silver or gold certification for community efforts;</li> <li>• Benchmark progress towards sustainability initiatives;</li> <li>• Compare and compete with other communities.</li> </ul>	<p>Silver Certification in 2018 Gold Certification in 2019</p>
<p>2. Working in partnership with the C.S. Mott Foundation and Petoskey/Harbor Springs Community Foundation, develop initiatives to advance the use of clean and renewable energy within both the City and regionally.</p>	<p>City Council City Planner City Manager Public Works Director Parks and Recreation Director</p>	<p>Key activities associated with the C.S. Mott initiative include:</p> <ul style="list-style-type: none"> <li>• Expanding and diversifying stakeholders engaged in clean energy efforts;</li> <li>• Support efforts to integrate energy management into organizational plans;</li> <li>• Promote a broader understanding of the value of clean energy efforts.</li> </ul>	<p>On-going</p>

**Goal Five**

**Develop and Promote Community Sustainability Measures continued**

<u>Strategies</u>	<u>Responsibility</u>	<u>Notes</u>	<u>Estimated Timeline</u>
<b><u>Highest priority strategies</u></b>			
<p>3 Develop a Request for Proposal to hire a consultant in drafting a Sustainability Plan on the focus areas of social equity, economic prosperity and environmental integrity. Bring forth proposals for City Council's consideration awarding a contract to the most qualified consultant.</p>	<p>City Council            City Manager            City Planner            Public Works Director            Finance Director            Parks and Recreation Director</p>	<p>A Sustainability Plan could include but is not limited to the following:</p> <ul style="list-style-type: none"> <li>• Fiscal sustainability;</li> <li>• City enhancing high quality municipal services and infrastructure at a fair tax rate;</li> <li>• Protect and preserve high air and water quality standards within the City;</li> <li>• Measures to further preserve and protect natural resources and recreation assets.</li> <li>• Transitioning to green infrastructure for environmental and cost-saving considerations;</li> <li>• Conserve energy and promote energy efficiencies and use of clean and renewable energy.</li> <li>• Increase recycling while reducing waste generation.</li> </ul>	<p>2018-2019</p>



# City of Petoskey

# Agenda Memo

**BOARD:** City Council

**MEETING DATE:** June 18, 2018

**PREPARED:** June 13, 2018

**AGENDA SUBJECT:** Consideration to Approve a Resolution Authorizing a Closed Session Pursuant to Section 8(h) of the Michigan Open Meetings Act

**RECOMMENDATION:** That the City Council adopt the proposed resolution

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City Council will be asked to adopt the enclosed proposed resolution that would authorize to recess to a closed session pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure.

sb  
Enclosure



# City of Petoskey

## Resolution

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure, at the City Council's regular meeting of June 18, 2018:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider material exempt from disclosure.