



## CITY COUNCIL

November 6, 2017

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda - Adoption of a proposed resolution that would confirm approval of the following:
  - (a) October 16, 2017 regular session City Council meeting minutes
  - (b) Acknowledge receipt of a report concerning certain administrative transactions since October 16, 2017
5. Miscellaneous Public Comments
6. City Manager Updates
7. Old Business – First reading of a proposed ordinance that would amend Appendix A of the Petoskey Code of Ordinances, Zoning Ordinance Article II, Article VI, Article VII, Article XVI, Article XVII, Article XXIX and Article XXX
8. New Business
  - (a) Adoption of a proposed resolution that would confirm acceptance of a recommended special-assessment roll that would spread costs of programs and services as requested by the City's Downtown Management Board and that would schedule a November 20 public hearing to receive comments concerning these proposed special assessments
  - (b) Presentation of the City's recommended 2018 Annual Budget and adoption of a resolution that would schedule a November 20 public hearing to receive comments concerning the proposed budget and property-tax-millage rates that have been recommended for fiscal year 2018
9. Closed Session - Adoption of a proposed resolution that would authorize to recess to a closed session, pursuant to Section 8(c) and 8(e) of the Michigan Open Meetings Act, to consider strategy and negotiations of a collective bargaining agreement and to consult with its attorney regarding strategy in connection with specific pending litigation
10. City Council Comments
11. Adjournment



# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** November 6, 2017      **PREPARED:** November 2, 2017

**AGENDA SUBJECT:** Consent Agenda Resolution

**RECOMMENDATION:** That the City Council approve this proposed resolution

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The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the October 16, 2017 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since October 16 for contract and vendor claims at \$1,088,870.85, intergovernmental claims at \$10,212, and the October 19 and November 1 payrolls at \$390,125.50 for a total of \$1,489,208.35.

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Enclosures



CITY COUNCIL

October 16, 2017

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, October 16, 2017. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor  
Kate Marshall, City Councilmember  
Izzy Lyman, City Councilmember  
Grant Dittmar, City Councilmember

Absent: Jeremy Wills, City Councilmember

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry, City Planner Amy Tweeten, Director of Public Works Michael Robbins, Downtown Director Becky Goodman and City Attorney James Murray.

Resolution No. 19108  
Approve Special-Assessment  
Downtown Programs & Services

Street, commented that there needs to be a better p.a. system for events. The public hearing was closed at 7:09 P.M.

A public hearing was held to receive comments on the proposed programs and services. The City Manager reviewed the process and the recommended rates for 2018 programs and services. The Mayor opened the public hearing at 7:07 P.M. and Jeff Grantham, 801 Baxter

City Councilmembers inquired on the image campaign. The Downtown Director responded that the image campaign includes branding and marketing for Petoskey.

City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

WHEREAS, at its meeting of October 2, 2017, the City Council reviewed a report by the City Manager dated September 26, 2017, as required of City Code provisions, that listed proposed programs and services to be provided to property owners and tenants within the Downtown Management Board's territory during 2018 and a proposed roll of special assessments to be spread against properties within the Management Board's district at the same formula rate as last year, as a means of financing such proposed programs and services; and

WHEREAS, following its review of that September 26 report, the City Council scheduled a public hearing for 7:00 P.M., Monday, October 16, 2017, as required of City Code provisions, to receive comments concerning proposed Downtown Management Board programs and services; and

WHEREAS, the City Council now has conducted this October 16 public hearing to receive comments concerning proposed programs and services as recommended by the Downtown Management Board:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby approves proposed programs and services as recommended by the Downtown Management Board and costs as estimated by the Management Board to be assessed eligible property owners within the boundaries of the proposed assessment district at the same rate as last year that are coterminous to those of the Management Board's territory; and

BE IT FURTHER RESOLVED that the City staff be and is hereby directed to prepare a special-assessment roll in accordance with the City Council's determination and to provide such a roll with the recommended formula rate for the City Council's review at its regular meeting of November 6, 2017.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Murphy (4)

NAYS: None (0)

Hear 2018 Street Projects  
Presentation

Director of Public Works Mike Robbins gave a brief presentation concerning 2018 street projects including information on the Petoskey/Bay Street intersection safety improvements and the widening of the non-motorized trail

along West Lake Street; reviewed that Petoskey/Bay Street corner will be reconfigured by moving cross walk up to apex and bumping out curve on Bay Street; and that the sidewalk will be widened to 10' for non-motorized traffic on West Lake Street.

City Councilmembers commented that the brick pavers are uneven; inquired how well the loading zones are working near Petoskey/Bay Street intersection; and had questions on crosswalk legalities.

Mayor Murphy asked for public comments and heard comments that the intersection is dangerous and glad to see crosswalk reconfiguration and that the loading zone should be further up Petoskey Street.

Resolution No. 19109  
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of October 16, 2017, City Councilmember Dittmar moved that, seconded by City Councilmember Lyman adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the October 2, 2017 regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since October 2 for contract and vendor claims at \$1,004,955.18, intergovernmental claims at \$63,767.65, and the October 5 payroll at \$197,818.11, for a total of \$1,266,540.94 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Murphy (4)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager reported that bargaining agreements for both Lieutenants and Officers are expiring on December 31, 2017 and that negotiations will begin in November and City Council could meet in closed session at the November 6 meeting to discuss negotiation strategies; that the sewer agreement with Springvale and Bear Creek Townships will be coming before Council in the next few weeks for approval; that there will be utility work on Howard Street this week with minimal closures; and that due to unseasonably warm temperatures, DPW is tentatively scheduling fall leaf pickup starting in early November.

Resolution No. 19110 Adopt  
Ord. 758 – Creating Hospital Districts  
& Amending the Zoning Map

The City Planner reviewed that this was a second reading of a proposed ordinance that would create Article XXXI H - Hospital Districts and amend the zoning district map. The City Planner further reviewed that at the first reading on October 2, there were several questions regarding the height limits of the proposed Article XXXI Hospital Districts and showed an illustration of a proposed addition with a height elevation of 709'10"; that City Council also indicated that they did not want to include the "residential care and treatment facility" in the H-1 Hospital designation, so this use was removed from the H-1 in Section 3102; and that a proposed amendment to the Zoning Ordinance that defined the term "residential care and treatment facility" has not yet been adopted, so a clarified definition was added to this ordinance as Section 4.

City Councilmembers discussed voting on each district separately; inquired when the discussion process began on creating these districts; heard from those in favor that mental health services should be in behavioral health districts in H-1; inquired how long mental health services were at Lockwood Hospital; that there were neighborhood concerns with past facility in H-1 district; heard from those that would not like to see mental health facilities in H-1 District, but developmental facilities is favorable in H-1; and that mental health and addiction facilities should be located in H-2.

The City Planner reviewed zoning districts; that Planning Commission has discussed for years, but started in earnest when hospital site plan was submitted and began ordinance discussion in May 2017; that a definition may be needed for behavioral health districts; provided mental health definitions and examples; and reviewed permitted H-1 uses and what could actually take place as sight is limited.

Mayor Murphy asked for public comments and heard that residential care and treatment facilities should be permitted in H-1; which would allow for the treatment of Autism in this district.

City Councilmember Marshall moved that, seconded by City Councilmember Lyman to remove behavioral health facilities from the list of permitted uses and to include treatment for mental health and development disabilities as part of outpatient care centers as permitted uses and approve the H-1 zoning District.

Said motion was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar (3)  
NAYS: Murphy (1)

City Councilmember Lyman then moved that, seconded by City Councilmember Dittmar adoption of H-2 District as revised in section 3102.

Said motion was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Murphy (4)  
NAYS: None (0)

City Councilmembers adopted the following ordinance via the above two separate motions approving the H-1 and H-2 zoning districts:

**ORDINANCE NO. 758**

**AN ORDINANCE TO CREATE ARTICLE XXXI H – HOSPITAL DISTRICTS AND TO AMEND ARTICLE II OF THE CITY OF PETOSKEY ZONING ORDINANCE APPENDIX A TO THE PETOSKEY CODE OF ORDINANCES AND TO AMEND THE ZONING DISTRICT MAP OF THE CITY OF PETOSKEY AS SET FORTH IN ORDINANCE NO. 451 TO REZONE SPECIFIC PROPERTIES H1 AND H2 HOSPITAL.**

**WHEREAS**, it is a goal of the City of Petoskey Master Plan to guide development and redevelopment in a manner that will maintain high quality living and working environments for current and future residents; and

**WHEREAS**, the Petoskey Planning Commission has determined that the current zoning of properties owned by McLaren Northern Michigan and associated entities that make up the hospital campus in the RM-2 Multiple Family, B3 General Business District, and B-3B Business Industrial District are not appropriate zoning classification for the subject properties; and

**WHEREAS**, the Petoskey Planning Commission believes that the properties owned by McLaren Northern Michigan and adjacent properties should be in a zoning district that supports and clearly defines the future of the hospital and outpatient campuses; and

**WHEREAS**, the H – Hospital Districts are designed to plan for and enable future growth of the medical sector in Petoskey that is compatible with existing facilities and adjacent properties; and

**WHEREAS**, the H – Hospital Districts are consistent with the Future Land Use Map of the Petoskey Master Plan that shows these areas as Public/Quasi Public; and

**WHEREAS**, The Petoskey Planning Commission held a public hearing on the proposed ordinance on September 21, 2017 and recommends to City Council that the H – Hospital Districts be created and that the Zoning District Map be amended to place the subject properties into the H-1 and H-2 Districts.

Now therefore be it resolved that the City of Petoskey ordains:

1. Article 31 (XXXI) of the Zoning Ordinance of the City of Petoskey shall be created to read as follows:

**ARTICLE XXXI H – Hospital Districts**

**Sec. 3100 Intent**

The H-1 and H-2 Hospital Districts are for the purpose of accommodating medical centers, hospitals and all their normally related functions and to ensure they are properly sited in relation to each other and pursuant to an approved plan for that district. The H-1 district is a lower intensity, primarily outpatient services medical district, while the H-2 district includes all hospital related activities in a functionally integrated manner.

Any development or construction in these districts requires consistency with a current Master Site and Facilities Plan approved by the Planning Commission. The Master Site and Facilities Plan shall indicate current uses and anticipated uses for a minimum of the next 20 years. This plan shall show adjacent properties sufficiently to identify surrounding uses and potential impacts on them by the applicant's plan and shall conform to the requirements of the **Section 3106**.

**Sec. 3101 Master Site and Facilities Plan Standards**

A master site and facilities plan shall conform to the following site development standards:

1. Every principal building or groups of buildings shall be so arranged as to permit emergency access.
2. Every development shall have legal access to a public or private street.
3. The plan shall provide vehicular and pedestrian circulation systems that reflect and extend the existing street pattern, pedestrian and bicycle ways in the area.
4. A pedestrian circulation system shall be provided which is physically separated and insulated from the vehicular circulation system.
5. All parking areas shall be located in a manner which will reduce the visual impact of such parking areas from adjacent public streets.
6. Where the opportunity exists, developments shall use shared drives and interconnect with adjacent properties to reduce travel distance and curb cuts and create alternative access routes.

**Sec. 3102 H-1 and H-2 Districts Permitted Uses**

In the H-1 and H-2 Hospital Districts, no building or land shall be used except for one or more of the following specified uses unless otherwise provided in this Ordinance.

<b>Key</b>	
P	Permitted Use
SCU	Special Condition Use (Regulated by Section 171)
NA	Not Allowed

	<b>H-1 District</b>	<b>H-2 District</b>
Alternative Energy Sources Building-Mounted	SCU	SCU
Assisted Living Facilities	P	P
Boarding Houses	P	P
Dwellings, multiple family	P	P
Day Care Facilities	P	P
Hospitality houses	P	P
Hospice houses	P	P
Hospitals	NA	P
Landing areas for air ambulance	NA	SCU
Medical, Dental, Optical Clinics	P	P
Outpatient care centers (including treatment mental health and development disabilities)	P	P
Pharmacy without drive-through	SCU	P
Pharmacy with drive through	NA	SCU
Residential care and treatment facilities	NA	P
Urgent care centers	P	P

**Sec. 3103 District Standards**

	<b>H-1 District</b>	<b>H-2 District</b>
<b>Height (Maximum)</b>	35 feet from adjacent public street grade	The maximum building height shall not exceed Elevation 710 feet with the following exceptions: 1. Structures adjacent to Connable Avenue have maximum height of 35 feet, with an additional one foot of height allowed for each two feet of setback over 25 feet, not to exceed Elevation 710.

		2. Structures adjacent to West Lake Street have maximum height of 35 feet.
<b>Front Setback (Minimum)</b>	25 feet	25 feet
<b>Side Setback (Minimum)</b>	25 feet	25 feet
<b>Rear Setback (Minimum)</b>	35 feet	25 feet
<b>Surface Parking (Maximum)</b>		1,155 spaces

**Sec. 3104 Additional Requirements.**

1. All roof-mounted equipment, including satellite dishes and other communication equipment, shall be hidden from view by a parapet, screen, or similar architectural feature. The equipment shall not be visible from recreation trails or from public sidewalks adjacent to the site. Screening shall incorporate exterior building materials similar or complementary to those of the main building.
2. No material, equipment, or goods of any kind shall be stored on the roof of any building or outside unless otherwise allowed by ordinance.

**Sec. 3105 Procedure for all Master Site and Facilities Plans.**

1. *Pre-application conference.* Before submitting a Master Site and Facilities Plan, an applicant shall meet with the City Planner to review the proposed plan, the Petoskey Code of Ordinances, and the City Master Plan.
2. *Application.* An applicant shall submit a Master Site and Facilities Plan for consideration not less than 21 calendar days before the date on which such plan shall be introduced to the Planning Commission. The plan shall be submitted to the City Planner for review according to the standards and requirements of this Code.
3. *Official review.* The City Planner shall circulate the Master Site and Facilities Plan to the Department of Public Works and the Department of Public Safety to provide comment to the Planning Commission.
4. *Referral.* After staff review and determination that the submittal requirements for the Master Site and Facilities Plan have been met, it shall be referred to the Planning Commission for review with a recommendation to approve, deny or modify the plan and said recommendation shall also be forwarded to the applicant.
5. *Notification; Action.* The Planning Commission shall make no decision regarding a Master Site and Facilities Plan until a public hearing is scheduled and notification of said hearing is provided as required by the Michigan Zoning Enabling Act, *MCL 125.3103*. The Planning Commission shall review the Master Site and Facilities Plan according to the standards and requirements of this article.
6. *Compliance.* After approval of a Master Site and Facilities Plan, the land to which it pertains shall be developed and used in its entirety only as authorized and described in the Master Site and Facilities Plan, as approved by the City. No zoning permit or building permit shall be issued without an approved Master Site and Facilities Plan and approved site plan in accordance with the provisions of this article.
7. *Amendments Standards and Procedures.* Requests for changes or revisions to an approved Master Site and Facilities Plan may be initiated by the applicant. The City Planner shall determine which category of plan revision applies to the request. In the event an applicant wishes to appeal such an interpretation, the request shall automatically be presented to the Planning Commission for review.



- (a) *Minor change.* A slight modification to a Master Site and Facilities Plan involving the siting of buildings, the adjustment or extension of utilities, walkways, traffic ways and parking areas and similar modifications may be approved by the City Planner.
- (b) *Major change.* A change or amendment to a Master Site and Facilities Plan, involving a significant change in the number and location of access points to public streets, alleys and parking areas, a major relocation or re-siting of buildings, a significant increase in the building footprint or height of a building, a significant reduction in open space and similar major changes shall require the approval of the Planning Commission.

**Sec. 3106 Master Site and Facilities Plan Submittal Requirements.**

1. The plan shall be drawn to scale, rendered on a minimum sheet size of 11 inches by 17 inches and include the following:
  - (a) The property owner and applicant/preparer name and address;
  - (b) A legal description of the property;
  - (c) The plan scale, date, north arrow and vicinity map;
  - (d) The zoning classifications of the surrounding properties;
  - (e) The lot lines, yard designations and setbacks;
  - (f) Existing and proposed private and public street names with right-of-way and pavement width indicated;
  - (g) Natural features such as topographic features, boundaries of regulated wetlands, 100-year flood plain elevations and water features such as lakes, rivers, creeks, springs, etc.;
  - (h) Location of existing and proposed building envelopes and their sizes in three dimensions (length, width & height);
  - (i) The percentage of property allocated for buildings, parking areas/structures, and open space;
  - (j) A general circulation plan for pedestrians and motorists;
  - (k) A general parking plan, taking into account parking requirements established in Section 1704;
  - (l) A preliminary storm water management plan.

**Sec. 3107 Site Plan Approval**

Once a Master Site and Facilities Plan has been approved, no building shall be constructed without first obtaining site plan approval subject to Section 1716 of the Zoning Ordinance. Those uses identified as Special Condition Uses in Section 3102 shall also provide the information required in Section 1717 and Section 1718.

**Sec. 3108 Site Development Standards**

In addition to requirements of Section 1716, 1717, and 1718, the following site development performance standards shall apply.

1. Buildings. In review of building facades and features, the Planning Commission shall consider:
  - (a) Exterior materials should be of a finished appearance and textural quality suitable to the desired image for this entryway to town. The Commission may limit the amount of or prohibit the use of corrugated metal, concrete block, sheet metal and colored plastic or fiberglass. The Commission may consider such factors as whether the building is an accessory structure, the adequacy of the setback and screening, and any impact upon street view and view from nearby residential buildings.

- (b) The scale, bulk, shape, exterior materials, and color of buildings shall be evaluated for their compatibility with the site size and shape and with surrounding buildings and structures.
  - (c) Buildings shall be situated to fit the existing site rather than imposed on the landscape in a manner that requires significant alteration of site grades. This restriction may be waived by the Planning Commission where significant alteration of grades would result in preservation and protection of a scenic view or other significant natural or manmade resource, or would result in an improved site layout and function without adversely impacting significant resources.
  - (d) Street fronting walls shall have no less than 30% fenestration.
2. Open space and site landscaping
- (a) All areas on a property not used for buildings or for pedestrian or vehicular traffic circulation shall be either left in a natural state or be landscaped.
  - (b) No parcel shall have less than 15 percent of the total site area devoted to natural or landscaped open space.
  - (c) Along street frontage of the parcel, larger scale trees shall be planted at a minimum of one tree per 50 feet of street frontage and, where possible, near buildings with long facades or multistory structures.
  - (d) Plantings of shrubs and flowers shall highlight vehicular and pedestrian access points, such as driveway ingress, building entry doorways, etc. Such vegetation should be clustered for adequate scale and visual interest.
  - (e) Existing vegetation that is healthy and suitable for landscaping objectives shall remain undisturbed. Existing trees that are five inches in diameter or greater should be retained to the extent possible. The Planning Commission may permit greater or less disturbance of said material where it determines proposed new landscaping and an improved site layout warrants such a waiver of standards.
  - (f) Landscaping shall be irrigated and maintained.
3. Parking, circulation and loading
- (a) Loading zones and freight truck storage shall be in the rear yard only and shall be screened so as not to be visible from the road or from neighboring properties. Where an existing use already has a loading zone in the side yard and it is not feasible to relocate the zone with proposed improvements, then the Planning Commission may permit continuation of the loading zone in the side yard subject to provision of appropriate screening.
  - (b) Surface parking shall be in the side or rear yards only. In cases where an existing use is proposed for expansion, the Planning Commission may determine it is not feasible to relocate all parking to the side or rear yards. The commission may then approve the front yard parking but shall reduce said front yard parking as much as feasible and shall require screening of the parking.
  - (c) Surface parking, driveways, and other circulation features shall be designed to follow the dominant topographic contour lines of the site to reduce long views down parking aisles and to allow drainage to function naturally.
  - (d) Parking lot interior landscaping shall consist of a minimum of seven percent of the total parking area, and a ratio of one canopy tree per eight parking spaces. Landscaping islands shall be a minimum of 80 square feet in area, and a minimum of eight feet in width.
  - (e) Parking areas and driveways shall have a minimum of eight feet of landscaped area separating the pavement edge from any property line, except where two or more adjacent properties have a written agreement or easement for a shared driveway access.
  - (f) Parking areas in side yards shall be screened from the street frontage with evergreen plant materials, berms, a screening wall, or a combination that has a minimum height of 42 inches above the surface grade of the parking lot.

Screening devices meeting this height requirement may also be required by the Planning Commission where a parking lot is judged to be near enough to an adjacent property or properties that the lot must be screened to mitigate impacts of noise, light, and visibility upon the neighbor(s).

- (g) Screening walls shall be durable, weather-resistant materials compatible with building finishes on the site. Physical relief in the surface and facade of any wall or fence should be provided with landscaping bands or clusters to soften the appearance of the fence or wall. The finished side of the wall or fence shall face the adjoining property or public right-of-way.
- (h) Sidewalks shall be included to provide safe access to buildings on the site and to permit safe pedestrian movement along the street frontage of the property.
- (i) Parking structures, public or private, subject to the following standards:
  - i. Parking structures shall be designed to have horizontal versus stepped or sloping levels at areas of public view. All ramping shall be concealed from public view.
  - ii. Openings shall not exceed 60 percent of the total wall surface. Openings shall be vertical or square.
  - iii. A roof top treatment is required to terminate the deck and give proper architectural finish to the structure. Cornices, overhangs, corbels, and other devices may be employed.

4. Perimeter screening.

When a permitted use in the H-1 and H-2 District abuts residential or park uses, complete visual screening shall be provided if there is no existing buffer. Such screening shall be a minimum of six (6) feet in height and may include a masonry wall, fence, landscaped berm, or evergreen landscaping. In the case of a wall or fence, the finished side shall face the adjoining property or public right-of-way. Any landscaping shall provide a complete visual buffer when planted.

2. The Zoning District Map of the City of Petoskey shall be, and the same hereby is, amended in order that the following described property be shown as being located in the H- Hospital District and the zoning classification hereafter for said property shall be H1 Hospital. The property hereby re-zoned is described as follows:

Commencing at the south 1/4 corner of Section 32, Township 35 North, Range 5 West, City of Petoskey, Emmet County, Michigan; thence along the north and south 1/4 line of said Section 32 N 01°04'06" W 919.88 feet (recorded as N 1° 15' W 920.00 feet); thence S 89°03'14" E 659.00 feet (recorded as S 89°15' E) to the PLACE OF BEGINNING; thence N 00°48'28" W 133.86 feet; thence N 10°45'36" W 271.08 feet to an angle point in the south line of Golf Street; thence along said south line of Golf Street and the South line of the Plat of Sunset Park S 89°00'40" E 642.73 feet to the northeast corner of the unrecorded Plat of Woodcroff Estates; thence along the east line of said unrecorded Plat of Woodcroff Estates S 00°48'28" E 398.94 feet to a 1" pipe marking the Southeast corner of Lot 72, Woodcroff Estates; thence N 89°03'14" W 595.83 feet (recorded as N 89°15' W) to the PLACE OF BEGINNING; **AND**

Commencing at the south 1/4 corner of Section 32, Township 35 North, Range 5 West, City of Petoskey, Emmet County, Michigan; thence along the north and south 1/4 line of said Section 32 N 01°04'06" W 919.88 feet (recorded as N 1°15' W 920.00 feet); thence S 89° 03'14" E 659.00 feet (recorded as S 89°15' E) to the PLACE OF BEGINNING; thence N 00°48'28" W 133.86 feet; thence N 10°45'36" W 271.08 feet to an angle point in the south line of Golf Street; thence along the westerly line of Golf St. N 33° 00'40" W 115.94 feet; thence along the South line of Main St. now Arlington Ave. S 82°16'58" W 555.96 feet to said north and south 1/4 line; thence along said north and south 1/4 line S 01°04'06" E 411.92 feet; thence S 89°03'14" E 659.00 feet to the PLACE OF BEGINNING; **AND**

Commencing at the south 1/4 corner of Section 32, Township 35 North, Range 5 West; Thence North 01 ° 15' West, along the North and South one-quarter line of said section, 902.00 feet; thence South 89 ° 13' East 33.02 feet to a concrete monument which is the Point of Beginning. Thence North 01 ° 15' West 228.10 feet to a T-iron stake, thence South 82 ° 41' East 165.72 feet to a T-iron stake; thence South 07 °43' West 182.29 feet to a concrete monument; thence North 89 °13' West 189.20 feet to the Point of Beginning.

3. The Zoning District Map of the City of Petoskey shall be, and the same hereby is, amended in order that the following described property be shown as being located in the H- Hospital District and the zoning classification hereafter for said property shall be H2 Hospital. The property hereby re-zoned is described as follows:

Part of Government Lot 1, Section 1, Town 34 North, Range 6 West, City of Petoskey, Emmet County, Michigan, which is more particularly described as follows: Commencing at the East ¼ corner of Section 1, Town 34 North, Range 6 West, City of Petoskey, Emmet County, Michigan; thence along the East and West ¼ line as monumented West 283.40 feet to the Point of Beginning; thence continuing along said East and West ¼ line West 204.60 feet; thence North 264.00 feet; thence West 165.00 feet; thence North 228.00 feet; thence North 80°32'51" East 187.14 feet; thence North 86°42'00" East 193.20 feet; thence South 00°07'30" East 16.14 feet; thence North 87°56'46" East 0.96 feet; thence South 516.27 feet to the Point of Beginning; being subject to the rights of the public across the Southerly 33 feet as occupied by U.S. – 31 and being subject to any easements, restrictions, reservations, exceptions or conditions of record; **AND**

Beginning at the Southeast corner of Government Lot 1, Section 1, Town 34 North, Range 6 West (also the Southwest corner of Government Lot 4, Section 6, Town 34 North, Range 5 West); thence North 88°28'00" East 54.00 feet along the South line of said Government Lot 4; thence North 00°20'12" East 383.02 feet; thence North 88°20'00" East 210.00 feet; thence North 00°20'12" East 161.47 feet; thence South 89°30'26" West 547.16 feet; thence South 00°20'12" West 544.50 feet to the South line of said Government Lot 1; thence along the South line of said Government Lot 1, South 89°31'20" East 283.25 feet to the Point of Beginning; being part of Government Lot 1 of said Section 1, and part of Government Lot 4 of said Section 6; **AND**

Part of Block 7, West Park Addition to the Village of Petoskey, as recorded in Liber 3, Page 18 and part of Government Lots 3 and 4, Section 6, Town 34 North, Range 5 West, City of Petoskey, Emmet County, Michigan, now described as:

Commencing at the Southeast corner of Government Lot 4, Section 6, Town 34 North, Range 5 West, Emmet County, Michigan; thence along the line between Lots 3 and 4 of said Section 6 North 00°03'00" East 527.31 feet to the North line of Jackson Street for a Point of Beginning; thence along the North line of Jackson Street South 88°26'00" West 98.00 feet; thence North 01°44'00" West 126.09 feet; thence North 51°37'46" West 48.58 feet; thence North 89°40'22" West 344.40 feet; thence South 00°03'00" East 168.72 feet; thence South 88°26'00" West 27.00 feet; thence North 00°03'00" West 330.00 feet; thence South 88°30'35" East 417.02 feet to a point 4.99 feet Westerly of the former Westerly corner of the brick at the Emergency Entrance of Little Traverse Hospital; thence North 38°09'00" seconds East 65.71 feet to the Northerly corridor wall; thence along the building wall in the following five courses: South 51°51'00" East 1.21 feet, North 38°09'00" East 20.67 feet, North 51°51'00" West 16.13 feet, North 38°09'00" East 17.95 feet, and 8.63 feet along the arc of a circular curve to the right, radius 5.63 feet, delta 87°56'34", chord North 84°09'26" East 7.81 feet; thence North 38°09'00" East 3.88 feet; thence South 51°51'00" East 104.45 feet; thence South 38°09'00" West 3.14 feet; thence South 51°51'00" East 6.42 feet; thence South 38°09'00" West 11.06 feet; thence South 51°51'00" East 51.43; thence South 38°09'00" West 28.00 feet; thence North 51°51'00" West 2.00 feet to a vertical joint in the brick facing on the exterior wall of the Burns Clinic building; thence South 49°07'00" East 80.45 feet; thence North 78°09'07" East 72.40 to the Westerly line of Highway U.S. 31; thence along the Westerly line of Highway U.S. 31 in the following course: South 37°58'50" West 13.34 feet; and 147.58 feet along the arc of a circular curve to the left, radius 879.02 feet, delta 09°37'10", chord

South 33°10'18" West 147.41 feet; thence along the North line of Jackson Street South 88°26'00" West 36.73 feet to the Point of Beginning; **AND**

Commencing of the Southeast corner of Government Lot 4, Section 6, Township 34 North, Range 5 West; thence along the East and West ¼ line of said Section 6, South 88°28'00" West 263.60 feet; thence North 00°03'00" East 33.01 feet to the North line of Charlevoix Avenue (Highway US-31) which is the Point of Beginning; thence South 88°28'00" West, along the North line of said Charlevoix Avenue 50.02 feet; thence North 00°03'00" East 150.00 feet; thence South 88°28'00" West 150.06 feet; thence North 00°03'00" East 70.00 feet; thence South 88°20'00" West 163.57 feet; thence North 00°03'00" East 207.90 feet to the South line of Jackson Street; thence North 88°26'00" East, along the South line of said Jackson Street, 363.65 feet; thence South 00°03'00" West 428.11 feet to the Point of Beginning; **AND**

Part of Blocks 2, 3, 6, and 7, West Park Addition to the City of Petoskey, and part of Government Lots 3 and 4, Section 6, Township 34 North, Range 5 West, described as follows, to-wit: Commencing at the Southeast corner of Government Lot 4, Section 6, Township 34 North, Range 5 West; thence North 00°03' East along the line between Government Lots 3 and 4 of said Section 6, a distance of 527.31 feet to the North line of Jackson Street; thence South 88°26' West along the North line of said Street 511.29 feet; thence North 00°03' West 330.00 feet to the Point of Beginning; thence North 00°03' West 270.05 feet; thence North 88°26' East 200.00 feet; thence North 00°03' West 18.82 feet; thence North 58°57' East 90.73 feet; thence North 56°37' East 94.98 feet; thence North 58°06' East 5.91 feet; thence North 00°17'30" East 186.34 feet to the Southerly line of West Lake Street; thence North 58°06' East, along the Southerly line of said Street, 176.84 feet; thence North 57°21' East 8.25 feet to the West line of Lowrie Avenue; thence South 00°03' West, along the West line of Lowrie Avenue, 113.79 feet; thence due East, across said Lowrie Avenue, 33.00 feet; thence North 51°08' East 172.93 feet; thence due North 86.26 feet to the Southerly line of West Lake Street; thence North 66°00' East, along the Southerly line of said Street, 49.68 feet; thence due South 60.89 feet; thence North 88°31' East 5.00 feet; thence North 88°22'30" East 157.00 feet to the West line of Connable Avenue; thence due South, along the West line of Connable Avenue, 579.68 feet to the Northwesterly line of Highway U.S. 31; thence South 38°02' West, along said Highway edge, 294.23 feet; thence South 78°16' West 73.22 feet; thence North 49°07' West 80.45 feet to a vertical joint in the brick facing on the exterior wall of the Little Traverse Hospital building; thence South 51°51' East 2.00 feet; thence North 38°09' East 28.00 feet; thence North 51°51' West 57.85 feet; thence North 38°09' East 14.20 feet; thence North 51°51' West 108.15 feet; thence South 38°09' West 25.00 feet; thence South 51°51' East 17.00 feet; thence South 38°09' West 85.65 feet to the Westerly corner of the Emergency Entrance of Little Traverse Hospital; thence North 88°34' West 423.24 feet to the Point of the Beginning. EXCEPT Commencing at the Southeast corner of Government Lot 4, Section 6, Township 34 North, Range 5 West; thence North 00°03' East along the line between Government Lots 3 and 4 of said Section 6, 527.31 feet to the North line of Jackson Street, which is the Point of Beginning; thence South 88°26' West 148.81 feet; thence North 00°18' East 150.05 feet; thence South 88°27' West 163.40 feet; thence South 00°03' East 150.07 feet; thence South 88°26' West 200.00 feet; thence North 00°03' West 330.00 feet; thence South 88°34' East 423.24 feet to the Westerly corner of the brick at the Emergency Entrance of Little Traverse Hospital; thence North 38°09' East 81.65 feet; thence North 51°51' West 19.50 feet; thence North 38°09' East 29.00 feet; thence South 51°51' East 110.65 feet; thence South 38°09' West 14.20 feet; thence South 51°51' East 57.85 feet; thence South 38°09' West 28.00 feet; thence North 51°51' West 2.00 feet to a vertical joint in the brick facing on the exterior wall of the Burns Clinic Building; thence South 48°07' East 80.45 feet; thence North 78°16' East 73.22 feet to the Westerly line of Highway U.S. 31; thence South 38°02' West along said Highway edge, 125.45 feet; thence 156.74 feet along the arc of a curve to the left with a central angle of 10°13', a radius of 879.02 feet, and with a chord bearing South 33°33' West 156.47 feet; thence South 88°26' West along the North line of Jackson Street 37.64 feet to the Point of Beginning; **AND EXCEPT** Part of Government Lot 3, Section 6, Township 34 North, Range 5 West, City of Petoskey, Emmet County Michigan described as: Commencing at the Southeast corner of Government Lot 4, Section 6, Township 34 North, Range 5 West, Emmet Country, Michigan: thence along the line between Lots 3 and 4 of said Section 6

North 00°03'00" East 527.31 feet to the North line of Jackson Street; thence along the North line of Jackson Street South 88°26'00" West 511.29 feet; thence North 00°03'00" West 330.00 feet; thence South 88°30'35" East 417.02 feet; thence North 38°09'00" East 84.63 feet; thence North 51°51'00" West 15.50 feet; thence North 38°09'00" East 29.00 feet; thence South 51°51'00" East 110.65 feet; thence South 38°09'00" West 3.14 feet to the Point of Beginning; thence South 51°51'00" East 6.42 feet; thence South 38°09'00" West 11.06 feet; thence North 51°51'00" West 6.42 feet; thence North 38°09'00" East 11.06 feet to the Point of Beginning AND EXCEPT: Part of Government Lot 3, Section 6, Township 34 North, Range 5 West, City of Petoskey, Emmet County, Michigan, described as: Commencing at the Southeast corner of Government Lot 4, Section 6, Township 34 North, Range 5 West, Emmet County, Michigan; thence along the line between Lots 3 and 4 of said Section 6 North 00°03'00" East 527.31 feet to the North line of Jackson Street; thence along the North line of Jackson Street South 88°26'00" West 511.29 feet; thence North 00°03'00" West 330.00 feet; thence South 88°30'35" East 417.02 feet to the Point of Beginning; thence North 38°09'00" East 84.63 feet; thence South 51°51'00" East 4.00 feet; thence South 38°09'00" West 81.65 feet; thence North 88°30'35" West 4.99 feet to the Point of Beginning; **AND**

Part of Government Lot 4, Section 6, Township 34 North, Range 5 West, City of Petoskey, Emmet County, Michigan; which is more particularly described as follows: Commencing at the Southeast corner of Government lot 4, Section 6, Township 34 North, Ranger 5 West, City of Petoskey, Emmet Country, Michigan; thence along the line between Lots 3 and 4 of sold Section 6 North 00°03'00" East 527.31 feet to the North line of Jackson Street; thence along the North line of Jackson Street South 88°26'00" West 511.29 feet; thence North 00°03'00" West 330.00 feet; thence South 88°30'35" East 417.02 feet to the point 4.99 feet Westerly of the former Westerly corner of the brick at the Emergency Entrance of Little Traverse Hospital; thence North 38°09'00" East 65.67 feet to the existing Northerly brick wall of the corridor between Hospital and the Clinic and the Place of Beginning; thence continuing North 38°09'00" East 18.96 feet to a 5/8 inch iron rod; thence North 51°51'00" West 15.50 feet to a 5/8 inch iron rod; thence North 38°09'00" East 29.00 feet to a 5/8 inch iron rod; thence South 51°51'00" East 6.32 feet; thence South 38°09'00" West 3.88 feet to the existing Northerly brick face of the existing stairwell; thence along said Northerly brick face of the existing stairwell on the following four courses 8.72 feet more or less along the arc of a circular curve to the left, South 38°09'00" West 17.95 feet more or less, South 51°51'00" East 16.13 feet more or less, and South 38°09'00" West 20.67 feet more or less to the Northerly brick face of said corridor between the Hospital and the Clinic; thence Northwesterly 1.21 feet more or less to the Place of Beginning.

4. Appendix A, Article II, Section 201 of the Petoskey Code of Ordinances is amended to include the following definition:

*Residential Care and Treatment Facility.* A residential structure with a State of Michigan license to provide services, programs and temporary shelter for residents who are undergoing alcohol or substance abuse rehabilitation.

5. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
6. This Ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Resolution No. 19111  
Recess to Closed Session

City Council was being asked to adopt a resolution that would recess to a closed session pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure.

City Councilmember Marshall moved that, seconded by City Councilmember Lyman adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to Section 8(h) of the Michigan Open Meetings Act, to consider material exempt from disclosure, at the City Council's regular meeting of October 16, 2017:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider material exempt from disclosure.

Said resolution was adopted by the following vote:

AYES: Marshall, Lyman, Dittmar, Murphy (4)

NAYS: None (0)

Recessed to closed session at 8:30 P.M. and reconvened into open session at 9:12 P.M.

Second Reading of an  
Ordinance Amending Appendix  
A of the Zoning Ordinance

The City Manager and City Planner reviewed proposed amendments and other various amendments including shared driveways as related to boarding houses. Staff reviewed that after the first reading of the revised ordinance, Council members inquired about the status of Harbor Hall

and under what use category it had been approved if the definition of a "residential care and treatment facility" were just being added to the ordinance to address the existing use and possible expansion of said use. Staff gave a brief review of the ordinance changes including the following:

Article II Definitions

The following definitions are proposed to be added or modified due to changes in other ordinance sections.

*Block face:* That portion of a block or tract of land facing the same side of a single street and lying between the closest intersecting streets.

This definition is being added for inclusion into the calculation of front yard setbacks in Section 1600(1)(b)(c) Schedule of Regulations.

*Boarding House:* A dwelling unit with a single kitchen facility where lodging is provided and meals may be provided to occupants for compensation either directly or indirectly for no less than a 30-day period.

The definition is being modified to include the minimum 30-day stay and the indirect payment of rent, if the compensation is withheld from an employee paycheck.

*Residential Care and Treatment Facility:* A facility, licensed by the State of Michigan, that provides services, programs and temporary shelter for residents who are undergoing alcohol or substance abuse rehabilitation.

The City currently has such a facility, but it is not defined in the ordinance.

Article VI RM-1 Multiple Family District

The changes are being proposed to address issues identified in the RM-1 District include setting a maximum height for hospitals (they are currently a special condition use with no height limit), changing language from "housing for the elderly" to "assisted living facilities", reducing restrictions on their development, and eliminating regulations for "convalescent/rest homes" that would fall under the new "assisted living facility" category.

#### Article VII RM-2 Multiple Family District

The RM-2 District changes address boarding houses, sheltered housing and residential care and treatment facilities. These uses currently exist in the RM-2 District.

Boarding Houses without shared driveways would be permitted uses, while those with shared driveways would be special condition uses. All boarding houses would have the following requirements:

Located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4 (four) occupants. Subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

#### Article XXIV B-2A Transitional Business and XXX B-2B Mixed Use Corridor

The changes in these two sections replicate what is proposed for the RM-2 District. As these are mixed use districts within walking distance to the downtown, the Planning Commission felt that the residential uses allowed in the RM-2 District were appropriate, if special condition standards were applied.

#### Notes to Schedule of Regulations Section 1600(1) Notes to Schedule of Regulations

The calculation of front-yard setback was recently modified, but the Commission is proposing further changes based on feedback from the Zoning Board of Appeals.

Section 1600(1)(b) The minimum front-yard setback is the average of the front-yard setbacks of any three (3) adjacent houses on the same block face, or 25 feet, whichever is less.

Section 1600(1)(c) The minimum corner front-yard setback is the average of the front-yard setbacks of any three (3) adjacent houses on the same block face, or 25 feet, whichever is less.

#### Required Number of Parking Spaces by Use Section 1704(6)

The category of "Residential Care and Treatment Facility" and "Sheltered Housing" will be added to the table with the requirement of 1 space per 3 beds.

The requirement for Boarding Houses is being recommended to be reduced from "1 space per rental room" to "2 spaces per dwelling" to make it consistent with single family requirements.

City Councilmembers inquired if boarding houses are for workforce housing; commented that the masterplan is in conflict with Harbor Hall expansion on Emmet Street and inclusion of this use on Emmet Street; heard from those in favor of removing all care and residential treatment facilities from all districts except H-2; concurred to further define what is and is not a boarding house; that boarding houses have a maximum occupancy of eight people; that hospital zoning be removed from other districts in sections 603-2 and 702-1 due to new hospital zoning districts; and that shelter housing be limited to 10 residents.

The City Manager reviewed the need for workforce housing for businesses and their staff; and that City work on Emmet Street is to incentivize residential area not drug and alcohol which doesn't appear compatible.

Mayor Murphy asked for public comments and heard from a resident that moved into the area the same time Harbor Hall began operations and that it has increased significantly in residents; that there are more residents being treated from out of town; that the Harbor Hall expansion will go against economic incentives; that there is affordable housing in the Harbor Hall neighborhood; that Harbor Hall has been good neighbors; that there are serious concerns with the size of expansion; that the current size appears to be working; that Council consider not to allow expansion; heard from a citizen that provided a conceptual drawing showing proposed development and impact on the neighborhood; and that there will be traffic and parking issues if expansion is approved.



City staff further reviewed that the following changes will be made to the ordinance including adding a boarding house definition; deleting alcohol and drug treatment facilities; deleting Sections 603-2 and 702-1; and limiting tenants to 10 in sheltered housing and eight in boarding houses.

City Councilmembers will discuss and review a first reading of the revised ordinance at the next regular scheduled meeting.

Hear Council Comments

Mayor Murphy asked for Council comments and Councilmember Lyman commented that geese containment at the Festival Shelter area has worked well, but does not work all the time. Mayor Murphy asked that a follow-up report on parking changes this year be presented to Council at a future meeting and that the Garden Club honored Fred and Mary Clinton, 1004 Howard Street, for their gardens.

There being no further business to come before the City Council, this October 16, 2017, meeting of the City Council adjourned at 9:43 P.M.

John Murphy, Mayor

Alan Terry, City Clerk-Treasurer

DRAFT

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/18/2017	77493	5H Irrigation & Maintenance	101-528-802.000	3,671.25
10/17	10/18/2017	77494	ACH-EFTPS	701-000-230.100	22,657.97
10/17	10/18/2017	77494	ACH-EFTPS	701-000-230.200	11,691.20
10/17	10/18/2017	77494	ACH-EFTPS	701-000-230.200	11,691.20
10/17	10/18/2017	77494	ACH-EFTPS	701-000-230.200	2,734.23
10/17	10/18/2017	77494	ACH-EFTPS	701-000-230.200	2,734.23
10/17	10/18/2017	77495	ACH-ICMA 457	701-000-230.700	1,552.51
10/17	10/18/2017	77495	ACH-ICMA 457	701-000-230.700	4,977.00
10/17	10/18/2017	77496	AFLAC	701-000-230.180	412.55
10/17	10/18/2017	77497	AIRGAS USA LLC	661-540-730.000	53.10
10/17	10/18/2017	77497	AIRGAS USA LLC	661-540-730.000	52.80
10/17	10/18/2017	77498	AT & T MOBILITY	518-539-920.000	384.35
10/17	10/18/2017	77499	AT&T	592-700-920.000	117.40
10/17	10/18/2017	77499	AT&T	592-705-850.000	240.94
10/17	10/18/2017	77500	ATCHISON PAPER AND SUPPLY	271-540-727.000	59.88
10/17	10/18/2017	77501	BECKETT & RAEDER INC.	204-481-802.000	840.00
10/17	10/18/2017	77502	BENCHMARK ENGINEERING INC.	202-451-802.000	3,950.50
10/17	10/18/2017	77502	BENCHMARK ENGINEERING INC.	204-448-802.000	2,000.50
10/17	10/18/2017	77502	BENCHMARK ENGINEERING INC.	592-020-342.000	3,950.50
10/17	10/18/2017	77502	BENCHMARK ENGINEERING INC.	592-025-343.000	3,950.50
10/17	10/18/2017	77502	BENCHMARK ENGINEERING INC.	582-020-360.000	3,950.50
10/17	10/18/2017	77503	BILL'S FARM MARKET	280-540-233.100	501.00
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	101-201-719.000	539.62
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	101-345-719.000	3,898.47
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	101-441-719.000	1,292.29
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	204-481-719.000	1,664.88
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	271-540-719.000	539.62
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	592-685-719.000	3,707.41
10/17	10/18/2017	77504	BLUE CROSS\BLUE SHIELD - MICH.	592-705-719.000	539.62
10/17	10/18/2017	77505	BROWN MOTORS INC.	661-540-933.000	254.90
10/17	10/18/2017	77505	BROWN MOTORS INC.	661-540-933.000	256.74
10/17	10/18/2017	77506	CCP INDUSTRIES INC.	582-547-775.000	439.22
10/17	10/18/2017	77507	CHAR-EM UNITED WAY	701-000-230.800	53.85
10/17	10/18/2017	77508	CINTAS CORP #729	101-266-802.000	14.07
10/17	10/18/2017	77508	CINTAS CORP #729	582-597-802.000	28.33
10/17	10/18/2017	77508	CINTAS CORP #729	582-595-725.000	41.80
10/17	10/18/2017	77508	CINTAS CORP #729	592-685-725.000	21.56
10/17	10/18/2017	77508	CINTAS CORP #729	592-705-725.000	21.56
10/17	10/18/2017	77508	CINTAS CORP #729	204-481-935.000	41.58
10/17	10/18/2017	77508	CINTAS CORP #729	101-266-802.000	14.07
10/17	10/18/2017	77508	CINTAS CORP #729	592-693-802.000	49.39
10/17	10/18/2017	77508	CINTAS CORP #729	582-595-725.000	41.80
10/17	10/18/2017	77508	CINTAS CORP #729	592-685-725.000	21.56
10/17	10/18/2017	77508	CINTAS CORP #729	592-705-725.000	21.56
10/17	10/18/2017	77508	CINTAS CORP #729	204-481-935.000	41.58
10/17	10/18/2017	77509	CINTAS CORPORATION	592-685-956.000	387.33
10/17	10/18/2017	77509	CINTAS CORPORATION	582-595-956.000	387.34
10/17	10/18/2017	77509	CINTAS CORPORATION	204-481-956.000	387.33
10/17	10/18/2017	77509	CINTAS CORPORATION	204-481-956.000	233.33
10/17	10/18/2017	77509	CINTAS CORPORATION	582-595-956.000	233.33
10/17	10/18/2017	77509	CINTAS CORPORATION	592-685-956.000	233.34
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-230.217	4,779.42

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-230.217	308.87
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-232.217	471.15
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-233.000	869.66
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-233.000	13.51
10/17	10/18/2017	77510	CITY TREAS. FOR GENERAL FUND	703-040-233.000	20.66
10/17	10/18/2017	77511	CITY TREAS. FOR LIBRARY FUND	703-040-231.217	1,130.08
10/17	10/18/2017	77511	CITY TREAS. FOR LIBRARY FUND	703-040-233.000	49.55
10/17	10/18/2017	77512	CITY TREAS. FOR R.O.W.	703-040-229.217	2,461.22
10/17	10/18/2017	77512	CITY TREAS. FOR R.O.W.	703-040-233.000	107.88
10/17	10/18/2017	77513	CYNERGYCOMM.NET INC.	271-540-850.000	259.27
10/17	10/18/2017	77514	DERRER OIL CO.	661-540-751.000	1,960.51
10/17	10/18/2017	77515	DESIGNBOT CREATIVE	271-540-802.000	425.00
10/17	10/18/2017	77516	EMMET CO. DEPT OF PUBLIC WORKS	101-529-802.000	5,901.70
10/17	10/18/2017	77516	EMMET CO. DEPT OF PUBLIC WORKS	101-528-802.000	4,979.80
10/17	10/18/2017	77517	EMMET COUNTY FIREFIGHTERS ASSC	101-345-976.000	502.00
10/17	10/18/2017	77518	EMMET COUNTY TREASURER	703-040-222.217	3,063.72
10/17	10/18/2017	77518	EMMET COUNTY TREASURER	703-040-228.217	3,790.21
10/17	10/18/2017	77518	EMMET COUNTY TREASURER	703-040-233.000	134.30
10/17	10/18/2017	77518	EMMET COUNTY TREASURER	703-040-233.000	166.13
10/17	10/18/2017	77519	ENGLEBRECHT, ROBERT	101-209-802.100	3,750.00
10/17	10/18/2017	77520	ETNA SUPPLY	592-010-111.000	1,096.00
10/17	10/18/2017	77520	ETNA SUPPLY	592-673-775.000	168.00
10/17	10/18/2017	77520	ETNA SUPPLY	592-673-775.000	981.04
10/17	10/18/2017	77520	ETNA SUPPLY	592-675-775.000	564.00
10/17	10/18/2017	77520	ETNA SUPPLY	592-010-111.000	1,700.00
10/17	10/18/2017	77520	ETNA SUPPLY	204-010-111.000	76.00-
10/17	10/18/2017	77521	EVERETT GOODRICH TRUCKING INC.	204-010-111.000	5,011.68
10/17	10/18/2017	77522	GALE/CENGAGE LEARNING	271-540-745.000	77.57
10/17	10/18/2017	77522	GALE/CENGAGE LEARNING	271-540-745.000	31.19
10/17	10/18/2017	77522	GALE/CENGAGE LEARNING	271-540-745.000	23.99
10/17	10/18/2017	77523	GIBSON EXCAVATING LLC	592-675-802.000	8,203.75
10/17	10/18/2017	77523	GIBSON EXCAVATING LLC	592-630-802.000	472.50
10/17	10/18/2017	77524	Goedge, Megan	271-540-958.000	17.86
10/17	10/18/2017	77525	GORDON FOOD SERVICE	592-685-727.000	192.23
10/17	10/18/2017	77525	GORDON FOOD SERVICE	101-345-950.000	49.83
10/17	10/18/2017	77526	GRAND TRAVERSE CONSTRUCTION	592-020-342.000	349,430.13
10/17	10/18/2017	77527	GREAT LAKES ENERGY	592-634-920.000	40.89
10/17	10/18/2017	77527	GREAT LAKES ENERGY	592-700-920.000	56.01
10/17	10/18/2017	77527	GREAT LAKES ENERGY	101-345-920.100	313.67
10/17	10/18/2017	77527	GREAT LAKES ENERGY	592-634-920.000	51.69
10/17	10/18/2017	77527	GREAT LAKES ENERGY	592-700-920.000	59.95
10/17	10/18/2017	77528	HALEY'S PLUMBING & HEATING	592-677-802.000	493.00
10/17	10/18/2017	77528	HALEY'S PLUMBING & HEATING	592-630-802.000	541.04
10/17	10/18/2017	77528	HALEY'S PLUMBING & HEATING	592-660-802.000	288.20
10/17	10/18/2017	77529	HYDE SERVICES LLC	101-770-775.000	24.56
10/17	10/18/2017	77530	ICMA ROTH %	701-000-230.900	55.27
10/17	10/18/2017	77531	ICMA-ROTH	701-000-230.900	260.00
10/17	10/18/2017	77532	INGRAM LIBRARY SERVICES	271-540-746.000	1,069.56
10/17	10/18/2017	77532	INGRAM LIBRARY SERVICES	271-540-748.000	331.93
10/17	10/18/2017	77532	INGRAM LIBRARY SERVICES	271-540-958.200	27.46
10/17	10/18/2017	77532	INGRAM LIBRARY SERVICES	271-540-745.000	2,196.02
10/17	10/18/2017	77533	J & N LLC	202-451-802.000	164,698.33

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/18/2017	77533	J & N LLC	204-448-802.000	50,054.82
10/17	10/18/2017	77533	J & N LLC	592-020-342.000	7,387.79
10/17	10/18/2017	77533	J & N LLC	592-025-343.000	11,214.45
10/17	10/18/2017	77533	J & N LLC	582-020-360.000	5,950.98
10/17	10/18/2017	77534	K & L PLUMBING AND HEATING LLC	592-693-802.000	917.89
10/17	10/18/2017	77535	KARLABORATORIES INC.	592-692-802.000	382.50
10/17	10/18/2017	77536	LIBRARY NETWORK, THE	271-540-727.000	34.67
10/17	10/18/2017	77537	M. S. INDUSTRIES INC.	592-675-775.000	48.30
10/17	10/18/2017	77537	M. S. INDUSTRIES INC.	592-698-775.000	48.30
10/17	10/18/2017	77537	M. S. INDUSTRIES INC.	202-464-775.000	48.30
10/17	10/18/2017	77537	M. S. INDUSTRIES INC.	203-464-775.000	48.25
10/17	10/18/2017	77538	MDC CONTRACTING LLC	582-020-360.000	376.75
10/17	10/18/2017	77538	MDC CONTRACTING LLC	203-469-802.000	200.00
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-773-775.000	7.64
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-345-775.000	1.79
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-770-775.000	8.63
10/17	10/18/2017	77539	MEYER ACE HARDWARE	204-784-775.000	6.83
10/17	10/18/2017	77539	MEYER ACE HARDWARE	582-597-932.000	13.49
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-770-775.000	12.59
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-266-775.000	10.15
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-774-753.110	16.19
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-345-775.000	8.09
10/17	10/18/2017	77539	MEYER ACE HARDWARE	518-539-775.000	15.49
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-266-775.000	10.22
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-266-775.000	2.45
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-266-775.000	8.26
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-770-775.000	17.23
10/17	10/18/2017	77539	MEYER ACE HARDWARE	592-693-775.000	24.21
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-774-753.010	91.55
10/17	10/18/2017	77539	MEYER ACE HARDWARE	271-540-727.000	16.67
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-773-931.000	15.82
10/17	10/18/2017	77539	MEYER ACE HARDWARE	101-345-775.000	7.64
10/17	10/18/2017	77539	MEYER ACE HARDWARE	582-597-932.000	35.99
10/17	10/18/2017	77540	Michigan Bark Products	101-770-931.000	625.00
10/17	10/18/2017	77541	MICHIGAN STATE INDUSTRIES	101-345-727.000	126.20
10/17	10/18/2017	77542	MONOPRICE INC.	101-228-727.000	88.65
10/17	10/18/2017	77543	MUNICIPAL CODE CORPORATION	101-215-802.000	500.00
10/17	10/18/2017	77544	NORTHERN MICHIGAN REVIEW INC.	271-540-900.000	31.70
10/17	10/18/2017	77545	NORTHERN MICHIGAN TRUCK	661-540-933.000	45.92
10/17	10/18/2017	77546	P.C. LAWN CARE "PERFECT CUT"	582-597-932.000	375.00
10/17	10/18/2017	77547	PALETTE BISTRO	280-540-249.000	624.00
10/17	10/18/2017	77548	PERFORMANCE PAINTING	582-547-802.000	1,265.00
10/17	10/18/2017	77548	PERFORMANCE PAINTING	582-597-932.000	2,880.00
10/17	10/18/2017	77549	PERSONAL GRAPHICS INC.	101-774-753.110	680.00
10/17	10/18/2017	77550	PETOSKEY NEWS REVIEW	518-539-802.100	194.24
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-236.217	7,563.17
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	1,105.45
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	347.40
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-237.217	819.61
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	247.76
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	48.45
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	15.22

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/18/2017	77551	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	35.92
10/17	10/18/2017	77552	PLUNKETT COONEY	101-210-802.000	17,022.50
10/17	10/18/2017	77552	PLUNKETT COONEY	101-210-802.000	2,065.00
10/17	10/18/2017	77552	PLUNKETT COONEY	101-210-802.000	2,516.00
10/17	10/18/2017	77552	PLUNKETT COONEY	101-209-802.000	1,320.40
10/17	10/18/2017	77552	PLUNKETT COONEY	101-210-802.000	7,795.10
10/17	10/18/2017	77552	PLUNKETT COONEY	101-210-802.000	18,332.00
10/17	10/18/2017	77553	POLICE AND FIREMEN'S INSURANCE	701-000-230.185	407.72
10/17	10/18/2017	77554	PONTIUS FLOWER SHOP, A. R.	280-739-774.000	70.00
10/17	10/18/2017	77555	POWER LINE SUPPLY	582-010-111.000	810.00
10/17	10/18/2017	77555	POWER LINE SUPPLY	582-010-111.000	1,646.70
10/17	10/18/2017	77555	POWER LINE SUPPLY	582-020-360.000	111.54
10/17	10/18/2017	77556	QUICK CARE MEDICAL CENTER	101-345-805.000	166.00
10/17	10/18/2017	77557	RANGE TELECOMMUNICATIONS	204-481-850.000	50.00
10/17	10/18/2017	77557	RANGE TELECOMMUNICATIONS	582-595-850.000	34.20
10/17	10/18/2017	77557	RANGE TELECOMMUNICATIONS	592-685-850.000	125.00
10/17	10/18/2017	77557	RANGE TELECOMMUNICATIONS	592-705-850.000	50.00
10/17	10/18/2017	77558	Renkes, Tom	280-739-971.000	150.00
10/17	10/18/2017	77559	RIETH-RILEY CONSTRUCTION CO	592-673-775.000	185.25
10/17	10/18/2017	77560	Spectrum Business	101-770-850.000	69.98
10/17	10/18/2017	77560	Spectrum Business	101-345-850.100	152.16
10/17	10/18/2017	77560	Spectrum Business	101-789-850.000	78.56
10/17	10/18/2017	77560	Spectrum Business	518-539-802.100	104.83
10/17	10/18/2017	77560	Spectrum Business	101-345-850.000	54.53
10/17	10/18/2017	77560	Spectrum Business	582-595-850.000	79.99
10/17	10/18/2017	77561	STANDARD ELECTRIC COMPANY	582-547-775.000	150.00
10/17	10/18/2017	77561	STANDARD ELECTRIC COMPANY	582-549-775.000	8.95
10/17	10/18/2017	77561	STANDARD ELECTRIC COMPANY	582-549-775.000	142.22
10/17	10/18/2017	77562	State of Michigan	101-400-957.000	3.33
10/17	10/18/2017	77562	State of Michigan	101-441-956.000	3.33
10/17	10/18/2017	77562	State of Michigan	101-770-956.000	3.34
10/17	10/18/2017	77562	State of Michigan	101-400-957.000	3.33- V
10/17	10/18/2017	77562	State of Michigan	101-441-956.000	3.33- V
10/17	10/18/2017	77562	State of Michigan	101-770-956.000	3.34- V
10/17	10/18/2017	77563	State of Michigan - MDOT	582-549-802.000	216.30
10/17	10/18/2017	77564	SWEEP SHOP, THE	271-540-725.000	154.75
10/17	10/18/2017	77565	TEMPERATURE CONTROL INC.	592-693-802.000	448.26
10/17	10/18/2017	77566	T-Mobile	271-540-850.000	129.60
10/17	10/18/2017	77567	TRUCK & TRAILER SPECIALTIES	661-540-933.000	59.97
10/17	10/18/2017	77568	VanKalker Construction Inc.	202-469-802.000	1,500.00
10/17	10/18/2017	77569	VARNUM LLP	582-595-802.000	390.50
10/17	10/18/2017	77570	VERIZON WIRELESS	101-345-850.000	104.65
10/17	10/18/2017	77570	VERIZON WIRELESS	101-441-850.000	54.53
10/17	10/18/2017	77570	VERIZON WIRELESS	592-634-850.000	80.06
10/17	10/18/2017	77570	VERIZON WIRELESS	592-634-920.000	280.07
10/17	10/18/2017	77571	VOSS LIGHTING	582-549-775.000	1,470.00
10/17	10/18/2017	77572	WEBER INDUSTRIES INC	592-640-775.000	2,360.43
10/17	10/18/2017	77573	WESCO RECEIVABLES CORP.	582-010-111.000	471.60
10/17	10/18/2017	77573	WESCO RECEIVABLES CORP.	582-010-111.000	372.00
10/17	10/18/2017	77574	West Marine Pro	592-693-775.000	1,131.59
10/17	10/18/2017	77575	WINDEMULLER	592-697-802.000	142.00
10/17	10/18/2017	77575	WINDEMULLER	592-693-802.000	106.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/18/2017	77575	WINDEMULLER	101-789-802.000	1,253.68
10/17	10/18/2017	77579	State of Michigan	101-400-957.000	3.33
10/17	10/18/2017	77579	State of Michigan	101-441-956.000	3.33
10/17	10/18/2017	77579	State of Michigan	101-770-956.000	3.34
10/17	10/25/2017	77587	ALL SCAPES LLC	101-345-805.100	200.00
10/17	10/25/2017	77587	ALL SCAPES LLC	202-470-802.000	1,415.00
10/17	10/25/2017	77587	ALL SCAPES LLC	592-630-802.000	240.00
10/17	10/25/2017	77587	ALL SCAPES LLC	592-693-802.000	290.00
10/17	10/25/2017	77587	ALL SCAPES LLC	592-672-802.000	80.00
10/17	10/25/2017	77587	ALL SCAPES LLC	592-700-802.000	315.00
10/17	10/25/2017	77588	ALLIANCE ENTERTAINMENT	271-540-749.000	85.98
10/17	10/25/2017	77588	ALLIANCE ENTERTAINMENT	271-540-750.000	93.98
10/17	10/25/2017	77588	ALLIANCE ENTERTAINMENT	271-540-749.000	165.97
10/17	10/25/2017	77588	ALLIANCE ENTERTAINMENT	271-540-749.000	12.25-
10/17	10/25/2017	77588	ALLIANCE ENTERTAINMENT	271-540-750.000	6.49
10/17	10/25/2017	77589	AMAZON CREDIT PLAN	271-540-958.100	190.32
10/17	10/25/2017	77589	AMAZON CREDIT PLAN	271-540-976.100	13.99
10/17	10/25/2017	77589	AMAZON CREDIT PLAN	271-540-749.000	19.95
10/17	10/25/2017	77590	AMERICAN WASTE	592-691-806.000	299.00
10/17	10/25/2017	77591	AMERIGAS	202-464-775.000	15.75
10/17	10/25/2017	77591	AMERIGAS	203-464-775.000	15.75
10/17	10/25/2017	77592	AT&T	101-773-850.000	6.02
10/17	10/25/2017	77592	AT&T	101-770-850.000	120.50
10/17	10/25/2017	77592	AT&T	101-789-850.000	123.69
10/17	10/25/2017	77592	AT&T	592-634-850.000	126.02
10/17	10/25/2017	77593	Beards Brewery LLC	280-540-249.000	844.50
10/17	10/25/2017	77594	BERGER, MATT	101-774-753.040	44.00
10/17	10/25/2017	77595	Biskup, Sarah	271-540-958.100	74.17
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-172-719.000	1,367.15
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-201-719.000	4,035.86
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-208-719.000	806.95
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-215-719.000	1,613.90
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-228-719.000	1,210.98
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-265-719.000	556.14
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-266-719.000	1,195.11
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-345-719.000	16,600.78
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-400-719.000	402.92
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-441-719.000	1,695.37
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-730-719.000	544.84
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-770-719.000	1,997.23
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-773-719.000	289.27
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-774-719.000	1,836.28
10/17	10/25/2017	77596	BLUE CARE NETWORK	101-789-719.000	674.96
10/17	10/25/2017	77596	BLUE CARE NETWORK	204-481-719.000	2,981.05
10/17	10/25/2017	77596	BLUE CARE NETWORK	271-540-719.000	5,717.57
10/17	10/25/2017	77596	BLUE CARE NETWORK	518-539-719.000	402.92
10/17	10/25/2017	77596	BLUE CARE NETWORK	582-595-719.000	5,000.09
10/17	10/25/2017	77596	BLUE CARE NETWORK	592-685-719.000	3,228.91
10/17	10/25/2017	77596	BLUE CARE NETWORK	592-705-719.000	1,210.98
10/17	10/25/2017	77597	CHEMCO PRODUCTS INC.	592-691-663.000	5,553.20
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-634-920.000	4,805.59
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	37.60

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	58.66
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	430.89
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	267.85
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	94.60
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	53.56
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	75.35
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	56.09
10/17	10/25/2017	77598	CONSUMERS ENERGY	592-700-920.000	34.71
10/17	10/25/2017	77598	CONSUMERS ENERGY	202-475-920.000	84.65
10/17	10/25/2017	77598	CONSUMERS ENERGY	582-546-802.000	2,450.00
10/17	10/25/2017	77599	CRITTENDEN, PETER	101-774-753.040	88.00
10/17	10/25/2017	77600	David L Hoffman Landscaping & Nursery	202-467-802.000	450.00
10/17	10/25/2017	77600	David L Hoffman Landscaping & Nursery	582-020-360.000	734.00
10/17	10/25/2017	77601	DECKA DIGITAL LLC	101-345-727.000	100.00
10/17	10/25/2017	77601	DECKA DIGITAL LLC	101-101-727.000	45.00
10/17	10/25/2017	77602	DELTA DENTAL	101-172-719.000	68.76
10/17	10/25/2017	77602	DELTA DENTAL	101-201-719.000	293.57
10/17	10/25/2017	77602	DELTA DENTAL	101-208-719.000	49.78
10/17	10/25/2017	77602	DELTA DENTAL	101-215-719.000	99.57
10/17	10/25/2017	77602	DELTA DENTAL	101-228-719.000	77.26
10/17	10/25/2017	77602	DELTA DENTAL	101-265-719.000	31.44
10/17	10/25/2017	77602	DELTA DENTAL	101-266-719.000	65.49
10/17	10/25/2017	77602	DELTA DENTAL	101-345-719.000	926.11
10/17	10/25/2017	77602	DELTA DENTAL	101-400-719.000	24.15
10/17	10/25/2017	77602	DELTA DENTAL	101-441-719.000	62.40
10/17	10/25/2017	77602	DELTA DENTAL	101-730-719.000	32.02
10/17	10/25/2017	77602	DELTA DENTAL	101-770-719.000	128.36
10/17	10/25/2017	77602	DELTA DENTAL	101-773-719.000	15.21
10/17	10/25/2017	77602	DELTA DENTAL	101-774-719.000	101.02
10/17	10/25/2017	77602	DELTA DENTAL	101-789-719.000	35.50
10/17	10/25/2017	77602	DELTA DENTAL	204-481-719.000	238.23
10/17	10/25/2017	77602	DELTA DENTAL	271-540-719.000	305.31
10/17	10/25/2017	77602	DELTA DENTAL	518-539-719.000	22.31
10/17	10/25/2017	77602	DELTA DENTAL	582-595-719.000	296.11
10/17	10/25/2017	77602	DELTA DENTAL	592-685-719.000	193.68
10/17	10/25/2017	77602	DELTA DENTAL	592-705-719.000	62.70
10/17	10/25/2017	77602	DELTA DENTAL	701-000-230.110	2,149.16
10/17	10/25/2017	77603	DEMCO	271-540-802.000	660.45
10/17	10/25/2017	77604	DERRER OIL CO.	661-540-751.000	1,882.40
10/17	10/25/2017	77605	DROST LANDSCAPE	101-730-775.000	72.00
10/17	10/25/2017	77606	DTE ENERGY	592-634-920.000	37.29
10/17	10/25/2017	77606	DTE ENERGY	101-265-924.000	45.01
10/17	10/25/2017	77606	DTE ENERGY	582-597-924.000	47.58
10/17	10/25/2017	77606	DTE ENERGY	101-773-924.000	51.44
10/17	10/25/2017	77606	DTE ENERGY	101-265-924.000	37.29
10/17	10/25/2017	77606	DTE ENERGY	592-634-920.000	111.88
10/17	10/25/2017	77606	DTE ENERGY	271-540-924.000	34.72
10/17	10/25/2017	77606	DTE ENERGY	101-345-920.100	48.21
10/17	10/25/2017	77606	DTE ENERGY	101-266-924.000	57.22
10/17	10/25/2017	77606	DTE ENERGY	101-770-924.000	31.50
10/17	10/25/2017	77606	DTE ENERGY	592-700-920.000	31.50
10/17	10/25/2017	77606	DTE ENERGY	518-539-802.100	31.50

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/25/2017	77606	DTE ENERGY	592-634-920.000	32.14
10/17	10/25/2017	77606	DTE ENERGY	101-345-920.000	50.15
10/17	10/25/2017	77606	DTE ENERGY	592-691-920.000	52.73
10/17	10/25/2017	77606	DTE ENERGY	592-691-920.000	1,901.96
10/17	10/25/2017	77606	DTE ENERGY	271-540-924.000	53.36
10/17	10/25/2017	77606	DTE ENERGY	592-634-920.000	34.07
10/17	10/25/2017	77606	DTE ENERGY	592-697-920.000	254.56
10/17	10/25/2017	77607	FASTENAL COMPANY	582-549-775.000	75.50
10/17	10/25/2017	77607	FASTENAL COMPANY	661-540-933.000	94.12
10/17	10/25/2017	77607	FASTENAL COMPANY	661-540-730.000	17.74
10/17	10/25/2017	77607	FASTENAL COMPANY	582-547-775.000	104.98
10/17	10/25/2017	77607	FASTENAL COMPANY	661-540-933.000	84.20
10/17	10/25/2017	77608	FERGUSON ENTERPRISES #2000	582-547-775.000	56.39
10/17	10/25/2017	77609	Goedge, Megan	271-540-958.000	10.41
10/17	10/25/2017	77610	Goodman, Becky	518-539-956.000	193.45
10/17	10/25/2017	77610	Goodman, Becky	518-539-802.100	89.97
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	146.28
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	2,429.94
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	463.52
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	739.35
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	366.61
10/17	10/25/2017	77611	GRP ENGINEERING INC.	582-595-802.000	2,911.28
10/17	10/25/2017	77612	HART, TYLER	101-774-753.040	220.00
10/17	10/25/2017	77613	HUMMEL, JON	101-774-753.040	110.00
10/17	10/25/2017	77614	K & J SEPTIC SERVICE LLC	592-691-806.000	1,100.00
10/17	10/25/2017	77615	KENNEDY INDUSTRIES INC.	592-693-775.000	6,454.00
10/17	10/25/2017	77616	KEVIN'S METER TESTING	582-010-111.000	720.00
10/17	10/25/2017	77617	Klingelsmith, Kendall	101-789-956.000	35.00
10/17	10/25/2017	77618	KSS ENTERPRISES	592-691-775.000	64.16
10/17	10/25/2017	77618	KSS ENTERPRISES	592-692-775.000	210.64
10/17	10/25/2017	77618	KSS ENTERPRISES	592-692-775.000	30.35
10/17	10/25/2017	77619	LIBRARY NETWORK, THE	271-540-802.000	104.00
10/17	10/25/2017	77620	LOWERY UNDERGROUND SERVICE	582-020-360.000	11,539.00
10/17	10/25/2017	77621	MEYERSON, VALERIE	271-540-753.000	168.35
10/17	10/31/2017	77621	MEYERSON, VALERIE	271-540-753.000	168.35- V
10/17	10/25/2017	77622	Midwest Tape	271-540-749.000	99.97
10/17	10/25/2017	77622	Midwest Tape	271-540-749.000	197.94
10/17	10/25/2017	77623	NATE'S HYDRAULIC SHOP	592-673-802.000	64.75
10/17	10/25/2017	77624	NEOPOST USA INC.	101-266-775.000	100.00
10/17	10/25/2017	77625	NORTH CENTRAL LABORATORIES	592-692-775.000	2,192.29
10/17	10/25/2017	77626	NORTHERN A-1 SERVICES KALKASKA	592-697-802.000	1,842.65
10/17	10/25/2017	77627	OTEC RADIO COMM. EQUIPMENT	661-540-933.000	385.00
10/17	10/25/2017	77628	P.C. LAWN CARE "PERFECT CUT"	202-467-802.000	370.00
10/17	10/25/2017	77628	P.C. LAWN CARE "PERFECT CUT"	203-467-802.000	20.00
10/17	10/25/2017	77628	P.C. LAWN CARE "PERFECT CUT"	101-770-802.000	310.00
10/17	10/25/2017	77629	PENDO	101-345-775.000	99.11
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	33.75
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	86.25
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	52.50
10/17	10/25/2017	77630	Penguin Random House	271-540-751.000	26.25
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	30.00
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	37.50



GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
10/17	10/25/2017	77630	Penguin Random House	271-540-749.000	33.75-
10/17	10/25/2017	77631	Peninsula Fiber Network LLC	271-540-850.000	150.00
10/17	10/25/2017	77631	Peninsula Fiber Network LLC	101-228-850.000	500.00
10/17	10/25/2017	77632	PERFORMANCE PAINTING	582-597-932.000	2,880.00
10/17	10/25/2017	77633	PETOSKEY ROTARY CLUB	101-345-957.000	164.50
10/17	10/25/2017	77634	PETOSKEY URGENT CARE	592-685-802.000	49.00
10/17	10/25/2017	77634	PETOSKEY URGENT CARE	592-705-802.000	49.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-010-111.000	700.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-010-111.000	1,820.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-020-360.000	1,045.35
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-547-775.000	108.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-020-360.000	545.04
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-020-360.000	1,727.28
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-547-775.000	93.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-010-111.000	92.00
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-010-111.000	165.70
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-020-360.000	97.25
10/17	10/25/2017	77635	POWER LINE SUPPLY	582-010-111.000	4,961.86
10/17	10/25/2017	77636	PROCLEAN NORTH	592-693-802.000	786.50
10/17	10/25/2017	77637	Renkes, Tom	280-739-971.000	150.00
10/17	10/25/2017	77638	RYAN BROTHERS INC.	204-448-802.000	686.40
10/17	10/25/2017	77638	RYAN BROTHERS INC.	592-675-802.000	357.00
10/17	10/25/2017	77639	SiteOne Landscape Supply	101-730-775.000	17.31
10/17	10/25/2017	77639	SiteOne Landscape Supply	101-730-775.000	34.62
10/17	10/25/2017	77640	SMITH, EDWARD J	101-774-753.040	220.00
10/17	10/25/2017	77641	SOLUTIONS ELECTRIC INC.	582-020-360.000	493.29
10/17	10/25/2017	77642	SOS ANALYTICAL INC.	592-692-801.000	1,031.00
10/17	10/25/2017	77642	SOS ANALYTICAL INC.	592-692-801.000	460.00
10/17	10/25/2017	77643	Spectrum Business	582-595-850.000	79.99
10/17	10/25/2017	77644	STAFFORD'S HOSPITALITY	280-540-249.000	540.00
10/17	10/25/2017	77645	STAPLES ADVANTAGE	101-441-727.000	54.48
10/17	10/25/2017	77645	STAPLES ADVANTAGE	101-266-775.000	371.42
10/17	10/25/2017	77645	STAPLES ADVANTAGE	101-201-727.000	73.72
10/17	10/25/2017	77646	STRUBLE, CHRIS	280-739-971.000	210.00
10/17	10/25/2017	77647	SURA, MATT	101-774-753.040	88.00
10/17	10/25/2017	77648	SWANK MOTION PICTURES INC.	271-540-958.200	75.00
10/17	10/25/2017	77649	T2 Systems Canada Inc.	518-539-802.000	165.00
10/17	10/25/2017	77650	THOMPSON, WILLIAM S.	518-539-802.100	727.85
10/17	10/25/2017	77651	TIME EMERGENCY EQUIPMENT	101-345-976.000	213.69
10/17	10/25/2017	77651	TIME EMERGENCY EQUIPMENT	101-345-976.000	916.51
10/17	10/25/2017	77652	VAN'S BUSINESS MACHINES	101-266-775.000	49.48
10/17	10/25/2017	77652	VAN'S BUSINESS MACHINES	518-539-802.100	107.17
10/17	10/25/2017	77653	RASMUSSEN, DEREK	101-774-753.040	154.00
11/17	11/01/2017	77664	24/7 SEWER & DRAIN CLEANING	592-698-802.000	335.00
11/17	11/01/2017	77665	5H Irrigation & Maintenance	592-630-802.000	229.81
11/17	11/01/2017	77665	5H Irrigation & Maintenance	592-630-802.000	229.00
11/17	11/01/2017	77666	ACH-EFTPS	701-000-230.100	23,057.26
11/17	11/01/2017	77666	ACH-EFTPS	701-000-230.200	11,823.71
11/17	11/01/2017	77666	ACH-EFTPS	701-000-230.200	11,823.71
11/17	11/01/2017	77666	ACH-EFTPS	701-000-230.200	2,765.24
11/17	11/01/2017	77666	ACH-EFTPS	701-000-230.200	2,765.24
11/17	11/01/2017	77667	ACH-ICMA 457	701-000-230.700	1,452.80

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/17	11/01/2017	77667	ACH-ICMA 457	701-000-230.700	4,977.00
11/17	11/01/2017	77668	Advanced Turf Solutions Inc.	101-730-775.000	365.00
11/17	11/01/2017	77669	AIRGAS USA LLC	592-675-775.000	32.35
11/17	11/01/2017	77670	AIRWAY OXYGEN INC.	101-345-775.000	50.00
11/17	11/01/2017	77671	ALEXANDER CHEMICAL CORPORATION	592-640-663.000	3,823.10
11/17	11/01/2017	77672	BATTERY PRODUCTS INC.	101-345-775.000	40.47
11/17	11/01/2017	77673	BEAVER RESEARCH COMPANY	592-698-775.000	73.06
11/17	11/01/2017	77674	BECKETT & RAEDER INC.	204-481-802.000	560.00
11/17	11/01/2017	77675	BELL EQUIPMENT COMPANY	661-540-933.000	491.00
11/17	11/01/2017	77676	Biskup, Sarah	271-540-958.100	71.19
11/17	11/01/2017	77677	BROWN MOTORS INC.	661-540-933.000	833.80
11/17	11/01/2017	77678	CARTER'S IMAGEWEAR & AWARDS	101-789-935.000	232.00
11/17	11/01/2017	77679	CHAR-EM UNITED WAY	701-000-230.800	53.85
11/17	11/01/2017	77680	CINTAS CORP #729	582-595-725.000	41.80
11/17	11/01/2017	77680	CINTAS CORP #729	592-685-725.000	21.56
11/17	11/01/2017	77680	CINTAS CORP #729	592-705-725.000	21.56
11/17	11/01/2017	77680	CINTAS CORP #729	204-481-935.000	41.58
11/17	11/01/2017	77681	CINTAS CORPORATION	661-540-725.000	1.50
11/17	11/01/2017	77681	CINTAS CORPORATION	582-597-932.000	1.50
11/17	11/01/2017	77681	CINTAS CORPORATION	582-597-932.000	35.54
11/17	11/01/2017	77681	CINTAS CORPORATION	661-540-725.000	35.54
11/17	11/01/2017	77681	CINTAS CORPORATION	592-685-727.000	38.34
11/17	11/01/2017	77682	DECKA DIGITAL LLC	101-441-727.000	124.71
11/17	11/01/2017	77683	DERRER OIL CO.	661-540-751.000	1,897.46
11/17	11/01/2017	77684	DROST LANDSCAPE	101-730-802.000	115.00
11/17	11/01/2017	77684	DROST LANDSCAPE	101-730-802.100	2,000.00
11/17	11/01/2017	77685	DUNKEL EXCAVATING SERVICES INC.	592-673-802.000	275.62
11/17	11/01/2017	77685	DUNKEL EXCAVATING SERVICES INC.	592-675-802.000	275.62
11/17	11/01/2017	77685	DUNKEL EXCAVATING SERVICES INC.	582-547-802.000	275.63
11/17	11/01/2017	77685	DUNKEL EXCAVATING SERVICES INC.	592-698-802.000	275.63
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	661-540-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	204-481-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	582-595-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	582-597-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	592-685-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	592-705-727.000	28.72
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	661-540-727.000	15.45
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	204-481-727.000	15.45
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	582-595-727.000	15.45
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	582-597-727.000	15.45
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	592-685-727.000	15.46
11/17	11/01/2017	77686	DUNN'S BUSINESS SOLUTIONS	592-705-727.000	15.46
11/17	11/01/2017	77687	EJ USA INC.	592-010-111.000	46.86
11/17	11/01/2017	77688	EMMET BRICK & BLOCK CO.	101-770-775.000	31.37
11/17	11/01/2017	77689	ENGLEBRECHT, ROBERT	101-209-802.100	3,750.00
11/17	11/01/2017	77690	FRATERNAL ORDER OF POLICE	701-000-230.400	906.00
11/17	11/01/2017	77691	GARDNER DENVER INC.	592-693-802.000	4,835.13
11/17	11/01/2017	77692	GIBBY'S GARAGE	518-539-931.000	306.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	582-597-932.000	136.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-931.000	374.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-933.000	510.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	592-677-802.000	102.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/17	11/01/2017	77692	GIBBY'S GARAGE	592-672-802.000	136.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-931.000	510.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-933.000	408.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-931.000	136.00
11/17	11/01/2017	77692	GIBBY'S GARAGE	661-540-933.000	578.00
11/17	11/01/2017	77693	GINOP SALES INC.	661-540-931.000	300.30
11/17	11/01/2017	77693	GINOP SALES INC.	661-010-111.000	861.62
11/17	11/01/2017	77693	GINOP SALES INC.	661-020-142.000	1,432.00
11/17	11/01/2017	77694	Goedge, Megan	271-540-755.000	68.56
11/17	11/01/2017	77695	GORDON FOOD SERVICE	101-345-775.000	106.47
11/17	11/01/2017	77696	GOVCONNECTION INC.	101-345-727.000	512.77
11/17	11/01/2017	77697	Grain Train Natural Food Co-Op	271-540-958.100	50.00
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	592-630-775.000	5.48
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	592-675-775.000	24.71
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	592-693-775.000	1.68
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	592-691-775.000	104.45
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	101-730-775.000	71.15
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	592-693-775.000	6.66
11/17	11/01/2017	77698	Great Lakes Pipe & Supply	101-770-775.000	6.50
11/17	11/01/2017	77699	Greer, Leila Jeanne	271-540-958.100	150.00
11/17	11/01/2017	77700	HYDE SERVICES LLC	661-540-933.000	184.90
11/17	11/01/2017	77701	ICMA ROTH %	701-000-230.900	54.74
11/17	11/01/2017	77702	ICMA-ROTH	701-000-230.900	260.00
11/17	11/01/2017	77703	INTEGRITY BUSINESS SOLUTIONS	518-539-802.100	63.58
11/17	11/01/2017	77703	INTEGRITY BUSINESS SOLUTIONS	518-539-775.000	49.66
11/17	11/01/2017	77704	KARR, ADRIAN	101-345-956.000	862.50
11/17	11/01/2017	77705	KENNEDY INDUSTRIES INC.	592-691-775.000	944.00
11/17	11/01/2017	77706	Kesseler, Nisa	271-540-958.200	102.21
11/17	11/01/2017	77707	Koorsen Fire & Safety Inc.	101-266-802.000	40.00
11/17	11/01/2017	77708	KRING CHEVROLET CADILLAC, DAVE	661-540-933.000	154.69
11/17	11/01/2017	77708	KRING CHEVROLET CADILLAC, DAVE	661-540-933.000	36.75
11/17	11/01/2017	77708	KRING CHEVROLET CADILLAC, DAVE	661-540-933.000	49.35
11/17	11/01/2017	77708	KRING CHEVROLET CADILLAC, DAVE	661-540-933.000	49.35
11/17	11/01/2017	77709	MCLEAN & EAKIN BOOKSELLERS	271-540-752.100	204.00
11/17	11/01/2017	77710	MEYER ACE HARDWARE	518-539-775.000	5.02
11/17	11/01/2017	77710	MEYER ACE HARDWARE	518-539-802.100	25.88
11/17	11/01/2017	77711	MEYERSON, VALERIE	271-540-753.000	502.64
11/17	11/01/2017	77712	MICHIGAN OFFICEWAYS INC.	271-540-727.000	54.64
11/17	11/01/2017	77713	Midwest Tape	271-540-749.000	39.99
11/17	11/01/2017	77713	Midwest Tape	271-540-749.000	49.97
11/17	11/01/2017	77714	MOORE MEDICAL LLC	101-345-775.000	348.68
11/17	11/01/2017	77715	NORTH CENTRAL LABORATORIES	592-692-775.000	118.01
11/17	11/01/2017	77716	NORTH COUNTRY IT	271-540-802.000	386.00
11/17	11/01/2017	77717	NORTHERN CREDIT BUREAU	101-208-802.000	150.00
11/17	11/01/2017	77718	OMNIPARK INC.	518-539-802.000	2,760.00
11/17	11/01/2017	77718	OMNIPARK INC.	518-539-775.000	158.00
11/17	11/01/2017	77718	OMNIPARK INC.	518-539-775.000	158.00
11/17	11/01/2017	77718	OMNIPARK INC.	518-539-775.000	158.00
11/17	11/01/2017	77719	OTEC RADIO COMM. EQUIPMENT	661-540-933.000	256.75
11/17	11/01/2017	77720	OTIS ELEVATOR COMPANY	271-540-932.000	1,162.73
11/17	11/01/2017	77721	OUDBIER INSTRUMENT COMPANY	592-691-801.000	390.00
11/17	11/01/2017	77721	OUDBIER INSTRUMENT COMPANY	592-640-802.000	390.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/17	11/01/2017	77722	Penguin Random House	271-540-749.000	90.00
11/17	11/01/2017	77722	Penguin Random House	271-540-749.000	45.00
11/17	11/01/2017	77723	PERFORMANCE PAINTING	582-597-932.000	2,880.00
11/17	11/01/2017	77724	PETOSKEY PUBLIC SCHOOLS	271-540-958.000	56.00
11/17	11/01/2017	77725	PETOSKEY REGIONAL CHAMBER	518-539-956.000	17.00
11/17	11/01/2017	77726	PRESQUE ISLE DISTRICT LIBRARY	271-540-745.000	7.99
11/17	11/01/2017	77727	PRESTON FEATHER	101-774-727.000	16.99
11/17	11/01/2017	77727	PRESTON FEATHER	101-770-931.000	16.97
11/17	11/01/2017	77727	PRESTON FEATHER	592-630-775.000	38.03
11/17	11/01/2017	77727	PRESTON FEATHER	592-630-775.000	27.06
11/17	11/01/2017	77727	PRESTON FEATHER	204-010-111.000	33.34-
11/17	11/01/2017	77727	PRESTON FEATHER	101-774-727.000	1.70-
11/17	11/01/2017	77727	PRESTON FEATHER	101-770-931.000	1.70-
11/17	11/01/2017	77727	PRESTON FEATHER	592-630-775.000	3.80-
11/17	11/01/2017	77727	PRESTON FEATHER	592-630-775.000	2.71-
11/17	11/01/2017	77728	PROCLEAN NORTH	582-597-932.000	1,463.00
11/17	11/01/2017	77729	Renkes, Tom	280-739-971.000	150.00
11/17	11/01/2017	77730	RIETH-RILEY CONSTRUCTION CO	592-675-775.000	88.64
11/17	11/01/2017	77730	RIETH-RILEY CONSTRUCTION CO	592-698-775.000	88.63
11/17	11/01/2017	77730	RIETH-RILEY CONSTRUCTION CO	592-675-775.000	228.00
11/17	11/01/2017	77730	RIETH-RILEY CONSTRUCTION CO	592-675-775.000	227.43
11/17	11/01/2017	77731	ROYAL TIRE	661-540-931.000	37.24
11/17	11/01/2017	77731	ROYAL TIRE	661-540-933.000	724.96
11/17	11/01/2017	77732	Spectrum Business	592-705-850.000	34.84
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-010-111.000	25.21
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-010-111.000	113.42
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-547-775.000	97.92
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-010-111.000	63.27
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-010-111.000	29.97
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-547-775.000	11.09
11/17	11/01/2017	77733	STANDARD ELECTRIC COMPANY	582-010-111.000	1,181.35
11/17	11/01/2017	77734	Starr Garter dba Techplex	271-540-802.000	159.37
11/17	11/01/2017	77735	STATE OF MICHIGAN DEPT. OF ENVIRON.	101-773-920.000	181.00
11/17	11/01/2017	77735	STATE OF MICHIGAN DEPT. OF ENVIRON.	592-660-802.000	260.00
11/17	11/01/2017	77736	Stillwater Custom Cabinetry	271-540-977.000	5,575.00
11/17	11/01/2017	77737	SUTPHEN CORPORATION	661-540-933.000	1,400.00
11/17	11/01/2017	77737	SUTPHEN CORPORATION	661-540-933.000	3,384.47
11/17	11/01/2017	77738	TAYLOR RENTAL CENTER	101-265-932.000	80.00
11/17	11/01/2017	77739	TEAMSTERS LOCAL #214	701-000-230.400	1,005.00
11/17	11/01/2017	77740	TELE-RAD INC.	101-345-805.000	320.00
11/17	11/01/2017	77741	TIME EMERGENCY EQUIPMENT	101-345-976.000	67.79
11/17	11/01/2017	77741	TIME EMERGENCY EQUIPMENT	101-345-976.000	359.78
11/17	11/01/2017	77742	TRAVERSE MAGAZINE	280-739-971.000	1,065.00
11/17	11/01/2017	77743	True Pest Control	592-700-802.000	182.50
11/17	11/01/2017	77743	True Pest Control	592-660-802.000	182.50
11/17	11/01/2017	77744	T-SHIRT EXPRESS	101-345-775.000	93.00
11/17	11/01/2017	77745	Valley City Linen	271-540-725.000	25.00
11/17	11/01/2017	77745	Valley City Linen	271-540-725.000	25.00
11/17	11/01/2017	77745	Valley City Linen	271-540-725.000	25.00
11/17	11/01/2017	77745	Valley City Linen	271-540-725.000	25.00
11/17	11/01/2017	77750	Vandenberg Bulb Co., Inc.	101-730-775.000	29.72
11/17	11/01/2017	77750	Vandenberg Bulb Co., Inc.	101-730-775.000	57.55

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/17	11/01/2017	77751	VERIZON WIRELESS	271-540-850.000	80.02
11/17	11/01/2017	77753	AMERICAN WASTE	582-597-932.000	501.98
11/17	11/01/2017	77753	AMERICAN WASTE	582-597-932.000	251.75
11/17	11/01/2017	77753	AMERICAN WASTE	582-547-775.000	251.75
11/17	11/01/2017	77754	FEDEX	592-685-802.000	85.52
11/17	11/01/2017	77754	FEDEX	101-345-727.000	21.75
Grand Totals:					<u>1,093,924.15</u>

## Report Criteria:

Check.Date = 10/12/2017-11/01/2017

Check Number	Date	Name	GL Account	Amount
77576	10/18/2017	McLean, David	582081643000	417.82
77577	10/18/2017	SCHWARZ, ETHAN	582040285000	13.26
77578	10/18/2017	Tracy, Ken & Maris	101087632000	301.94
77580	10/25/2017	CLARK, CATHERINE	582040285000	13.40
77581	10/25/2017	Common Angle Inc	582081643000	196.92
77581	10/25/2017	Common Angle Inc	582040285000	50.00
77582	10/25/2017	Kilwin's	582081643000	369.80
77583	10/25/2017	MARSEE, LESLIE	582595802000	145.69
77584	10/25/2017	PIERPONT, MARIA	582040285000	47.02
77585	10/25/2017	WADE, JAMES	582595802000	100.00
77586	10/25/2017	ZION EVANGELICAL LUTHERAN CHURCH	582595802000	2,886.98
77654	11/01/2017	Amash, Elias & Andrea	582081643000	91.47
77655	11/01/2017	AURHOMES LLC	582040285000	44.11
77656	11/01/2017	COFFEY, REV WALTER C. JR	582-081-643.000	60.08
77657	11/01/2017	EDMAN, JOHN R	582081643000	4.49
77658	11/01/2017	EVANS, SAMANTHA	582081643000	31.09
77659	11/01/2017	FOCHTMAN, PAULA	582081643000	68.44
77660	11/01/2017	FRANKS, WILLIAM	582040285000	44.76
77661	11/01/2017	MARCHBANKS, KATIE	582081643000	44.95
77662	11/01/2017	TRAVELER'S HAVEN LLC	582040285000	58.13
77663	11/01/2017	Winter, Ken	271540753000	168.35
Grand Totals:				5,158.70



**BOARD:** City Council

**MEETING DATE:** November 6, 2017      **DATE PREPARED:** November 1, 2017

**AGENDA SUBJECT:** First Reading of an ordinance to amend Appendix A to the Petoskey Code of Ordinances, Zoning Ordinance

**RECOMMENDATION:** That the City Council conduct a first reading of proposed ordinance

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**Background** Based on research undertaken on previous approvals for an existing residential care and treatment facility, City Council, at its October 16 meeting directed staff to make several changes to a proposed Zoning Ordinance Amendment. The changes include: removal of all regulations referencing hospitals in the RM-1 and RM-2 Districts; clarification of the “boarding house” definition to include what such a facility is not; establishment of a maximum number of boarding house roomers at 8; establishment of a maximum number of occupants of sheltered housing at 10; and removal of “residential care and treatment facilities” as special condition uses in the RM-2, B-2A and B-2B Districts. Based on Council and public comments, staff also clarified that “Assisted Living” does not include residential care and treatment facilities.

**Summary of Ordinance Changes**

**Article II Definitions**

The following definitions are modified:

*Assisted Living Facility.* A special combination of housing, supportive services, personalized assistance, and health care designed to respond to the individual needs of residents who need help with activities of daily living; which may or may not include a central or private kitchen, dining, recreational, and other facilities; with separate bedrooms or living quarters; and where the emphasis of the facility remains residential. An assisted living facility shall not include a residential care and treatment facility.

*Boarding House.* A dwelling unit with a single kitchen facility where lodging is provided and meals may be provided to occupants for compensation either directly or indirectly for no less than a 30-day period. A Boarding House does not include residential facilities for the treatment of alcohol or substance abuse, mental illness, or developmental disabilities.

**Article VI RM-1 Multiple Family District**

The changes remove “general hospitals” as a special condition use as there is now a hospital zoning district.

**Article VII RM-2 Multiple Family District**

The RM-2 District language removes “medical offices or clinics” adjacent to a general hospital and residential care and treatment facilities as special condition uses, adjusts the “boarding house” occupancy limit to 8 occupants per structure and the “sheltered housing” occupancy limit to 10 occupants per structure as a special condition use. Boarding houses without shared driveways would be permitted uses, while those with shared driveways would be special condition uses. All boarding houses would have the following requirements:

Located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

**Article XXIV B-2A Transitional Business and XXX B-2B Mixed Use Corridor**

These districts incorporate the same boarding house and sheltered housing language as the RM-2 District, and residential care and treatment facilities removed as special condition uses.

**Action** That City Council conduct a first reading on proposed ordinance.

at  
Enclosures





# City of Petoskey

# Resolution

WHEREAS, the City of Petoskey, consistent with the provisions of the Michigan Zoning Enabling Act, adopted a Master Plan to guide and accomplish, within the jurisdiction of the City, development that is coordinated, adjusted, harmonious, efficient, economical, after due consideration of the character of the City; and its suitability for particular purposes, in order to promote the public health, safety and morals, order, convenience, prosperity and general welfare of the City (the "Master Plan"); and

WHEREAS, the City of Petoskey Planning Commission, consistent with the Michigan Planning Enabling Act and the Michigan Zoning Enabling Act, periodically reviews the City Zoning Ordinance to ensure compatibility with existing development patterns consistent with goals of the City's Master Plan, as well as state regulation changes; and

WHEREAS, the City's Planning Commission began a review of the Multiple Family Districts in September 2016, with a goal of, among other things, removing possible barriers to workforce housing; and

WHEREAS, after review of the RM-1 and RM-2 Multiple Family Districts, B-2A Transitional Business District; and B-2B Mixed Use Corridor Zoning District, the City's Planning Commission proposed several changes to uses allowed in these districts and to otherwise propose textual changes which were intended to clarify definitions of existing residential facilities in the community, to address workforce housing issues through updating boarding house regulations and to generally update definitions and to clarify uses allowed in the subject zoning districts; and

WHEREAS, the Planning Commission held a public hearing on the proposed amendments to the City's Zoning Ordinance on April 20, 2017 after which it recommended amendments to the City Council; and

WHEREAS, in reviewing the proposed amendments, the City Council considered amendments as applied to the City's Master Plan goals of guiding development and re-development in a manner that will maintain high quality of living and working environments for current and future residents and to otherwise ensure that current and future development is compatible with and enhances existing residential areas and balances land use decisions for the best overall community outcome; and

WHEREAS, the City Council adopted Ordinance No. 758, wherein it created a Hospital District comprised of H-1 and H-2 Hospital Districts and required submission of a Master Site and Facilities Plan and added definitions allowing the use of residential care and treatment facilities in the H-2 District; and

WHEREAS, the City Council, in an effort to avoid ambiguity and inconsistent definitions and uses allowed within the zoning districts outlined above, directed revisions to the Zoning Ordinance proposed by the City's Planning Commission; and

WHEREAS, the City Council having heard and considered comments received from the public concerning the proposed amendments to the City's Zoning Ordinance and their impact on the Old Town Emmet Neighborhood Plan; and

WHEREAS, the City Council having found that additional public hearings are not necessary pursuant to the provisions of the Zoning Enabling Act:

NOW THEREFORE, BE IT RESOLVED that the City of Petoskey approves Ordinance No. \_\_\_\_\_.

Open.18288.52780.19246027-1

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND APPENDIX A OF THE PETOSKEY CODE OF ORDINANCES, ZONING ORDINANCE ARTICLE II, ARTICLE VI, ARTICLE VII, ARTICLE XVI, ARTICLE XVII, ARTICLE XXIX, AND ARTICLE XXX**

THE PETOSKEY CITY COUNCIL ORDAINS:

- 1. Appendix A, Article II, Section 201 of the Petoskey Code of Ordinances is amended, in part, to amend the definition of Assisted Living Facility and Boarding House and to create a new definition of Block Face. The remaining definitions remain in full force and effect. The revised and new definitions are as follows:**

*Assisted Living Facility.* A special combination of housing, supportive services, personalized assistance, and health care designed to respond to the individual needs of residents who need help with activities of daily living; which may or may not include a central or private kitchen, dining, recreational, and other facilities; with separate bedrooms or living quarters; and where the emphasis of the facility remains residential. An assisted living facility shall not include a residential care and treatment facility.

*Block face.* That portion of a block or tract of land facing the same side of a single street and lying between the closest intersecting streets.

*Boarding House.* A dwelling unit with a single kitchen facility where lodging is provided and meals may be provided to occupants for compensation either directly or indirectly for no less than a 30-day period. A Boarding House shall not include any residential structure used for the treatment of alcohol or substance abuse, mental illness, or developmental disabilities.

- 2. Appendix A, Article VI of the Petoskey Code of Ordinances is hereby repealed and replaced by the following:**

Sec. 600. - Intent.

The RM-1 Multiple-Family Residential District is designed to provide sites for low-density multiple-family dwelling structures which will generally serve as zones of transition between less intensive nonresidential districts and lower density single-family development. This district will also accommodate the large planned multiple-family residential development.

Sec. 601. - Principal uses permitted.

In an RM-1 Multiple-Family Residential District, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this Ordinance:

1. All uses permitted and as regulated in the R-1 through R-3 Single-Family Residential Districts with the lot area and yards equal to at least the requirements of the immediately abutting Single-Family Residential District.
2. Multiple-family dwellings.
3. Accessory buildings and uses customarily incident to any of the above permitted uses.

Sec. 602. - Required conditions.

In the case of multiple dwelling developments, all site plans shall be submitted to the planning commission for its review and approval prior to issuance of a building permit.

Approval shall be contingent upon a finding that:

1. The site plan shows that a proper relationship exists between local streets and any proposed service roads, driveways, and parking areas to encourage pedestrian and vehicular traffic safety; and
2. All the development features including the principal building or buildings and any accessory buildings, or uses, open spaces, and any service roads, driveways and parking areas are so located and related to minimize the possibility of any adverse effects upon adjacent property, such as, but not limited to: channeling excessive traffic onto local residential streets, lack of adequate screening or buffering of parking or service areas, or building groupings and circulation routes located as to interfere with police or fire equipment access.

Sec. 603. - Principal uses permitted subject to special conditions.

The following uses shall be permitted, subject to conditions hereinafter imposed for each use, and subject further to the review and approval of the planning commission:

1. Nursery schools, day nurseries, child-care centers (not including dormitories or family day-care homes), and group day-care homes (seven or more minor children), provided that for each child so cared for, there is provided and maintained a minimum of 150 square feet of outdoor play area. Such play space shall have a minimum area of at least 1,200 square feet, and shall be fenced or screened from any adjoining residential land with planting.
2. Assisted Living Facility only as a planned development consisting of either a single multiple unit structure and/or cottage-type dwellings.
3. Accessory buildings and uses customarily incident to any of the above-permitted uses.

Sec. 604. - Area and bulk requirements.

See article XVI Schedule of Regulations limiting the height and bulk of buildings, the minimum size of lot permitted by land use, maximum density permitted and providing minimum yard setback requirements.

**3. Appendix A, Article VII of the Petoskey Code of Ordinances is hereby repealed and replaced by the following:**

Sec. 700. - Intent.

The RM-2 Multiple-Family Residential District is designed to provide sites for intermediate density multiple-family dwelling structures primarily in close proximity to high traffic and pedestrian generators such as the downtown area. This zone is designed to provide a zone of transition between such generators and other residential zoning districts.

Sec. 701. - Principal uses permitted.

In an RM-2 Multiple-Family Residential District, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this ordinance:

1. All uses permitted and as regulated in the RM-1 Multiple-Family Residential District.
2. Boarding houses without shared driveways, when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.
3. Accessory buildings and uses customarily incident to any of the above permitted uses.

Sec. 702. - Principal uses permitted subject to special conditions.

The following uses shall be permitted, subject to the conditions hereinafter imposed for each use, and subject further to the review and approval of the planning commission pursuant to section 1717 of the zoning ordinance:

1. Offices for executive or administrative occupations including legal, accounting, insurance, finance or similar professions in existing residential structures with the following conditions:
  - a. The property is immediately adjacent to, or directly across the street from, a business-zoned parcel (B1, B2 or B3);

- b. The property is within one block of the parking-exempt district as defined in section 1704(11) of the zoning ordinance;
  - c. No on-site parking shall be constructed in excess of that required for residential use;
  - d. Architecture of additions or alterations shall be consistent with residential character of the neighborhood;
  - e. No interior display shall be visible from the exterior of the building;
  - f. The outdoor storage of goods or material shall be prohibited;
  - g. Exterior lighting shall be residential in character with fixtures restricted to no more than ten feet in height, 75 watts maximum with shielded or frosted fixtures and illumination levels limited to five foot-candles or less;
  - h. Customer hours shall be limited to 8:00 a.m. in the morning to 6:00 p.m. in the evening;
  - i. Trash and waste disposal shall only be curbside residential without use of on-site dumpsters; and
  - j. All provisions of the sign ordinance are met.
2. Sheltered Housing not to exceed 10 occupants per structure
  3. Boarding houses with shared driveways, when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.
  4. Accessory buildings and uses customarily incident to any of the above permitted uses.

Sec. 703. - Area and bulk requirements.

See article XVI Schedule of Regulations limiting the height and bulk of buildings, the minimum size of lot permitted by land use, maximum density permitted and minimum yard setback requirements.

**4. Appendix A, Article XVI Section 1600 (1) (b) and (c) of the Petoskey Code of Ordinances is hereby repealed and replaced by the following:**

(b) The minimum front-yard setback is the average of the front-yard setbacks of any three (3) adjacent houses on the same block face, or 25 feet, whichever is less.

(c) The minimum corner front-yard setback is the average of the front-yard setbacks of any three (3) adjacent houses on the same block face, or 25 feet, whichever is less.

5. **Appendix A, Article XXIX, Table 2901.1 of the Petoskey Code of Ordinances is hereby repealed and replaced with the following.**

**TABLE 2901.1 Transitional Business District Permitted and Special Condition Uses**

<b>COMMERCIAL</b>	
BAKERY, CONFECTIONARY PRODUCTION	P
BANKS	P
BREW PUB, MICROBREWERY, WINERY	P
DAYCARE CENTER	P
FOOD SERVICE WITH OR WITHOUT ALCOHOL SERVICE	P
GENERAL RETAIL	P
HEALTH/FITNESS FACILITY	P
OPEN-AIR BUSINESS	SCU
PERSONAL SERVICE	P
PROFESSIONAL OR MEDICAL OFFICE	P
PUBLIC ASSEMBLY	P
STUDIO- ART, DANCE, MUSIC, PHOTOGRAPHY, ETC.	P
<b>CIVIC</b>	
EDUCATION – PRIMARY, SECONDARY, COLLEGE	SCU
GOVERNMENT OFFICES	SCU
LIBRARY, PUBLIC PARK	P
MUSEUM	P
<b>RESIDENTIAL</b>	
ASSISTED LIVING	P
BOARDING HOUSE	P (L)/SCU (L)
DORMITORY	P
MULTIFAMILY HOUSING	P
SHELTERED HOUSING	SCU
SINGLE FAMILY RESIDENCE	P
TWO FAMILY RESIDENCE	P
<b>LODGING</b>	
BED AND BREAKFAST	P (L)
HOTEL	P (L)

*P= Permitted*

*P (L) = Permitted subject to licensing provisions*

*SCU = Special Condition Use*

6. **Appendix A, Article XXIX, Section 2901 is amended to add the following:**  
**2901.3** Boarding houses without shared driveways are permitted uses when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

7. **Appendix A, Article XXIX, Section 2902 is amended to add the following:**  
**2902(2)** Boarding houses with shared driveways are special condition uses when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

**2902(3)** Sheltered Housing not to exceed 10 occupants per structure.

8. **Appendix A, Article XXX, Table 3001.1 is hereby repealed and replaced with:**

**TABLE 3001.1 Mixed Use Corridor Permitted and Special Condition Uses**

<b>COMMERCIAL</b>	
BAKERY, CONFECTIONARY PRODUCTION	P
BANKS	P
BREW PUB, MICROBREWERY, WINERY	P
DAYCARE CENTER	P
DRIVE-THROUGH FACILITIES	SCU
FOOD SERVICE WITH OR WITHOUT ALCOHOL SERVICE	P
GENERAL RETAIL	P
HEALTH/FITNESS FACILITY	P
OPEN-AIR BUSINESS	P
PERSONAL SERVICE	P
PROFESSIONAL OR MEDICAL OFFICE	P
PUBLIC ASSEMBLY	P
STUDIO- ART, DANCE, MUSIC, PHOTOGRAPHY, ETC.	P
WAREHOUSE AND WHOLESALE ESTABLISHMENTS	SCU
<b>CIVIC</b>	
EDUCATION – PRIMARY, SECONDARY, COLLEGE	SCU
MUSEUM	P
LIBRARY, PUBLIC PARK	P
POST OFFICE OR OTHER GOVERNMENT OFFICES	P
<b>RESIDENTIAL</b>	
ASSISTED LIVING	P
BOARDING HOUSE	P (L)/SCU (L)
DORMITORY	P
MULTIFAMILY HOUSING	P
SHELTERED HOUSING	SCU
SINGLE FAMILY RESIDENCE	P
TWO FAMILY RESIDENCE	P
<b>LODGING</b>	
BED AND BREAKFAST	P (L)
HOTEL	P (L)

*P= Permitted*

*P (L) = Permitted subject to licensing provisions*

*SCU = Special Condition Use*



**9. Appendix A, Article XXX Section 3001 is hereby amended to include:**

**3001.3** Boarding houses without shared driveways are permitted uses when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

**10. Appendix A, Article XXX Section 3002 is hereby amended to include:**

**3002(3)** Boarding houses with shared driveways are special condition uses when located on a parcel of land not less than 7,200 square feet in area with no less than one full bathroom for up to 5 (five) occupants and an additional half-bathroom provided for each additional 2 (two) occupants or full bathroom for each additional 4(four) occupants. Occupancy shall not exceed 8 persons per structure subject further to City licensing application for inspection and compliance with the International Property Maintenance Code (IPMC). No license shall be issued for a boarding house within 400 feet of an existing boarding house.

**3002(4)** Sheltered Housing not to exceed 10 occupants per structure.

**11. Appendix A, Article XVII, Section 1704 (6) is amended to include the following changes:**

A new use category of “Residential Care and Treatment Facility” and the existing “Sheltered Housing” use with a parking requirement of 1 space per 3 beds.

The parking space requirement for Boarding Houses is 2 spaces per dwelling.

**12. Appendix A, Article III, Section 300 is amended to include H Hospital District**

**13 Conflicting Standards.**

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

**14. Repeal; Savings Clause.**

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

**15. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**16. Effect.**

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

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John Murphy  
Its Mayor

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Alan Terry  
Its Clerk



# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** November 6, 2017      **DATE PREPARED:** November 2, 2017

**AGENDA SUBJECT:** Downtown-Area Special-Assessment Resolution

**RECOMMENDATION:** That the City Council adopt this proposed resolution

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Background. Following City Code provisions that regulate the City's special-assessment procedure, the City Council on October 16 conducted a public hearing and received comments concerning the September 26 report by the City Manager that recommended the levy of special assessments against eligible, non-residential properties within the Downtown Management Board's territory to offset costs of programs and services that would be provided by the Downtown Management Board during 2018. Such revenues and expenditures have been included within the City's proposed 2018 Annual Budget. Following the October 16 public hearing, the City Council, again in accordance with City Code special-assessment procedures, conditionally approved the proposed programs and services and their costs as they had been presented, established boundaries of the special-assessment district, and requested that an assessment roll be prepared by the City staff and presented to the City Council for its review at the November 6 City Council meeting.

Procedure. Enclosed is a proposed special-assessment roll that is based upon the Downtown Management Board's September 19 recommendation that the same special-assessment formula that had been used last year for financing downtown-area programs and services again be used, with \$0.16 being the amount that would be assessed per square foot of useable, first-floor, non-residential building area; \$0.04 being charged useable, non-residential area on floors other than the first floor; and vacant, unimproved lots being charged \$0.05 per square foot for lot area. To meet City Code requirements, the City Council will be asked on November 6 to adopt the enclosed proposed resolution that would confirm the City Council's acceptance of the roll, order that the roll be placed on file at the City Hall for inspection, and schedule a public hearing for 7:00 P.M., Monday, November 20, to receive comments concerning this proposed special assessment.

sb  
Enclosures



WHEREAS, at its regular meeting of October 2, 2017, the City Council reviewed a report by the City Manager dated September 26, 2017, as required of City Code provisions, that listed programs and services that had been proposed to be provided to property owners and tenants within the Downtown Management Board's territory along with a proposed assessment formula that could be implemented to finance such programs and services during 2018; and

WHEREAS, following that review, the City Council on October 2, 2017, scheduled a public hearing for October 16, 2017, to receive comments concerning proposed programs and services as intended to be provided by the Downtown Management Board, as well as costs that had been estimated by the Downtown Management Board for providing such programs and services; and

WHEREAS, City Council, on October 16, 2017, approved proposed programs and services as recommended by the Downtown Management Board at their September 19, 2017 meeting and costs as estimated by the Management Board to be assessed eligible property owners within the boundaries of the proposed assessment district at the same rate as last year that are coterminous to those of the Management Board's territory; and

WHEREAS, in addition to approving proposed downtown-area programs and services and costs of such programs and services, the City Council directed the City staff to prepare a special-assessment roll in accordance with the City Council's approval of recommended programs and services and costs of such programs and services for presentation to the City Council at its meeting of November 6, 2017; and

WHEREAS, in response to the City Council's direction, and in accordance with City Code provisions that regulate special-assessment procedures, the City staff has provided a proposed special-assessment roll:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby accepts the assessment roll as prepared by the City staff and as presented to the City Council; and

BE IT FURTHER RESOLVED that the City Council does and hereby orders that said special-assessment roll be placed on file with the City staff and made available for inspection by the public; and

BE IT FURTHER RESOLVED that the City Council does and hereby schedules a public hearing for 7:00 P.M., Monday, November 20, 2017, to receive comments concerning this proposed special-assessment roll; and

BE IT FURTHER RESOLVED that the City Council does and hereby directs the City staff to publish a notice of the November 20, 2017, public hearing and notify potentially-affected property owners of said public hearing as required by City Code provisions that regulate the City's special-assessment procedures.



# City of Petoskey

## Memo

**TO:** City Clerk-Treasurer  
**FROM:** City Assessor  
**DATE:** November 2, 2017  
**RE: TRANSMITTAL AND CERTIFICATION OF PROPOSED DOWNTOWN  
MANAGEMENT BOARD 2018 PROGRAMS AND SERVICES SPECIAL-  
ASSESSMENT ROLL**

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I hereby certify that the attached special assessment roll has been made by me pursuant to a resolution of the City Council of October 16, 2017, and that, in making the assessments herein, I have, as near as may be, according to my best judgment, conformed in all respects to the directions contained in said resolution and to Chapter 17 of the Petoskey Code, and to the State law and to the provisions of Section 17-8 of the Petoskey Code.

A handwritten signature in black ink that reads "Robert Englebrecht". The signature is written in a cursive, flowing style.

Robert Englebrecht, City Assessor

sb  
Enclosure

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD  
2017 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT**

AREA AND COST PER FLOOR

STREET	FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		VACANT LAND		TOTAL COST
	AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
Bay Street	26,305	\$ 4,208.80	12,774	\$ 510.96	5,417	\$ 216.68	-	\$ -	3,240	\$ 129.60	-	\$ -	\$ 5,066.04
Division Street	-	-	-	-	-	-	-	-	-	-	-	-	-
Howard Street	70,662	11,305.92	20,309	812.36	-	-	-	-	20,554	822.16	-	-	12,940.44
Lake Street	93,147	14,903.52	55,614	2,224.56	8,273	330.92	-	-	45,481	1,819.24	10,941	547.05	19,825.29
Lewis Street	15,360	2,457.60	12,590	503.60	12,590	503.60	3,922	156.88	8,711	348.44	-	-	3,970.12
Michigan Street	24,493	3,918.88	300	12.00	-	-	-	-	-	-	-	-	3,930.88
Mitchell Street	170,767	27,322.72	55,064	2,202.56	14,375	575.00	-	-	88,130	3,525.20	32,823	1,641.15	35,266.63
Park Avenue	5,756	920.96	860	34.40	-	-	-	-	4,939	197.56	-	-	1,152.92
Petoskey Street	22,309	3,569.44	4,692	187.68	3,672	146.88	-	-	3,314	132.56	43,764	2,188.20	6,224.76
Rose Street	4,428	708.48	3,608	144.32	-	-	-	-	-	-	-	-	852.80
Waukazoo Street	5,028	804.48	-	-	-	-	-	-	-	-	-	-	804.48
<b>TOTALS</b>	<b>438,255</b>	<b>\$ 70,120.80</b>	<b>165,811</b>	<b>\$ 6,632.44</b>	<b>44,327</b>	<b>\$ 1,773.08</b>	<b>3,922</b>	<b>\$ 156.88</b>	<b>174,369</b>	<b>\$ 6,974.76</b>	<b>87,528</b>	<b>\$ 4,376.40</b>	<b>\$ 90,034.36</b>

	Rate
First Floor	\$0.16
Non-First floor	\$0.04
Unimproved	\$0.05

effective 9/26/17



# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** November 6, 2017      **DATE PREPARED:** November 2, 2017

**AGENDA SUBJECT:** Proposed 2018 Annual Budget Presentation and Scheduling of a Budget and Property-Tax-Rate Public Hearing

**RECOMMENDATION:** That the City Council receive the City Manager's recommended 2018 Annual Budget and adopt a proposed resolution that would schedule a November 20 public hearing

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Presentation. As required by City Charter provisions, and as part of the City's routine, yearly process, enclosed with City Council meeting agenda materials is the City's recommended 2018 Annual Budget that totals \$36,423,500 in proposed operating and capital expenditures. No action concerning the proposed budget is required of the City Council on November 6; however, in addition to the City Manager's summary of the proposal, the City Council could begin discussions on the proposed budget. Specific and constructive feedback is appreciated and will assist in the timely adoption of the 2018 Budget.

Hearing. As the first step in the budget-preparation process, City Council will be asked at its November 6 meeting to adopt the enclosed proposed resolution that would schedule a November 20 public hearing, as required by City Charter provisions and State law, to receive comments concerning the proposed budget and property-tax-millage rates that will be recommended as part of the proposed budget. The City Council may schedule the public hearing for any date that it chooses, but November 20 has been suggested.



WHEREAS, as required by City Charter provisions, the City Manager has presented for the City Council's consideration the City's recommended budget for fiscal 2018; and

WHEREAS, City Charter provisions also require that a public hearing be conducted to receive comments concerning the proposed annual budget; and

WHEREAS, this proposed budget includes certain recommendations by the City Manager concerning the amounts of property-tax millage to be levied to partially finance City operations, programs, services, and projects during 2018; and

WHEREAS, the Michigan Truth-in-Taxation Act requires that public hearings be conducted to receive comments concerning proposed property-tax-millage rates, if such rates result in increased tax revenues, when compared with those of the previous year:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby schedules a public hearing for 7:00 P.M., Monday, November 20, 2017, at the City Hall, to receive comments concerning the City's proposed 2018 Annual Budget and property-tax-millage rates that will be recommended to be levied during 2018 as part of the proposed budget.





# City of Petoskey

## Agenda Memo

**BOARD:** City Council

**MEETING DATE:** November 6, 2017

**PREPARED:** November 2, 2017

**AGENDA SUBJECT:** Consideration to Approve a Resolution to Convene into a Closed Session Pursuant to MCL 15.268(c) and (e) of the Michigan Open Meetings Act

**RECOMMENDATION:** That the City Council adopt this proposed resolution

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Background Collective bargaining agreements for three divisions of the FOPLC (lieutenants, patrol and part-time employees) are set to expire on December 31, 2017. City management has been contacted by union stewards requesting that negotiations for the soon-to-expire collective bargaining agreements commence in November.

City management along with the City's Labor Attorney, Dick Dinon, requests to meet in closed session with City Council to discuss negotiation strategy for FOPLC union contracts. See enclosed letter from Dick Dinon.

Also, Dave Otis, legal counsel for the Odawa lawsuit, is planning on giving City Council an update on this litigation.

Action City Council make a motion to approve the enclosed resolution to convene into a closed session to discuss FOPLC union negotiations and to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation.

sb  
Enclosures



# City of Petoskey

## Resolution

WHEREAS, the City Manager has requested that the City Council recess to a closed session, pursuant to MCL 15.268(c) and (e) of the Michigan Open Meetings Act, to consider strategy and negotiations of a collective bargaining agreement and to consult with its attorney regarding strategy in connection with specific pending litigation, at the City Council's regular meeting of November 6, 2017:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to a closed session, to consider strategy and negotiations of a collective bargaining agreement and to consult with its attorney regarding strategy in connection with specific pending litigation.

# Dinon Law PLLC

430 E. Lake Street  
Petoskey, MI 49770

October 25, 2017

**RECEIVED**

OCT 27 2017

CITY OF PETOSKEY  
CITY MANAGER

Robert Straebel  
City Manager  
City of Petoskey  
101 E Lake St.  
Petoskey, MI 49770

Re: Labor Negotiations with Public Safety Unions

Dear Mr. Straebel:

This will confirm that you have requested that I attend the City Council meeting scheduled for November 6, 2017 to participate in a strategy session with Council in preparation for the upcoming collective bargaining negotiations with the FOPLC, which is the bargaining agent for the Public Safety, Command and part time PSO bargaining units. This session will occur in closed session of the meeting as requested by the City, as permitted by MCL 15.268(c), which allows a public body to meet in closed session "For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiations party requests a closed hearing".

I look forward to meeting with you and counsel to help develop a strategy for these negotiations. If you have any questions, or would like to discuss this further, please do not hesitate to contact me.

Very truly yours,

Dinon Law PLLC



Richard A. Dinon  
direct - 231-622-8970  
cell - 231-838-3532  
email - [dick@dinonlaw.com](mailto:dick@dinonlaw.com)